



## LAKE MINNETONKA CONSERVATION DISTRICT 2012 BUDGET AND LEVY (ADOPTED)

### LMCD Member City Levy Detail for fiscal year 2012

City	2009 Population Estimates	2010 Taxable Market Value	2010 Net Tax Capacity	% of Total Net Tax Capacity (Note 1)	Share of Admin. Levy in 2012	Share of AIS Levy in 2012	Share of Total Levy in 2012	Share of Total Levy in 2011	Increase in Total Levy from 2011	% of Increase from 2011
DEEPHAVEN	3,852	990,647,300	11,138,869	4.7%	\$14,697	\$5,726	<b>\$20,422</b>	\$20,782	-\$360	-1.7%
EXCELSIOR	2,329	340,416,600	4,185,056	1.8%	\$5,522	\$2,151	<b>\$7,673</b>	\$8,076	-\$403	-5.0%
GREENWOOD	826	297,884,200	3,416,327	1.4%	\$4,508	\$1,756	<b>\$6,264</b>	\$6,507	-\$243	-3.7%
MINNETONKA	50,781	7,799,270,800	97,397,503	40.9%	\$46,375	\$18,067	<b>\$64,442</b>	\$66,130	-\$1,688	-2.6%
MTKA BEACH	608	283,508,400	3,314,913	1.4%	\$4,374	\$1,704	<b>\$6,078</b>	\$6,152	-\$74	-1.2%
MINNETRISTA	6,181	1,375,083,300	14,746,292	6.2%	\$19,457	\$7,580	<b>\$27,036</b>	\$28,371	-\$1,335	-4.7%
MOUND	9,633	1,189,342,700	12,601,606	5.3%	\$16,627	\$6,477	<b>\$23,104</b>	\$24,337	-\$1,233	-5.1%
ORONO	7,916	2,760,807,900	31,561,399	13.3%	\$41,643	\$16,223	<b>\$57,866</b>	\$59,373	-\$1,507	-2.5%
SHOREWOOD	7,572	1,507,900,600	16,620,629	7.0%	\$21,930	\$8,543	<b>\$30,473</b>	\$31,242	-\$769	-2.5%
SPRING PARK	1,880	231,478,000	2,756,228	1.2%	\$3,637	\$1,417	<b>\$5,053</b>	\$5,658	-\$605	-10.7%
TONKA BAY	1,582	556,671,900	6,368,656	2.7%	\$8,403	\$3,274	<b>\$11,677</b>	\$11,848	-\$171	-1.4%
VICTORIA	7,327	1,034,594,600	10,963,220	4.6%	\$14,465	\$5,635	<b>\$20,100</b>	\$19,728	\$372	1.9%
WAYZATA	3,967	1,483,832,100	19,488,491	8.2%	\$25,714	\$10,017	<b>\$35,731</b>	\$36,333	-\$602	-1.7%
WOODLAND	486	291,572,300	3,429,724	1.4%	\$4,525	\$1,763	<b>\$6,288</b>	\$6,112	\$176	2.9%
	104,940	20,143,010,700	237,988,913	100.0%	\$231,875	\$90,333	<b>\$322,208</b>	\$330,649	-\$8,441	-2.6%

Maximum Levy Per MN statute 103B.635 (Total Taxable Market Value \* .00242%):

\$487,461

(Note 1) Per MN statute 103B.631, no city may pay more than 20% of the total levy. The City of Minnetonka would pay a constant 20% of any amounts to be levied.

Remaining cities factor for determining levy amounts is computed as: (City Net Tax Capacity / ( Total Net Tax Capacity - Minnetonka Net Tax Capacity ) ) \* 80%

Total Net Tax Capacity	237,988,913
less Minnetonka Net Tax Capacity	(97,397,503)
Net Tax Capacity for remaining 13 cities	140,591,410

