



LAKE MINNETONKA CONSERVATION DISTRICT 2010 BUDGET AND LEVY (ADOPTED)

LMCD Member City Levy Detail for fiscal year 2010

City	2001 Population Estimates	2008 Taxable Market Value	2008 Net Tax Capacity	% of Total Net Tax Capacity (Note 1)	Share of Admin. Levy in 2010	Share of AIS Levy in 2010	Share of Total Levy in 2010	Share of Total Levy in 2009	Increase in Total Levy from 2009	% of Increase from 2009
DEEPHAVEN	3,853	1,103,152,900	12,470,619	4.8%	\$16,982	\$4,155	\$21,137	\$22,257	-\$1,120	-5.0%
EXCELSIOR	2,393	383,496,400	4,799,686	1.8%	\$6,536	\$1,599	\$8,135	\$8,241	-\$106	-1.3%
GREENWOOD	729	321,314,100	3,742,825	1.4%	\$5,097	\$1,247	\$6,344	\$6,113	\$231	3.8%
MINNETONKA	51,301	8,522,594,700	105,426,601	40.3%	\$53,130	\$13,000	\$66,130	\$66,130	\$0	0.0%
MTKA BEACH	614	309,270,000	3,638,701	1.4%	\$4,955	\$1,212	\$6,167	\$5,968	\$199	3.3%
MINNETRISTA	4,358	1,521,986,900	16,452,171	6.3%	\$22,403	\$5,482	\$27,885	\$27,626	\$259	0.9%
MOUND	9,435	1,389,863,800	14,921,207	5.7%	\$20,319	\$4,972	\$25,290	\$25,133	\$157	0.6%
ORONO	7,538	3,017,838,100	34,806,346	13.3%	\$47,397	\$11,597	\$58,994	\$58,101	\$893	1.5%
SHOREWOOD	7,400	1,651,054,700	18,305,114	7.0%	\$24,926	\$6,099	\$31,026	\$31,481	-\$455	-1.4%
SPRING PARK	1,717	299,440,900	3,572,887	1.4%	\$4,865	\$1,190	\$6,056	\$6,002	\$54	0.9%
TONKA BAY	1,547	588,983,500	6,787,390	2.6%	\$9,243	\$2,261	\$11,504	\$11,040	\$464	4.2%
VICTORIA	4,025	1,097,237,900	11,617,029	4.4%	\$15,819	\$3,871	\$19,690	\$19,927	-\$237	-1.2%
WAYZATA	4,113	1,600,740,600	21,333,083	8.2%	\$29,050	\$7,108	\$36,158	\$36,443	-\$285	-0.8%
WOODLAND	480	306,721,300	3,619,583	1.4%	\$4,929	\$1,206	\$6,135	\$6,188	-\$53	-0.9%
	99,503	22,113,695,800	261,493,242	100.0%	\$265,649	\$65,000	\$330,649	\$330,650	-\$1	0.0%

Maximum Levy Per MN statute 103B.635 (Total Taxable Market Value * .00242%):

\$535,151

(Note 1) Per MN statute 103B.631, no city may pay more than 20% of the total levy. The City of Minnetonka would pay a constant 20% of any amounts to be levied.

Remaining cities factor for determining levy amounts is computed as: (City Net Tax Capacity / (Total Net Tax Capacity - Minnetonka Net Tax Capacity)) * 80%

Total Net Tax Capacity	261,493,242
less Minnetonka Net Tax Capacity	(105,426,601)
Net Tax Capacity for remaining 13 cities	156,066,641

