



## LAKE MINNETONKA CONSERVATION DISTRICT 2011 BUDGET AND LEVY (ADOPTED)

### LMCD Member City Levy Detail for fiscal year 2011

City	2008 Population Estimates	2009 Taxable Market Value	2009 Net Tax Capacity	% of Total Net Tax Capacity (Note 1)	Share of Admin. Levy in 2011	Share of AIS Levy in 2011	Share of Total Levy in 2011	Share of Total Levy in 2010	Increase in Total Levy from 2010	% of Increase from 2010
DEEPHAVEN	3,793	1,064,954,400	12,031,979	4.7%	\$15,728	\$5,055	<b>\$20,782</b>	\$21,137	-\$355	-1.7%
EXCELSIOR	2,382	374,978,600	4,675,727	1.8%	\$6,112	\$1,964	<b>\$8,076</b>	\$8,135	-\$59	-0.7%
GREENWOOD	804	325,924,000	3,767,521	1.5%	\$4,925	\$1,583	<b>\$6,507</b>	\$6,344	\$163	2.6%
MINNETONKA	51,756	8,231,108,300	102,241,271	40.0%	\$50,046	\$16,084	<b>\$66,130</b>	\$66,130	\$0	0.0%
MTKA BEACH	610	302,951,700	3,561,541	1.4%	\$4,655	\$1,496	<b>\$6,152</b>	\$6,167	-\$15	-0.2%
MINNETRISTA	6,189	1,522,181,400	16,425,607	6.4%	\$21,471	\$6,900	<b>\$28,371</b>	\$27,885	\$486	1.7%
MOUND	9,769	1,317,188,500	14,089,812	5.5%	\$18,417	\$5,919	<b>\$24,337</b>	\$25,290	-\$953	-3.8%
ORONO	7,896	2,990,216,800	34,374,039	13.5%	\$44,932	\$14,441	<b>\$59,373</b>	\$58,994	\$379	0.6%
SHOREWOOD	7,582	1,631,938,000	18,087,557	7.1%	\$23,643	\$7,599	<b>\$31,242</b>	\$31,026	\$216	0.7%
SPRING PARK	1,882	275,799,700	3,275,525	1.3%	\$4,282	\$1,376	<b>\$5,658</b>	\$6,056	-\$398	-6.6%
TONKA BAY	1,532	597,477,300	6,859,627	2.7%	\$8,967	\$2,882	<b>\$11,848</b>	\$11,504	\$344	3.0%
VICTORIA	6,665	1,094,953,500	11,421,712	4.5%	\$14,930	\$4,798	<b>\$19,728</b>	\$19,690	\$38	0.2%
WAYZATA	4,119	1,582,668,300	21,035,184	8.2%	\$27,496	\$8,837	<b>\$36,333</b>	\$36,158	\$175	0.5%
WOODLAND	507	300,385,900	3,538,827	1.4%	\$4,626	\$1,487	<b>\$6,112</b>	\$6,135	-\$23	-0.4%
	105,486	21,612,726,400	255,385,929	100.0%	\$250,228	\$80,421	<b>\$330,649</b>	\$330,651	-\$2	0.0%

Maximum Levy Per MN statute 103B.635 (Total Taxable Market Value \* .00242%):

\$523,028

(Note 1) Per MN statute 103B.631, no city may pay more than 20% of the total levy. The City of Minnetonka would pay a constant 20% of any amounts to be levied.

Remaining cities factor for determining levy amounts is computed as: (City Net Tax Capacity / ( Total Net Tax Capacity - Minnetonka Net Tax Capacity ) ) \* 80%

Total Net Tax Capacity  
less Minnetonka Net Tax Capacity  
Net Tax Capacity for remaining 13 cities