**2012 BUDGET DETAIL (Adopted)**

	<b>2009 Actual</b>	<b>2010 Budget</b>	<b>2010 Actual</b>	<b>2011 Budget</b>	<b>2011 Actual Projected</b>	<b>2012 Budget</b>	<b>Footnote # See Appendix A</b>
<b>REVENUES</b>							
<b>1. Administration</b>							
a) LMCD Communities Levy	265,649	265,649	265,651	250,228	250,228	231,875	
b) Transfer from Administration Reserve	0	0	0	10,000	10,000	20,000	1
c) Court Fines	80,431	40,500	86,825	47,000	47,000	54,000	
d) Licenses	121,015	115,000	115,922	115,000	115,000	115,000	
e) Other Public Agencies	0	0	696	0	0	0	
f) Interest	1,525	4,000	1,458	2,000	2,000	1,500	
g) Prepaid Mgmt Plan Expenses	0	0	0	0	0	0	
h) Other Income	1,249	2,000	7,031	2,000	2,000	2,000	
<b>SUB-TOTAL ADMINISTRATION</b>	<b>469,869</b>	<b>427,149</b>	<b>477,583</b>	<b>426,228</b>	<b>426,228</b>	<b>424,375</b>	
<b>2. Aquatic Invasive Species (AIS) Management</b>							
a) LMCD Communities Levy	65,000	65,000	65,000	80,421	80,421	90,333	
b) Other Public Agencies	32,800	40,000	32,800	32,800	32,800	32,800	2
c) Transfer from AIS Management Reserve	28,034	30,000	35,562	6,500	6,500	0	
d) Interest	1,493	3,000	408	1,500	1,500	500	
<b>SUB-TOTAL (AIS) MANAGEMENT</b>	<b>127,327</b>	<b>138,000</b>	<b>133,770</b>	<b>121,221</b>	<b>121,221</b>	<b>123,633</b>	
<b>TOTAL REVENUES</b>							
	<b>597,196</b>	<b>565,149</b>	<b>611,353</b>	<b>547,449</b>	<b>547,449</b>	<b>548,008</b>	
<b>Total Levy</b>	<b>330,649</b>	<b>330,649</b>	<b>330,651</b>	<b>330,649</b>	<b>330,649</b>	<b>322,208</b>	
<b>DISBURSEMENTS</b>							
<b>ADMINISTRATION</b>							
<b>1. Personnel Services:</b>							
a) Salaries- excludes EWM Project Management time	179,789	187,264	183,176	188,782	189,647	192,537	3
b) FICA & Medicare						14,729	4
c) Employer Benefit Contributions	38,406	42,724	40,974	43,653	43,602	29,855	5
<b>SUB-TOTAL PERSONNEL SERVICES</b>	<b>218,195</b>	<b>229,988</b>	<b>224,150</b>	<b>232,435</b>	<b>233,249</b>	<b>237,121</b>	
<b>2. Contractual Services:</b>							
a) Office Lease & Storage	40,221	42,081	42,733	43,392	43,006	44,054	6
b) Professional Services	13,196	12,500	15,281	12,500	7,000	3,500	7
<b>SUB-TOTAL CONTRACTUAL SERVICES</b>	<b>53,417</b>	<b>54,581</b>	<b>58,014</b>	<b>55,892</b>	<b>50,006</b>	<b>47,554</b>	
<b>3. Office &amp; Administration:</b>							
a) Office, General Supplies	4,418	5,750	4,269	5,750	5,750	5,000	
b) Telephone	2,127	2,040	1,954	2,500	2,500	2,500	8
c) Postage	5,642	5,000	3,625	5,000	5,000	5,000	
d) Printing, Publications, Advertising	9,609	10,000	10,476	10,000	10,000	11,000	9
e) Maintenance, Office Equipment	219	1,000	1,078	500	1,200	1,200	
f) Subscriptions, Memberships	1,582	1,750	1,637	1,750	1,000	1,000	
g) Insurance, Bonds	5,553	6,000	6,300	6,000	6,000	6,500	10
h) Public Information, Legal Notices	786	1,500	849	1,500	1,500	1,500	
i) Meeting Expenses	3,096	3,100	3,643	3,100	3,500	3,500	
j) Mileage	1476	1500	1810	1500	2000	2000	
k) Employee Training	0	400	12	400	400	400	
<b>SUB-TOTAL OFFICE &amp; ADMINISTRATION</b>	<b>34,508</b>	<b>38,040</b>	<b>35,653</b>	<b>38,000</b>	<b>38,850</b>	<b>39,600</b>	
<b>4. Capital Outlay:</b>							
a) Furniture & Equipment	8,805	1,500	823	1,500	1,500	1,500	
b) Computer Software & Hardware	976	2,000	1,231	2,000	2,000	2,000	11
<b>SUB-TOTAL CAPITAL OUTLAY</b>	<b>9,781</b>	<b>3,500</b>	<b>2,054</b>	<b>3,500</b>	<b>3,500</b>	<b>3,500</b>	
	<b>2009</b>	<b>2010</b>	<b>2010</b>	<b>2011</b>	<b>2011 Actual</b>	<b>2012</b>	<b>Footnote #</b>

