



LAKE MINNETONKA CONSERVATION DISTRICT 2015 BUDGET AND LEVY (ADOPTED)

City	2010 U.S. Census Population Data	2013 Taxable Market Value	2013 Net Tax Capacity	% of Total Net Tax Capacity (Note 1)	Share of Admin. Levy in 2015	Share of AIS Levy in 2015	Share of Total Levy in 2015	Share of Total Levy in 2014	Increase in Total Levy from 2014	% of Increase from 2014
DEEPHAVEN	3,642	921,435,784	10,292,337	4.8%	\$16,667	\$6,351	\$23,018	\$22,767	\$251	1.1%
EXCELSIOR	2,188	321,522,182	4,048,069	1.9%	\$6,555	\$2,498	\$9,053	\$8,706	\$347	4.0%
GREENWOOD	688	259,159,370	2,933,530	1.4%	\$4,750	\$1,810	\$6,560	\$6,880	-\$320	-4.6%
MINNETONKA	49,734	7,272,259,477	92,123,180	42.9%	\$49,598	\$18,900	\$68,498	\$68,123	\$375	0.6%
MTKA BEACH	539	223,048,670	2,565,823	1.2%	\$4,155	\$1,583	\$5,738	\$6,419	-\$681	-10.6%
MINNETRISTA	6,384	1,192,184,783	12,650,081	5.9%	\$20,484	\$7,806	\$28,290	\$28,067	\$223	0.8%
MOUND	9,052	897,375,019	9,513,754	4.4%	\$15,406	\$5,871	\$21,276	\$21,653	-\$377	-1.7%
ORONO	7,437	2,343,388,885	26,531,505	12.4%	\$42,963	\$16,371	\$59,334	\$59,056	\$278	0.5%
SHOREWOOD	7,307	1,345,804,540	14,770,327	6.9%	\$23,918	\$9,114	\$33,032	\$33,122	-\$90	-0.3%
SPRING PARK	1,669	206,621,084	2,479,310	1.2%	\$4,015	\$1,530	\$5,545	\$5,522	\$23	0.4%
TONKA BAY	1,475	475,614,761	5,376,437	2.5%	\$8,706	\$3,318	\$12,024	\$12,269	-\$245	-2.0%
VICTORIA	7,345	998,285,000	10,438,446	4.9%	\$16,903	\$6,441	\$23,344	\$22,008	\$1,336	6.1%
WAYZATA	3,688	1,357,177,093	17,982,410	8.4%	\$29,119	\$11,096	\$40,215	\$39,326	\$889	2.3%
WOODLAND	437	251,371,266	2,934,929	1.4%	\$4,753	\$1,811	\$6,564	\$6,698	-\$134	-2.0%
	101,585	18,065,247,914	214,640,138	100.0%	\$247,992	\$94,500	\$342,492	\$340,616	\$1,876	0.6%

Maximum Levy Per MN statute 103B.635 (Total Taxable Market Value * .00242%):

\$437,179

(Note 1) Per MN statute 103B.631, no city may pay more than 20% of the total levy. The City of Minnetonka would pay a constant 20% of any amounts to be levied.

Remaining cities factor for determining levy amounts is computed as: (City Net Tax Capacity / (Total Net Tax Capacity - Minnetonka Net Tax Capacity)) * 80%

Total Net Tax Capacity	214,640,138
less Minnetonka Net Tax Capacity	(92,123,180)
Net Tax Capacity for remaining 13 cities	122,516,958

2015 BUDGET DETAIL (Adopted)

	2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Actual Projected	2015 Budget	Footnote # See Appendix A
REVENUES							
1. Administration							
a) LMCD Communities Levy	231,875	238,654	238,652	245,990	245,990	247,992	
b) Use from Administration Reserve	0	19,655	34,096	19,565	19,565	0	
c) Court Fines	105,036	55,000	55,611	55,000	55,000	55,000	
d) Licenses	110,128	115,000	110,382	115,000	115,000	115,000	
e) Other Public Agencies	0	0	696	0	0	500	
f) Interest	1,941	1,000	2,055	1,250	2,000	2,000	
g) Other Income	3,795	2,000	2,259	2,000	2,000	2,000	
SUB-TOTAL ADMINISTRATION	452,775	431,309	443,751	438,805	439,555	422,492	
2. Aquatic Invasive Species							
a) LMCD Communities Levy	90,331	91,950	91,951	94,625	94,625	94,500	
b) Other Public Agencies	50,750	32,800	51,893	30,000	57,798	30,000	1
c) Use from AIS Reserve	0	0	0	0	0	0	
d) Interest	379	250	484	375	500	500	
SUB-TOTAL AQUATIC INVASIVE SPECIES	141,460	125,000	144,328	125,000	152,923	125,000	
3. Equipment Replacement							
a) Transfers from Administration and AIS Reserves	45,856	25,000	25,000	25,000	25,000	35,000	
b) Receipt from LMCIT	32,500	0	0	0	0	0	
c) Use from Equipment Replacement Reserve	96,036	0	0	0	0	0	
SUB-TOTAL EQUIPMENT REPLACEMENT	174,392	25,000	25,000	25,000	25,000	35,000	
TOTAL REVENUES	768,627	581,309	613,079	588,805	617,478	582,492	
Total Levy	322,206	330,604	330,603	340,615	340,615	342,492	
DISBURSEMENTS							
ADMINISTRATION							
1. Personnel Services:							
a) Salaries- excludes EWM Project Management time	195,445	196,401	198,718	200,524	204,488	204,488	2
b) FICA & Medicare	14,945	15,025	15,199	15,340	15,643	15,643	3
c) Employer Benefit Contributions	29,811	32,015	31,802	33,279	32,297	34,085	4
SUB-TOTAL PERSONNEL SERVICES	240,201	243,441	245,719	249,143	252,428	254,216	
2. Contractual Services:							
a) Office Lease & Storage	44,032	45,112	39,143	47,409	16,761	17,180	5
b) Professional Services	3,202	2,700	2,130	2,500	2,500	2,500	6
SUB-TOTAL CONTRACTUAL SERVICES	47,234	47,812	41,273	49,909	19,261	19,680	