255,385,929  
(102,241,271)  
153,144,658

**2011 BUDGET DETAIL (Adopted)**

	<b>2008 Actual</b>	<b>2009 Budget</b>	<b>2009 Actual</b>	<b>2010 Budget</b>	<b>2010 Actual Projected</b>	<b>2011 Budget</b>	<b>Footnote # See Appendix A</b>
<b>REVENUES</b>							
<b>1. General/Administration</b>							
a) LMCD Communities Levy	241,240	265,649	265,649	265,649	265,649	250,228	
b) Transfer from General/Admin. Reserve	0	0	0	0	0	10,000	1
c) Court Fines	50,377	30,000	80,431	40,500	47,000	47,000	
d) Licenses	120,730	115,000	121,015	115,000	115,000	115,000	
e) Other Public Agencies	0	0	0	0	0	0	
f) Interest	7,378	5,000	1,525	4,000	2,000	2,000	
g) Prepaid Mgmt Plan Expenses	0	7,875	0	0	0	0	
h) Other Income	2,925	2,000	1,249	2,000	2,000	2,000	
<b>SUB-TOTAL ADMINISTRATION</b>	<b>422,650</b>	<b>425,524</b>	<b>469,869</b>	<b>427,149</b>	<b>431,649</b>	<b>426,228</b>	
<b>2. Aquatic Invasive Species (AIS) Management</b>							
a) LMCD Communities Levy	77,001	65,000	65,000	65,000	65,000	80,421	
b) Other Public Agencies	39,000	40,000	32,800	40,000	32,800	32,800	2
c) Transfer from AIS Management Reserve	0	30,000	28,034	30,000	30,000	6,500	3
d) Interest	4,546	4,000	1,493	3,000	1,500	1,500	
<b>SUB-TOTAL (AIS) MANAGEMENT</b>	<b>120,547</b>	<b>139,000</b>	<b>127,327</b>	<b>138,000</b>	<b>129,300</b>	<b>121,221</b>	
<b>TOTAL REVENUES</b>	<b>543,197</b>	<b>564,524</b>	<b>597,196</b>	<b>565,149</b>	<b>560,949</b>	<b>547,449</b>	
<b>Total Levy</b>	<b>318,241</b>	<b>330,649</b>	<b>330,649</b>	<b>330,649</b>	<b>330,649</b>	<b>330,649</b>	
<b>DISBURSEMENTS</b>							
<b>ADMINISTRATION</b>							
<b>1. Personnel Services:</b>							
a) Salaries	173,053	189,121	179,789	187,264	183,884	188,782	4
b) Employer Benefit Contributions	34,595	39,720	38,406	42,724	41,835	43,653	5
<b>SUB-TOTAL PERSONNEL SERVICES</b>	<b>207,648</b>	<b>228,841</b>	<b>218,195</b>	<b>229,988</b>	<b>225,719</b>	<b>232,435</b>	
<b>2. Contractual Services:</b>							
a) Office Lease & Storage	31,498	33,423	40,221	42,081	42,399	43,392	6
b) Professional Services	18,998	17,000	13,196	12,500	18,500	12,500	7
<b>SUB-TOTAL CONTRACTUAL SERVICES</b>	<b>50,496</b>	<b>50,423</b>	<b>53,417</b>	<b>54,581</b>	<b>60,899</b>	<b>55,892</b>	
<b>3. Office &amp; Administration:</b>							
a) Office, General Supplies	6,048	6,250	4,418	5,750	5,750	5,750	
b) Telephone	2,946	3,960	2,127	2,040	2,220	2,500	8
c) Postage	4,303	5,000	5,642	5,000	5,000	5,000	
d) Printing, Publications, Advertising	9,924	10,000	9,609	10,000	10,000	10,000	9
e) Maintenance, Office Equipment	495	1,000	219	1,000	500	500	
f) Subscriptions, Memberships	1,714	1,750	1,582	1,750	1,750	1,750	
g) Insurance, Bonds	5,415	7,500	5,553	6,000	6,000	6,000	10
h) Public Information, Legal Notices	1,421	2,000	786	1,500	1,500	1,500	
i) Meeting Expenses	3,100	3,000	3,096	3,100	3,100	3,100	
j) Mileage	1,368	1,400	1,476	1,500	1,500	1,500	
k) Employee Training	0	300	0	400	400	400	
<b>SUB-TOTAL OFFICE &amp; ADMINISTRATION</b>	<b>36,734</b>	<b>42,160</b>	<b>34,508</b>	<b>38,040</b>	<b>37,720</b>	<b>38,000</b>	
<b>4. Capital Outlay:</b>							
a) Furniture & Equipment	4,042	4,000	8,805	1,500	1,500	1,500	
b) Computer Software & Hardware	2,626	3,000	976	2,000	2,000	2,000	11
<b>SUB-TOTAL CAPITAL OUTLAY</b>	<b>6,668</b>	<b>7,000</b>	<b>9,781</b>	<b>3,500</b>	<b>3,500</b>	<b>3,500</b>	