	Actual	Budget	Actual	Budget	Projected	Budget	See Appendix A
<b>5. Legal:</b>							
a) Legal Services	33,881	37,100	30,121	37,000	37,000	37,000	12
b) Prosecution Services	54,195	47,000	45,233	47,000	47,000	47,000	13
c) Hennepin County Room & Board	636	500	0	750	750	750	
<b>SUB-TOTAL LEGAL</b>	<b>88,712</b>	<b>84,600</b>	<b>75,354</b>	<b>84,750</b>	<b>84,750</b>	<b>84,750</b>	
<b>6. Contract Services/Studies:</b>							
a) Boat Count & User Attitude Surveys	0	0	0	0	0	0	
b) Audit	5,200	6,440	6,440	6,651	6,651	6,850	
c) Access/Channel Signage	0	0	0	0	0	0	
<b>SUB-TOTAL CONTRACT SERVICES/STUDIES</b>	<b>5,200</b>	<b>6,440</b>	<b>6,440</b>	<b>6,651</b>	<b>6,651</b>	<b>6,850</b>	
<b>7. Administration Reserve Fund</b>	<b>10,000</b>	<b>5,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>8. Contingency</b>	<b>6,386</b>	<b>5,000</b>	<b>4,625</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>	
<b><u>TOTAL ADMINISTRATION</u></b>	<b>426,199</b>	<b>427,149</b>	<b>406,290</b>	<b>426,228</b>	<b>422,006</b>	<b>424,375</b>	
<b>AQUATIC INVASIVE SPECIES (AIS) MANAGEMENT</b>							
<b>1. Eurasian Watermilfoil (EWM) Program</b>							
a) Salaries & Employer Taxes/Insurance	30,192	37,000	31,298	29,721	29,721	32,133	14
b) Trucking Contract	23,760	22,000	19,842	20,000	20,000	20,000	
c) Administrative	5,328	3,000	3,380	2,500	2,500	2,500	
d) Operational Supplies	18,803	22,000	25,637	18,000	18,000	18,000	
e) Contract Services	22,000	24,000	22,000	21,000	21,000	21,000	
<b>SUB-TOTAL WEED HARVESTING OP. EXP.</b>	<b>100,083</b>	<b>108,000</b>	<b>102,157</b>	<b>91,221</b>	<b>91,221</b>	<b>93,633</b>	
<b>2. EWM Equipment Replacement</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>SUB-TOTAL EWM HARVESTING PROGRAM</b>	<b>100,083</b>	<b>108,000</b>	<b>102,157</b>	<b>91,221</b>	<b>91,221</b>	<b>93,633</b>	
<b>3. AIS Management Reserve Fund</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>4. Herbicide Treatment Program</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	15
<b>5. AIS Prevention &amp; Management Programs</b>	<b>27,244</b>	<b>30,000</b>	<b>31,693</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>	16
<b><u>TOTAL AIS MANAGEMENT</u></b>	<b>127,327</b>	<b>138,000</b>	<b>133,850</b>	<b>121,221</b>	<b>121,221</b>	<b>123,633</b>	
<b><u>TOTAL DISBURSEMENTS</u></b>	<b>553,526</b>	<b>565,149</b>	<b>540,140</b>	<b>547,449</b>	<b>543,227</b>	<b>548,008</b>	

**Lake Minnetonka Conservation District (LMCD)  
Adopted 2012 LMCD Budget  
Appendix A**

**Transfer from Administration Reserve Fund (Footnote #1)**

A \$20,000 reserve fund transfer has been budgeted for 2012. Further analysis of this reserve fund balance is detailed on page 3.

**Other Public Agencies (Footnote #2)**

It is anticipated that the MN DNR will fund the LMCD with a grant of \$32,800 for the 2012 EWM Harvesting Program.