**LAKE MINNETONKA CONSERVATION DISTRICT
2010 BUDGET DETAIL (Adopted)**

	2007 Actual	2008 Budget	2008 Actual	2009 Budget	2009 Actual Projected	2010 Budget	Footnote # See Appendix A
REVENUES							
1. Administration							
a) LMCD Communities Levy	229,822	241,241	241,240	265,649	265,649	265,649	
b) Reserve Fund Allocation	0	0	0	0	0	0	
c) Court Fines	27,099	37,500	50,377	30,000	40,500	40,500	
d) Licenses	113,348	115,000	120,730	115,000	115,000	115,000	
e) Other Public Agencies	0	0	0	0	0	0	
f) Interest	7,520	5,000	7,378	5,000	4,000	4,000	
g) Prepaid Mgmt Plan Expenses	0	7,875	0	7,875	7,875	0	
h) Other Income	1,901	2,500	2,925	2,000	2,000	2,000	
SUB-TOTAL ADMINISTRATION	379,690	409,116	422,650	425,524	435,024	427,149	
2. Aquatic Invasive Species (AIS) Management							
a) LMCD Communities Levy	70,998	77,000	77,001	65,000	65,000	65,000	
b) Other Public Agencies	32,700	40,000	39,000	40,000	39,000	40,000	1
c) Reserve Fund Allocation	26,884	19,000	0	30,000	30,000	30,000	2
d) Interest	4,974	3,000	4,546	4,000	3,500	3,000	
SUB-TOTAL (AIS) MANAGEMENT	135,556	139,000	120,547	139,000	137,500	138,000	
TOTAL REVENUES	515,246	548,116	543,197	564,524	572,524	565,149	
Total Levy	300,820	318,241	318,241	330,649	330,649	330,649	
Reserve Fund Allocations	26,884	19,000	0	30,000	30,000	30,000	
DISBURSEMENTS							
ADMINISTRATION							
1. Personnel Services:							
a) Salaries (includes Milfoil related Staff time)	162,975	182,627	173,053	189,121	181,264	187,264	3
b) Employer Benefit Contributions	33,712	37,261	34,595	39,720	40,435	42,724	4
SUB-TOTAL PERSONNEL SERVICES	196,687	219,888	207,648	228,841	221,699	229,988	
2. Contractual Services:							
a) Office Lease & Storage	28,692	31,308	31,498	33,423	40,231	42,081	5
b) Professional Services	17,321	16,250	18,998	17,000	12,500	12,500	6
SUB-TOTAL CONTRACTUAL SERVICES	46,013	47,558	50,496	50,423	52,731	54,581	
3. Office & Administration:							
a) Office, General Supplies	5,519	6,000	6,048	6,250	5,750	5,750	
b) Telephone	3,500	3,720	2,946	3,960	2,040	2,040	7
c) Postage	4,085	5,000	4,303	5,000	5,000	5,000	
d) Printing, Publications, Advertising	9,408	10,000	9,924	10,000	10,000	10,000	8
e) Maintenance, Office Equipment	0	1,000	495	1,000	1,000	1,000	
f) Subscriptions, Memberships	1,646	1,750	1,714	1,750	1,750	1,750	
g) Insurance, Bonds	5,488	7,500	5,415	7,500	6,041	6,000	9
h) Public Information, Legal Notices	802	2,000	1,421	2,000	1,500	1,500	
i) Mileage, Meeting Expenses, Emp. Training	4,487	3,000	4,468	4,700	4,700	5,000	
j) Winternet	0	0	0	0	0	0	
k) WebPage/Internet Maintenance/Service	115	2000	0	2000	0	0	
SUB-TOTAL OFFICE & ADMINISTRATION	35,050	41,970	36,734	44,160	37,781	38,040	

	2,007 Actual	2,008 Budget	2,008 Actual	2,009 Budget	2009 Actual Projected	2,010 Budget	Footnote # See Appendix A
4. Capital Outlay:							
a) Furniture & Equipment	1,255	2,000	4,042	2,000	7,143	1,500	
b) Computer Software & Hardware	2,613	3,000	2,626	3,000	2,000	2,000	10
SUB-TOTAL CAPITAL OUTLAY	3,868	5,000	6,668	5,000	9,143	3,500	
5. Legal:							
a) Legal Services	67,827	35,000	35,759	37,500	37,500	37,100	11
b) Prosecution Services	37,837	37,500	51,475	37,500	47,000	47,000	12
c) Hennepin County Room & Board	139	1,000	378	500	500	500	
SUB-TOTAL LEGAL	105,803	73,500	87,612	75,500	85,000	84,600	
6. Contract Services/Studies:							
a) Boat Count & User Attitude Surveys	0	0	0	0	0	0	13
b) Audit	6,175	6,200	6,400	6,600	5,200	6,440	
c) Access/Channel Signage	0	0	0	0	0	0	
SUB-TOTAL CONTRACT SERVICES/STUDIES	6,175	6,200	6,400	6,600	5,200	6,440	
7. General Reserve Fund	0	5,000	5,000	10,000	10,000	5,000	14
8. Contingency	5,055	10,000	9,190	5,000	5,000	5,000	
<u>TOTAL ADMINISTRATION</u>	398,651	409,116	409,748	425,524	426,554	427,149	
AQUATIC INVASIVE SPECIES (AIS) MANAGEMENT							
1. Weed Harvesting Operational							
a) Salaries & Employer Taxes/Insurance	30,333	38,000	29,564	38,000	36,744	37,000	15
b) Trucking Contract	20,768	22,000	17,388	22,000	22,000	22,000	
c) Administrative	1,961	3,000	1,787	3,000	4,256	3,000	
d) Operational Supplies	25,662	20,000	18,617	20,000	22,000	22,000	
e) Contract Services	29,071	31,000	27,600	31,000	24,000	24,000	
SUB-TOTAL WEED HARVESTING OP. EXP.	107,795	114,000	94,956	114,000	109,000	108,000	
2. Weed Harvesting Equip. Depreciation	0	0	0	0	0	0	
SUB-TOTAL WEED HARVESTING	107,795	114,000	94,956	114,000	109,000	108,000	
3. Weed Harvesting Reserve Fund	0	0	0	0	0	0	
4. Herbicide Treatment Program			0	0	0	0	16
5. AIS Prevention Programs	17,761	25,000	19,479	25,000	30,000	30,000	17
<u>TOTAL AIS MGMT</u>	125,556	139,000	114,435	139,000	139,000	138,000	
<u>TOTAL DISBURSEMENTS</u>	524,207	548,116	524,183	564,524	565,554	565,149	

**Lake Minnetonka Conservation District (LMCD)
Adopted 2010 LMCD Budget
Appendix A**

Other Public Agencies (Footnote #1)

It is anticipated that the MN DNR will fund the LMCD with a grant of \$40,000 for the 2010 EWM Harvesting Program.

