

**LAKE MINNETONKA CONSERVATION DISTRICT  
SAVE THE LAKE COMMITTEE  
MINUTES**

8:00 a.m., Thursday, October 10, 2013

LMCD Office, 5341 Maywood Road, Suite 200, Mound, MN 55364

**Present:** Dan Baasen, LMCD Board- Wayzata; Tom Skramstad; Jay Soule; Lisa Whalen; Greg Nybeck, LMCD Executive Director.

**Approval of agenda**

The agenda was approved as submitted.

**Minutes from the 8/26/13 Save the Lake Committee Meeting**

The minutes were approved as submitted.

**2013 Lake Minnetonka Boater Safety Education Pilot Program**

Baasen stated that he was hoping to launch the program in 2013 that has been worked on by the sub-committee. He asked Soule for further background from the sub-committee.

Soule stated that the target date for the 2013 pilot program is Saturday, November 16th, at the Hennepin County Sheriff's Water Patrol (Water Patrol) office. Once the draft PowerPoint has been received from Gary Hughes, he believed that there is a need to streamline the number of slides based on the time allowed per the syllabus. Breakout sessions (hands-on) planned have been confirmed with the Mound Fire Department, Marine Max to provide a boat, and an individual for the knot tying session. The sub-committee is targeting Deputy John Piper to participate for the Water Patrol, although this has not been confirmed. For implementation, he recommended a team approach for the on-line course for the Minnesota Department of Natural Resources (MN DNR) youth operators permit, although the recommendation is for him to provide the training at the 2013 pilot program because Skramstad will be out of town on November 16th. For the Lake Minnetonka materials, the recommendation is for Nybeck to present this. He hoped that the 2013 pilot program will allow the LMCD to shakedown the technology and assess the flow and layout of the course (making the necessary improvements for 2014).

Highlights of the committee discussion were as follows:

- Whether the date of 2013 pilot program should be delayed to accommodate for Skramstad's calendar. Skramstad recommended proceeding with the November 16th target date.
- One possible organization to partner with this project for training purposes is the Minnetonka Power Squadron.
- There is a need to coordinate a rehearsal date prior to November 16th (in particular for technology needs).
- The consensus of the committee was for Nybeck and Soule to refine the number of slides for the Lake Minnetonka PowerPoint.
- The committee was supportive of the proposed pilot program and recommended that there is a need for buy-in from the LMCD Board. The committee directed Nybeck to send an e-mail to the

LMCD Board communicating that the project is confirmed for November 16th and that Save the Lake needs their assistance in recruiting participants from the various cities.

- The committee had a discussion of how to recruit participants (other than through LMCD Board members).
- A value statement for participants needs to be identified.
- The Three Rivers Park District has offered the LMCD to use eight or nine of their tablets for this 2013 pilot program.
- Baasen stated that he, and other Board members, would be in attendance and observe the 2013 pilot program. The committee believed that Baasen's role should be as a proctor.
- There is a need for an evaluation form for participants and their parents in attendance.
- There is a need to decide on how to assist participants that do not pass a MN DNR Section quiz.
- The need to refine a budget for the 2013 pilot program.
- The need to recognize there is time needed to have 15 participants up and running on-line at the beginning of the training session. It was recommended that someone should be dedicated to assist on this.
- A discussion of costs associated for the PowerPoint prepared by Gary Hughes (\$3,000), including that the PowerPoint will be donated to the LMCD and that it will be paid by non LMCD funds.
- The idea of a videographer for the 2013 pilot program and the idea of presenting it at the February Save the Lake Banquet Dinner.

#### **Discussion of Soliciting Proposals for 2014**

Baasen stated that soliciting proposals for 2013 was suspended (primarily due to the reduction in reserve fund levels for Save the Lake). This was reviewed the LMCD Board last evening and they authorized soliciting proposals for 2014 (subject to review by the Save the Lake Committee at this meeting). He believed it was appropriate to re-instate this program for 2014 and asked for feedback from the committee.

The consensus of the committee was to solicit proposals for 2014 from Save the Lake funds. It was clarified that there are already dedicated funds for the Boater Safety Education Program for 2014 (with additional donations anticipated). A question remained as to whether funds should be deducted from the Save the Lake funds available to other organizations for 2014 (noting that there are currently approximated \$4,000 of dedicated funds for this project).

#### **Adjournment**

There being no further business, the meeting was adjourned at 9:20 a.m.

Respectfully Submitted,

Greg Nybeck  
Executive Director