**Salaries (Footnote #3)**

	2012 estimated actual
Executive Director	\$76,694.86 (*)
Administrative Technician (also serves as EWM Project Manager)	\$53,779.90 (*)
Less 1 pay period for EWM Project Manager	-\$2,240.83
Administrative Assistant/Code Enforcement	\$46,196.80 (*)
Administrative Clerk (part-time)	\$13,728.00
Seasonal Code Enforcement (part-time)	\$1,500.00
2012 Salary/Hourly Adjustments (1.5%)	\$2,878.49
	<b>\$192,537.22</b>

(\*) Salaries will be grossed up to pay for long-term disability insurance for full-time LMCD employees

**F.I.C.A. & Medicare (Footnote #4)**

Total Salaries- including EWM Project Management (7.65%)	\$14,900.52
Less 1 pay period for EWM Project Manager	-\$171.42
	<b>\$14,729.10</b>

**Employer Benefit**

**Contributions (Footnote #5)**

P.E.R.A. (7.50%)	\$14,495.85
NCPERS Life Insurance	\$576.00
Medical & Dental Insurance	\$14,783.04
	<b>\$29,854.89</b>

**Office Lease & Storage (Footnote #6)**

	Monthly Rate	Months	
	\$3,644.86	8	\$29,158.88
	\$3,723.81	4	\$14,895.24
			<b>\$44,054.12</b>

**Professional Services (Footnote #7)**

Contracted Payroll & Taxes	\$1,600.00
Contracted Bookkeeping Consulting	\$1,900.00
	<b>\$3,500.00</b>

**Telephone (Footnote #8)**

Qwest	\$1,980.00
Cell Phone	\$520.00
	<u>\$2,500.00</u>

**Printing, Publications, & Advertising (Footnote #9)**

\$11,000 has been budgeted for two LMCD Newsletters, the re-printing of the Summer and Winter Rules brochures, and other LMCD literature.

**Insurance, Bonds (Footnote #10)**

\$6,500 has been budgeted with the League of Minnesota Cities for insurance for the LMCD.

**Computer Software & Hardware (Footnote #11)**

\$2,000 has been budgeted for information technology, hardware, and software updates.

**Legal Services (Footnote #12)**

\$37,000 has been budgeted for legal services, which will be partially off-set by charging expenses back to applicants.

**Prosecution Services (Footnote #13)**

\$47,000 has been budgeted for prosecution services. These expenses will be offset by projected \$54,000 of court fines (see line item 1c).

**EWM Salaries & Employer Taxes/ Insurance (Footnote #14)**

Salaries	\$27,460.78
F.I.C.A. & Medicare	\$1,672.00
Insurance (Auto & Workers Comp.)	\$3,000.00
	<u>\$32,132.78</u>

**Herbicide Treatment Program (Footnote #15)**

No funding has been budgeted for a coordinated herbicide treatment project on Carmans, Grays, and Phelps Bays. This is the final year of a five-year pilot project that is outlined in a Lake Vegetation Management Plan (LVMP) for Lake Minnetonka. Any funding in 2012, if approved, will come from the Save the Lake Fund.

**AIS Prevention & Management Programs (Footnote #16)**

This line-item will focus on comprehensive public access inspections of watercraft to manage the spread of zebra mussels from Lake Minnetonka and prevent the introduction of new aquatic invasive species (AIS). A \$30,000 levy to the 14 LMCD member cities has been budgeted in 2012, with additional funds most likely planned from the LMCD Save the Lake Fund. Other potential funding sources include a Prevention Grant from the MN DNR, the MCWD, the Lake Minnetonka Association, and other undetermined organizations.

**2011**

12/31/10 Balance	\$224,614	\$46,741	\$79,897
Designated Expense- Mgmt Plan	\$0	\$0	\$0
Designated Expense- Z.M. Inspections	\$0	\$0	\$0
Reserve Fund Contribution	\$0	\$0	\$0
Transfer from Reserve Fund	(\$10,000)	(\$6,500)	\$0
Transfer to Equip. Repl. Fund	\$0	\$0	\$0
Projected 12/31/11 Balance	<b>\$214,614</b>	<b>\$40,241</b>	<b>\$79,897</b>

**2012**

Projected 12/31/11 Balance	\$214,614	\$40,241	\$79,897
Designated Expense- Mgmt Plan	\$0	\$0	\$0
Reserve Fund Contribution	\$0	\$0	\$0
Transfer from Reserve Fund	(\$20,000)	\$0	\$0
Transfer to Equip. Repl. Fund	(\$25,000)	\$0	\$25,000
Projected 12/31/12 Balance	<b>\$169,614</b>	<b>\$40,241</b>	<b>\$104,897</b>

Projected % of 2011 Annual Budget	39.8%	33.2%	
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