2015 BUDGET DETAIL (Adopted)

	2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Actual Projected	2015 Budget	Footnote # See Appendix A
3. Office & Administration:							
a) Office, General Supplies	4,071	4,500	3,943	4,500	4,500	4,500	
b) Telephone	2,069	2,500	2,190	2,160	2,460	2,460	
c) Website, Internet, & E-mail					300	300	
d) Postage	3,800	5,000	3,637	5,000	5,000	5,000	
e) Printing, Publications, Advertising	9,927	10,000	9,996	10,500	10,500	11,000	7
f) Maintenance, Office Equipment	837	1,200	850	1,100	1,100	1,100	
g) Subscriptions, Memberships	1,550	1,000	1,611	1,700	1,700	1,700	
h) Insurance, Bonds	6,031	7,000	7,205	7,000	7,000	7,250	8
i) Public Information, Legal Notices	139	1,500	939	1,000	1,000	1,000	
j) Meeting Expenses	4,399	4,000	3,833	4,500	4,500	4,260	
k) Media (Cable & Internet)					2,438	3,300	9
l) Mileage	1796	2000	1817	2000	2000	2000	
m) Employee Training	0	400	0	400	400	400	
SUB-TOTAL OFFICE & ADMINISTRATION	34,619	39,100	36,021	39,860	42,898	44,270	
4. Capital Outlay:							
a) Furniture & Equipment	948	1,500	0	1,000	1,000	1,500	
b) Computer Software & Hardware	1,553	2,000	543	2,000	2,000	2,000	10
SUB-TOTAL CAPITAL OUTLAY	2,501	3,500	543	3,000	3,000	3,500	
5. Legal:							
a) Legal Services	21,576	35,000	31,674	32,000	32,000	32,000	11
b) Prosecution Services	39,875	45,000	50,963	45,000	45,000	45,000	12
c) Hennepin County Room & Board	732	1,000	317	1,000	1,000	1,000	
SUB-TOTAL LEGAL	62,183	81,000	82,954	78,000	78,000	78,000	
6. Contract Services/Studies:							
a) Audit	6,850	7,056	7,050	7,268	7,268	7,486	
b) Information Technology	0	0	81	500	500	750	
SUB-TOTAL CONTRACT SERVICES/STUDIES	6,850	7,056	7,131	7,768	7,768	8,236	
7. Code Enforcement Program			3,410	4,000	13,126	4,590	
8. Administration Reserve Fund	0	0	0	0	0	0	
9. Equipment Replacement Fund	25,000	25,000	25,000	25,000	25,000	0	
10. Contingency	4,693	9,400	26,700	7,125	3,160	10,000	
<u>TOTAL ADMINISTRATION</u>	<u>423,281</u>	<u>456,309</u>	<u>468,751</u>	<u>463,805</u>	<u>444,641</u>	<u>422,492</u>	

2015 BUDGET DETAIL (Adopted)

	2012 Actual	2013 Budget	2013 Actual	2014 Budget	2014 Actual Projected	2015 Budget	Footnote # See Appendix A
AQUATIC INVASIVE SPECIES (AIS)							
1. Eurasian Watermilfoil (EWM) Harvesting Program	84,863	95,000	79,428	95,000	95,000	95,000	13
2. Equipment Replacement Fund	0	0	0	0	0	35,000	14
3. AIS Reserve Fund	0	0	0	0	0	0	
4. Herbicide Treatment Program	0	0	0	0	0	0	
5. AIS Prevention & Management Programs	38,905	30,000	33,472	30,000	47,595	30,000	15
EQUIPMENT REPLACEMENT FUND							
1. Purchase of New Mechanical Harvester	174,392	0	0	0	0	0	
<u>TOTAL AQUATIC INVASIVE SPECIES</u>	<u>298,160</u>	<u>125,000</u>	<u>112,900</u>	<u>125,000</u>	<u>142,595</u>	<u>160,000</u>	
<u>TOTAL DISBURSEMENTS</u>	<u>721,441</u>	<u>581,309</u>	<u>581,651</u>	<u>588,805</u>	<u>587,236</u>	<u>582,492</u>	

**Lake Minnetonka Conservation District (LMCD)
Adopted 2015 LMCD Budget
Appendix A**

Other Public Agencies (Footnote #1)

It is anticipated that the MN DNR will fund the LMCD with a grant of \$30,000 for the 2015 EWM Harvesting Program.

