

**LAKE MINNETONKA CONSERVATION DISTRICT (LMCD)
SAVE THE LAKE COMMITTEE
MINUTES**

8:00 a.m., Thursday, November 6, 2013
LMCD Office, 5341 Maywood Road, Suite 200, Mound, MN 55364

Present: Dan Baasen, LMCD Board- Wayzata; Gary Hughes, LMCD Board- Spring Park; Tom Skramstad; Jay Soule; Lisa Whalen; Greg Nybeck, LMCD Executive Director; Deputy John Piper, Hennepin County Sheriff's Office Water Patrol (Water Patrol).

Approval of agenda

The agenda was approved as submitted.

Minutes from the 10/10/13 Save the Lake Committee Meeting

The minutes were approved as submitted. It was noted for the record that Skramstad left this meeting early.

2013 Fall Winter Save the Lake Solicitation Letter

Baasen circulated a copy of the draft solicitation letter he had prepared with LMCD staff. He provided an update on 2013 donations to date and asked for feedback on the draft solicitation letter.

The following changes were recommended by the committee:

- The first sentence in the last paragraph should read "We need your support especially at this time."
- The letter has too much text and is wordy (should consider using bullet points as an alternative to paragraphs).

Baasen stated that he would take the comments from the committee into consideration and target sending the letter out ASAP.

2013 Lake Minnetonka Boater Safety Education Pilot Program

Baasen stated that a list of eight participants, plus guardians, is included in the packet to update the committee. It is possible that further participants will be registered and participate in the pilot program planned for November 16th.

Highlights of the committee discussion were as follows:

- A back-up plan for technology issues that may arise. It was noted that the Three Rivers Park District will be loaning the LMCD nine tablets and six chargers for back-up purposes.
- The need for a trial run prior to November 16th to check out the Wi-Fi at the Water Patrol office.
- Soule suggested meeting with LMCD staff on Friday, November 8th, to tie up loose ends with participants and LMCD Board members that plan on attending.
- The need for a follow-up e-mail and/or phone call for the participants that have already registered.
- Logistics for when sponsored watercraft from Marine Max and St. Boni Motor Sports can be delivered to the Water Patrol office. Additionally, there was discussion of how these watercraft will be used to compliment the on-line Kalkomey course.

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- There was brief discussion of what topic(s) the Water Patrol may want to cover as part of this event.
- There was a brief discussion of possible changes to the Lake Minnetonka Powerpoint. This included how Deputy Piper may assist in this part of the program.
- There was discussion of how familiarization with the Water Patrol will better assist the participants in the future.
- There was discussion that adults in attendance, guardians or Board members, could take the on-line course and receive a Boating Safety Certificate from the MN DNR.
- A discussion of how the LMCD will reimburse participants that take the on-line course and pass (including their guardians).
- A review of the proposed program schedule, noting that the goal is for interactive discussion with the participants. This included details of the planned breakout sessions.
- The need for a meeting with Deputy Piper prior to November 16th.
- The timing of de-brief session after November 16th, including the need to create an evaluation form for participants.

Next Meeting

The next Save the Lake Committee Meeting was scheduled for Wednesday, December 4th, at 8:00 a.m. in the LMCD office.

Adjournment

There being no further business, the meeting was adjourned at 8:54 a.m.

Respectfully Submitted,

Greg Nybeck
Executive Director