	2008 Actual	2009 Budget	2009 Actual	2010 Budget	2010 Actual Projected	2011 Budget	Footnote # See Appendix A
<b>5. Legal:</b>							
a) Legal Services	35,759	37,500	33,881	37,100	37,100	37,000	12
b) Prosecution Services	51,475	37,500	54,195	47,000	47,000	47,000	13
c) Hennepin County Room & Board	378	500	636	500	500	750	
<b>SUB-TOTAL LEGAL</b>	<b>87,612</b>	<b>75,500</b>	<b>88,712</b>	<b>84,600</b>	<b>84,600</b>	<b>84,750</b>	
<b>6. Contract Services/Studies:</b>							
a) Boat Count & User Attitude Surveys	0	0	0	0	0	0	
b) Audit	6,400	6,600	5,200	6,440	6,440	6,651	
c) Access/Channel Signage	0	0	0	0	0	0	
<b>SUB-TOTAL CONTRACT SERVICES/STUDIES</b>	<b>6,400</b>	<b>6,600</b>	<b>5,200</b>	<b>6,440</b>	<b>6,440</b>	<b>6,651</b>	
<b>7. General Reserve Fund</b>	<b>5,000</b>	<b>10,000</b>	<b>10,000</b>	<b>5,000</b>	<b>2,500</b>	<b>0</b>	
<b>8. Contingency</b>	<b>9,190</b>	<b>5,000</b>	<b>6,386</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>	
<b><u>TOTAL ADMINISTRATION</u></b>	<b>409,748</b>	<b>425,524</b>	<b>426,199</b>	<b>427,149</b>	<b>426,378</b>	<b>426,228</b>	
<b>AQUATIC INVASIVE SPECIES (AIS) MANAGEMENT</b>							
<b>1. Eurasian Watermilfoil (EWM) Program</b>							
a) Salaries & Employer Taxes/Insurance	29,564	38,000	30,192	37,000	32,300	29,721	14
b) Trucking Contract	17,388	22,000	23,760	22,000	23,000	20,000	
c) Administrative	1,787	3,000	5,328	3,000	3,000	2,500	
d) Operational Supplies	18,617	20,000	18,803	22,000	19,000	18,000	
e) Contract Services	27,600	31,000	22,000	24,000	22,000	21,000	
<b>SUB-TOTAL WEED HARVESTING OP. EXP.</b>	<b>94,956</b>	<b>114,000</b>	<b>100,083</b>	<b>108,000</b>	<b>99,300</b>	<b>91,221</b>	
<b>2. EWM Equipment Replacement</b>	0	0	0	0	0	0	
<b>SUB-TOTAL EWM HARVESTING PROGRAM</b>	<b>94,956</b>	<b>114,000</b>	<b>100,083</b>	<b>108,000</b>	<b>99,300</b>	<b>91,221</b>	
<b>3. AIS Management Reserve Fund</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>4. Herbicide Treatment Program</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	15
<b>5. AIS Prevention Programs</b>	<b>19,479</b>	<b>25,000</b>	<b>27,244</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>	16
<b><u>TOTAL AIS MANAGEMENT</u></b>	<b>114,435</b>	<b>139,000</b>	<b>127,327</b>	<b>138,000</b>	<b>129,300</b>	<b>121,221</b>	
<b><u>TOTAL DISBURSEMENTS</u></b>	<b>524,183</b>	<b>564,524</b>	<b>553,526</b>	<b>565,149</b>	<b>555,678</b>	<b>547,449</b>	

**Lake Minnetonka Conservation District (LMCD)  
Adopted 2011 LMCD Budget  
Appendix A**

**Transfer from General/Administration Reserve (Footnote #1)**

A \$10,000 reserve fund transfer has been budgeted for 2011. Further analysis of this reserve fund balance is detailed on page 3.

**Other Public Agencies (Footnote #2)**

It is anticipated that the MN DNR will fund the LMCD with a grant of \$32,800 for the 2011 EWM Harvesting Program.

**Transfer from AIS Management Reserve (Footnote #3)**

A \$6,500 reserve fund transfer has been budgeted for 2011. Further analysis of this reserve fund balance is detailed on page 3.