Salaries (Footnote #2)

	2015 estimated actual
Executive Director	\$81,210.59 (*)
Administrative Technician (also serves as EWM Project Manager)	\$56,805.84 (*)
Less 1 pay period for EWM Project Manager	-\$2,366.91
Administrative Assistant/Code Enforcement	\$49,441.60 (*)
Administrative Clerk (part-time)	\$17,397.12
Seasonal Code Enforcement (part-time)	\$2,000.00
	\$204,488.24 (**)

(*) Salaries will be grossed up to pay for long-term disability insurance for full-time LMCD employees

(**) Salary adjustments (including F.I.C.A., medicare, & P.E.R.A.) are included in Contingency (line-item 10)

F.I.C.A. & Medicare (Footnote #3)

Total Salaries- including EWM Project Management (7.65%)	\$15,824.42
Less 1 pay period for EWM Project Manager	\$181.07
	\$15,643.35

Employer Benefit

Contributions (Footnote #4)

P.E.R.A. (7.50%)	\$15,364.14
NCPERS Life Insurance	\$576.00
Medical & Dental Insurance	\$18,145.20
	\$34,085.34

Office Lease & Storage (Footnote #5)

	Monthly Rate	Months	
	\$1,422.75	9	\$12,804.75
	\$1,458.32	3	\$4,374.96
			\$17,179.71

Professional Services (Footnote #6)

Contracted Payroll & Taxes	\$2,000.00
Contracted Bookkeeping Consulting	\$500.00
	\$2,500.00

Printing, Publications, & Advertising (Footnote #7)

\$11,000 has been budgeted for two LMCD Newsletters, the re-printing of the Summer and Winter Rules brochures, and other LMCD literature.

Insurance, Bonds (Footnote #8)

\$7,250 has been budgeted with the League of Minnesota Cities for insurance for the LMCD.

**Media (Cable & Internet)
(Footnote #9)**

\$3,300 has been budgeted to contract with Lake Minnetonka Communications Commission for a producer and on-line viewing of LMCD Board Meetings.

**Computer Software & Hardware
(Footnote #10)**

\$2,000 has been budgeted for information technology, hardware, and software updates.

Legal Services (Footnote #11)

\$32,000 has been budgeted for legal services, which will be partially off-set by charging expenses back to applicants.

Prosecution Services (Footnote #12)

\$45,000 has been budgeted for prosecution services. These expenses will be offset by projected \$55,000 of court fines.

EWM Harvesting Program (Footnote #13)

A 10-week mechanical harvesting program is planned from mid June through mid August to manage EWM on Lake Minnetonka. Harvesting priorities will be based on impediments to public navigation to the open water due to EWM growth (in particular matted areas). All areas that dictate the need for harvesting will be done at least once, with high growth areas being harvested twice (time permitting). More details of the proposed project (including a more detailed budget) will be provided in the spring of 2015.

**Equipment Replacement Fund
(Footnote #14)**

\$35,000 has been budgeted for replacement of depreciated EWM Harvesting Equipment.

**AIS Prevention & Management
Programs (Footnote #15)**

\$30,000 has been budgeted for unspecified AIS management and prevention programs (most likely watercraft inspections). Similar to past years, the LMCD will seek partnerships for the implementation of these projects (in particular funding partners).

RESERVE FUND ANALYSIS:

	Administration	AIS	Equipment Replacement Fund
2014			
12/31/13 Balance	\$242,108	\$95,861	\$42,327
Reserve Fund Contribution	\$0	\$0	\$0
Transfer from Reserve Fund	(\$19,565)	\$0	\$0
Transfer to Equip. Repl. Fund	(\$25,000)	\$0	\$25,000
Projected 12/31/14 Balance	<u>\$197,543</u>	<u>\$95,861</u>	<u>\$67,327</u>
2015			
Projected 12/31/14 Balance	\$197,543	\$95,861	\$67,327
Reserve Fund Contribution	\$0	\$0	\$0
Transfer from Reserve Fund	\$0	\$0	\$0
Transfer to Equip. Repl. Fund	\$0	(\$35,000)	\$35,000
Projected 12/31/15 Balance	<u>\$197,543</u>	<u>\$60,861</u>	<u>\$102,327</u>
Projected % of 2014 Annual Budget	42.6%	48.7%	