

Posting date: January 26, 2017

Jurisdiction Name: Lake Minnetonka Conservation District (LMCD)



## NOTICE

### 2017 Pay Equity Report

This jurisdiction is submitting a pay equity implementation report to Minnesota Management & Budget as required by the Local Government Pay Equity Act, Minnesota Statutes 471.991 to 471.999. The report must be submitted to the department by January 31, 2016.

The report is public data under the Minnesota Government Data Practices Act, Minnesota Statutes, Chapter 13. That means that the report is available to anyone requesting this information.

This notice is being sent to all union representatives (if any) in this jurisdiction. In addition, this notice must remain posted in a prominent location for at least 90 days from the date the report was submitted.

This jurisdiction's Pay Equity Report can be found on the LMCD's website at [www.lmcd.org](http://www.lmcd.org), under "Hot Topics." For more information about this jurisdiction's pay equity program, or to request a copy of the implementation report, please contact :

Vickie Schleuning, Executive Director

Lake Minnetonka Conservation District

5341 Maywood Road, Suite 200  
Mound, MN 55364  
952-745-0789 (Office) - 952-745-9085 (Fax)  
[www.lmcd@lmcd.org](http://www.lmcd@lmcd.org) (Website)  
[lmcd@lmcd.org](mailto:lmcd@lmcd.org) (Email)

For more information about the state pay equity law, you may contact the Pay Equity Office at:

[pay.equity@state.mn.us](mailto:pay.equity@state.mn.us)

Pay Equity Office  
Minnesota Management & Budget  
400 Centennial Office Building  
658 Cedar Street  
St. Paul, MN 55155

**Minnesota Pay Equity Management System - Lake Minnetonka SWCD(17-Submitted)** [Click for ADA Version](#)

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SWCD -

Soil and

Water

Conservation

District

**Contact List**

ID:  Jurisdiction  
 Type:

Name:

Address 1:

Address 2:

City:

State:

Zipcode:

Main Phone:

Fax:

Next Report Year:

<u>Name</u>	<u>Title</u>	<u>Email</u>	<u>Phone</u>	<u>Edit</u>	<u>Delete</u>
Emily Herman	Administrative Techn	eherman@lmcd.org	952-745-0789	<a href="#">Edit</a>	<a href="#">Delete</a>
Vickie Schleuning	Executive Director	vschleuning@lmcd.org	952-745-0789	<a href="#">Edit</a>	<a href="#">Delete</a>
					<a href="#">Add</a>

We have worked to ensure this product is accessible and compliant with the standard WCAG 2.0 level AA. We have tested accessibility using the JAWS software from Freedom Scientific. We found it to work correctly for us. If you find errors in accessibility, please let us know at [pay.equity@state.mn.us](mailto:pay.equity@state.mn.us) so that we can follow up. Thank you.

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Jurisdiction: ID # 1236 - Lake Minnetonka SWCD

Number of cases found: 6

<a href="#">View/Add</a>	<a href="#">Export</a>	<a href="#">Report Year</a>	<a href="#">Case ID</a>	<a href="#">Case Description</a>	<a href="#">Case Status</a>	<a href="#">Edit</a>	<a href="#">Delete</a>
<a href="#">View Jobs</a>	<a href="#">Export Jobs</a>	1999	1	1999 DATA	In Compliance		
<a href="#">View Jobs</a>	<a href="#">Export Jobs</a>	2003	2	2003 DATA	In Compliance		
<a href="#">View Jobs</a>	<a href="#">Export Jobs</a>	2008	3	2008 DATA	In Compliance		
<a href="#">View Jobs</a>	<a href="#">Export Jobs</a>	2011	1	2011 DATA	In Compliance		
<a href="#">View Jobs</a>	<a href="#">Export Jobs</a>	2014	1	2013 DATA	In Compliance		
<a href="#">View Jobs</a>	<a href="#">Export Jobs</a>	2017	1	2016 DATA	Submitted		
<a href="#">Add New Case</a>							

Jurisdiction # 1236 - Lake Minnetonka SWCD || Report Year 2017 || Case # 1 - 2016 DATA

Number of jobs in this case: 4

<a href="#">Job Nbr</a>	<a href="#">Title</a>	<a href="#">Males</a>	<a href="#">Females</a>	<a href="#">Points</a>	<a href="#">Min Sal</a>	<a href="#">Max Sal</a>	<a href="#">Yrs To Max</a>	<a href="#">Yrs Srv</a>	<a href="#">Exceptional Srv</a>
7	Administrative Clerk	0	1	102	2539.00	2539.00	0.00	5.17	
1	Administrative Assistant	0	1	203	4037.90	4037.90	0.00	12.08	
2	Administrative Technician	0	1	275	4852.00	4852.00	0.00	0.58	
6	Executive Director	0	1	483	7083.00	7083.00	0.00	0.33	

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**Minnesota Pay Equity Management System - Lake Minnetonka SWCD(17-No Submission)**

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**Pay Equity Implementation Form**

Information entered on this page is not saved until you click "sign and submit." This page may be printed and shared with your governing body for approval. After you receive approval, you will need to come back to this page, complete the necessary information, then click "sign and submit."

**Part A: Jurisdiction Identification**

Jurisdiction: Lake Minnetonka SWCD  
5341 Maywood Road, Suite  
200  
Mound

Jurisdiction SWCD - Soil and Water  
Type: Conservation District

Contact:	Name	Title	Phone	Email
	Emily Herman	Administrative Techn	952-745-0789	eherman@lmcd.org
	Vickie Schleuning	Executive Director	952-745-0789	vschleuning@lmcd.org

**Part B: Official Verification**

1. The job evaluation system used measured skill, effort responsibility and working conditions and the same system was used for all classes of employees.

The system used was:

State Job Match

Describe: (\*less than 240 characters)

2. Health Insurance benefits for male and female classes of comparable value have been evaluated and

There is no difference  and female classes are not at a disadvantage.

3. An official notice has been posted at:

LMCD Office Bulletin Board and on Website

(prominent location) (\*less than 60 characters)

informing employees that the Pay equity Implementation Report has been filed and is available to employees upon request. A copy of the notice has been sent to each exclusive representative, if any, and also to the public library.

The report was approved by:

LMCD Board of Directors

(governing body) (\*less than 60 characters)

James Jay Green

(chief elected official)(\*less than 60 characters)

Chair

(title) (\*less than 60 characters)

Checking this box indicates the following:

- signature of chief elected official
- approval by governing body

**Part C: Total Payroll**

\$241,294.04 (\$23,950.39 of which represent seasonal employees not listed, per State direction, within Report)

is the annual payroll for the calendar year just ended December 31.

- all information is complete and accurate, and
- all employees over which the jurisdiction has final budgetary authority are included

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