**Salaries (Footnote #4)**

**2011 estimated actual**

Executive Director	\$74,160.00
Administrative Technician (EWM Project Manager for 1 pay period)	\$51,178.02
Administrative Assistant/Code Enforcement	\$44,678.40
Administrative Clerk (part-time)	\$13,520.00
Seasonal Code Enforcement (part-time)	\$1,500.00
2011 Salary/Hourly Adjustments	\$3,745.28
	<b>\$188,781.70</b>

**Employer Benefit**

**Contributions (Footnote #5)**

P.E.R.A. (7.25%)	\$13,467.88
NCPERS Life Insurance	\$576.00
F.I.C.A. & Medicare	\$14,612.20
Medical & Dental Insurance	\$15,553.45
Less 1 pay period for EWM Project Manager	(\$556.05)
	<b>\$43,653.48</b>

**Office Lease & Storage (Footnote #6)**

	Monthly Rate	Months	
	\$3,590.49	8	\$28,723.92
	\$3,667.14	4	\$14,668.56
			<b>\$43,392.48</b>

**Professional Services (Footnote #7)**

Bookkeeping	\$12,500.00
Cleaning Service	\$0.00
	<b>\$12,500.00</b>

**Telephone (Footnote #8)**

Qwest	\$1,980.00
Cell Phone	\$520.00
	<b>\$2,500.00</b>

**Printing, Publications, & Advertising  
(Footnote #9)**

\$10,000 has been budgeted for two LMCD Newsletters, the re-printing of the Summer and Winter Rules brochures, and other LMCD literature.

**Insurance, Bonds (Footnote #10)**

\$6,000 has been budgeted with the League of Minnesota Cities for insurance for the LMCD.

**Computer Software & Hardware  
(Footnote #11)**

\$2,000 has been budgeted for information technology, hardware, and software updates.

**Legal Services (Footnote #12)**

\$37,000 has been budgeted for legal services, which will be partially off-set by charging expenses back to applicants.

**Prosecution Services (Footnote #13)**

\$47,000 has been budgeted for prosecution services. These expenses will be offset by projected \$47,000 of court fines (see line item 1c).

**EWM Salaries & Employer Taxes/  
Insurance (Footnote #14)**

Salaries  
F.I.C.A. & Medicare  
Insurance (Auto & Workers Comp.)  
Project Manager (Administrative Technician)

\$22,265.00  
\$1,672.00  
\$3,000.00  
\$2,783.53  

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**\$29,720.53**

**Herbicide Treatment Program  
(Footnote #15)**

No funding has been budgeted for a coordinated herbicide treatment project on Carmans, Grays, and Phelps Bay. This is a five-year project and is outlined in a Lake Vegetation Management Plan (LVMP) for Lake Minnetonka. Any funding in 2011, if approved, will come from Save the Lake funds.

**AIS Prevention Programs (Footnote #16)**

This line-item will focus on comprehensive public access inspections for incoming watercraft to prevent the introduction of zebra mussels and other invasive species. A \$30,000 levy to the 14 LMCD member cities has been budgeted in 2011, with additional funds most likely planned from the LMCD Save the Lake. Other potential funding sources include a Prevention Grant from the MN DNR, the MCWD, the Lake Minnetonka Association, and other undetermined organizations.

**RESERVE FUND ANALYSIS**

	<b>General/Admin.</b>	<b>AIS Management</b>	<b>EWM Equipment Replacement</b>
<b>2010</b>			
12/31/09 Balance	\$153,321	\$82,303	\$79,393
Designated Expense- Mgmt Plan	\$0	\$0	\$0
Designated Expense- Z.M. Inspections	\$0	\$0	\$0
Reserve Fund Contribution	\$0	\$0	\$0
Transfer from Reserve Fund	\$0	(\$30,000)	\$0
Transfer to Equip. Repl. Fund	\$0	\$0	\$0
Projected 12/31/10 Balance	<b>\$153,321</b>	<b>\$52,303</b>	<b>\$79,393</b>
<b>2011</b>			
Projected 12/31/10 Balance	\$153,321	\$52,303	\$79,393
Designated Expense- Mgmt Plan	\$0	\$0	\$0
Reserve Fund Contribution	\$0	\$0	\$0
Transfer from Reserve Fund	(\$10,000)	(\$6,500)	\$0
Transfer to Equip. Repl. Fund	\$0	\$0	\$0
Projected 12/31/11 Balance	<b>\$143,321</b>	<b>\$45,803</b>	<b>\$79,393</b>
Projected % of 2010 Annual Budget	33.7%	33.0%	