

**LAKE MINNETONKA CONSERVATION DISTRICT (LMCD)  
SAVE THE LAKE COMMITTEE  
MINUTES**

8:00 a.m., Wednesday, December 4, 2013

LMCD Office, 5341 Maywood Road, Suite 200, Mound, MN 55364

**Present:** Dan Baasen, LMCD Board- Wayzata; Gary Hughes, LMCD Board- Spring Park; Ann Hunt, LMCD Board- Minnetrista; Tom Skramstad; Jay Soule; Lisa Whalen; Greg Nybeck, LMCD Executive Director.

**Approval of agenda**

The agenda was approved as submitted.

**Minutes from the 11/6/13 Save the Lake Committee Meeting**

The minutes were approved as submitted.

**Review of 2013 Lake Minnetonka Boater Safety Education Pilot Program**

Baasen stated that he believed a great deal was learned from the pilot program, which was conducted on November 16th. Based on what was learned, there are a number of months to make the necessary adjustments for 2014. He stated that Soule did a great job of facilitating the course and briefly touched base on some of the feedback received from the participants (most of which was positive).

A summary of the committee discussion was as follows:

- The interactive classroom setting seemed to work well. In particular, the course reached out to the guardians through the kids, which was a key to the success of the pilot program.
- An issue for the pilot program was the timed Kalkomey on-line course pages. One significant improvement would be to explore whether a classroom setting could continue without the timed pages.
- A question remains as to the length of the course and whether this should be reduced to perhaps 1/2 day in length (the committee discussed how this might be achieved).
- The Lake Minnetonka rules PowerPoint planned for the 2013 pilot program did not take place because of time constraints. However, this was achieved through follow-up materials after November 16th and changes should be considered to this in the future.
- One challenge with the training room at the Water Patrol office was the time it took to download some videos for the on-line course.
- The participants were not able to take the timed quizzes together (based on how the on-line course has been established). A question remains, which was not encountered during the pilot program, was how the classroom course would be impacted if a participant did not pass the timed quiz.
- A discussion of technology and compatibility with the on-line course (the participants bringing their own technology seemed to work well).
- Action items included:
  1. To recommend to the LMCD Board of Directors that this course continue in 2014, making the necessary changes, and authoring the necessary Save the Lake Funds.
  2. To further refine potential changes for discussion at a committee meeting in January (possibly through the established subcommittee for this project).

3. To investigate whether the time paged could be turned off for a classroom setting.
4. To recommend to the LMCD Board to kick-off this program at the February Save the Lake Recognition Banquet Dinner, including a testimonial from a participant, which is targeted for February 5th.
5. To send out thank-you letters to partners that helped make the 2013 pilot program a success (St. Boni Motor Sports, Marine Max, West Marine, Mound Fire Department, and Brian Roath, etc.).

**Preparations for 2014 Proposals for Save the Lake Funds**

Baasen asked Nybeck for background on this agenda item.

Nybeck stated that proposals for 2014 Save the Lake funds are due in the LMCD office by December 6th. After this deadline, proposals received (with a score sheet) will be sent to committee members to allow them to review them. At the January meeting, the Save the Lake Committee will review the proposals and collectively make a recommendation to the LMCD Board of Directors (most likely at the January 22nd meeting). He stated that there will be on-going LMCD projects to take into consideration for the proposed 2014 Save the Lake Budget (i.e., solar lights or boater safety education).

**2013 Fall Winter Save the Lake Solicitation Letter**

Baasen stated that the draft letter was discussed at the November meeting. The few changes recommended at this meeting were included in the letter, which has been finalized and recently sent out. The primary purpose for this agenda item was informational and to update the committee.

**Next Meeting**

The next Save the Lake Committee Meeting was scheduled for Tuesday, January 14th, at 7:30 a.m. in the LMCD office.

**Adjournment**

There being no further business, the meeting was adjourned at 9:02 a.m.

Respectfully Submitted,

Greg Nybeck  
Executive Director