Invasive Species Reserve Fund Allocation (Footnote #2)

A \$30,000 reserve fund allocation has been budgeted for 2010. Further analysis of this reserve fund balance is detailed on page 3.

Salaries (Footnote #3)

	2010 estimated actual
Executive Director	\$74,160.00
Administrative Technician	\$53,405.50
Administrative Assistant/Code Enforcement	\$44,678.40
Administrative Clerk (part-time)	\$13,520.00
Seasonal Code Enforcement (part-time)	\$1,500.00
2010 Salary/Hourly Adjustments	\$0.00
	\$187,263.90

Employer Benefit

Contributions (Footnote #4)

P.E.R.A. (7.00%)	\$13,003.47
NCPERS Life Insurance	\$576.00
F.I.C.A. & Medicare	\$14,419.32
Medical & Dental Insurance	\$14,725.68
	\$42,724.47

Office Lease & Storage (Footnote #5)

	Monthly Rate	Months	
	\$3,481.83	8	\$27,854.64
	\$3,556.61	4	\$14,226.44
			\$42,081.08

Professional Services (Footnote #6)

Bookkeeping	\$12,500.00
Cleaning Service	\$0.00
	\$12,500.00

Telephone (Footnote #7)

Qwest & Verizon	\$1,800.00
Qwest Long Distance Coverage	\$240.00
	\$2,040.00

Printing, Publications, & Advertising (Footnote #8)

\$10,000 has been budgeted for two LMCD Newsletters, the re-printing of the Summer and Winter Rules brochures, and other LMCD literature.

Insurance, Bonds (Footnote #9)	\$6,000 has been budgeted with the League of Minnesota Cities for insurance for the LMCD.
Computer Software & Hardware (Footnote #10)	\$2,000 has been budgeted to replace one desktop computer and to upgrade software.
Legal Services (Footnote #11)	\$37,100 has been budgeted for legal services, which will be partially off-set by charging expenses back to applicants.
Prosecution Services (Footnote #12)	\$47,000 has been budgeted for prosecution services. These expenses will primarily be offset by projected \$40,500 of court fines (see line item 1c).
Boat Count & User Attitude Surveys (Footnote #13)	Boat Density & User Attitude Surveys, which were postponed in 2008 and 2009, have also been postponed in 2010.
General Reserve Fund (Footnote #14)	\$5,000 has been budgeted to bring the General Reserve Fund level closer to the planned level of 50% of annual expenses and for cash flow purposes. Further analysis of this is on page 3 Budgets.
EWM Salaries & Employer Taxes/ Insurance (Footnote #15)	
Salaries	\$31,625.00
F.I.C.A. & Medicare	\$2,375.00
Insurance (Auto & Workers Comp.)	\$4,000.00
	<hr style="width: 20%; margin-left: auto; margin-right: 0;"/> \$38,000.00
Herbicide Treatment Program (Footnote #16)	No funding has been budgeted for a coordinated herbicide treatment project on Carmans, Grays, and Phelps Bay. This is a five-year project and is outlined in a Lake Vegetation Management Plan (LVMP) for Lake Minnetonka. Any funding in 2010, if approved, will come from Save the Lake funds.
AIS Prevention Programs(Footnote #17)	This line-item will focus on comprehensive public access inspections for incoming watercraft to prevent the introduction of zebra mussels and other invasive species. Over 5,500 of inspection hours are planned for 2010, with a \$30,000 levy to the 14 LMCD member cities budgeted. Other funding sources will include a \$10,000 grant from the MN DNR, a \$8,000 in-kind service from the Three Rivers Park District, an undetermined commitment from the Lake Minnetonka Association, and the balance from LMCD Save the Lake Funds.

RESERVE FUND ANALYSIS

	General	AIS Management	Equipment Replacement
2009			
12/31/08 Balance	\$99,651	\$110,337	\$78,413
Designated Expense- Mgmt Plan	(\$7,875)	\$0	\$0
Designated Expense- Z.M. Inspections	\$0	\$0	\$0
Reserve Fund Contribution	\$5,000	\$0	\$0
Reserve Fund Allocation	\$0	(\$30,000)	\$0
Transfer to Equip. Repl. Fund	\$0	\$0	\$0
Projected 12/31/09 Balance	<u>\$96,776</u>	<u>\$80,337</u>	<u>\$78,413</u>
2010			
Projected 12/31/09 Balance	\$96,776	\$80,337	\$78,413
Designated Expense- Mgmt Plan	\$0	\$0	\$0
Reserve Fund Contribution	\$5,000	\$0	\$0
Reserve Fund Allocation	\$0	(\$30,000)	\$0
Transfer to Equip. Repl. Fund	\$0	\$0	\$0
Projected 12/31/10 Balance	<u>\$101,776</u>	<u>\$50,337</u>	<u>\$78,413</u>
Projected % of 2009 Annual Budget	23.9%	36.2%	
Target % of 2009 Annual Budget	50.0%	50.0%	