

LAKE MINNETONKA CONSERVATION DISTRICT
BOARD OF DIRECTORS
7:00 P.M., January 24, 2018
Wayzata City Hall

WORK SESSION
6:00 p.m. to 7:00 p.m.

Members present: Jay Green, Mound; Gregg Thomas, Tonka Bay; Ann Hoelscher, Victoria; Bill Cook, Greenwood; Gary Hughes, Spring Park; Jake Walesch, Deephaven; Dennis Klohs, Minnetonka Beach; Chris Rich, Woodland; Mark Kroll, Orono; Mike Molitor, Minnetrista; Gregg Prest, Excelsior; Sue Shuff, Minnetonka; and Deborah Zorn, Shorewood.

Also present: Vickie Schleuning, Executive Director; Troy Gilchrist, LMCD Legal Counsel; and Matthew Cook, Environmental Administrative Technician.

Members absent: Mark Kroll, Orono.

1. Strategic Plan Update Review

Green stated that the Board would review the LMCD's progress on its strategic initiatives (listed on the strategic plan dashboard).

Green said that the strategic initiative of developing an effective reporting system was deferred to 2018.

Schleuning confirmed that the reporting format has not been developed yet.

Schleuning stated that staffing needs for 2018 were based on historical workload. She was not sure if the higher levels in 2017 were an anomaly or the expectations of coming years. Therefore, they are reviewing the part-time position compared to interns for 2018.

Green noted that the staffing needs in 2019 will have budget impacts that ought to be included in the 2019 budgeting process.

Hoelscher noted that the LMCD could seek volunteer help for some office tasks to alleviate the burden on staff.

Green stated that the reserve fund policies would need to be reviewed after the audit.

Schleuning noted that the audit was scheduled towards the end of February.

Thomas stated that the Budget Committee can take on the responsibility of reviewing the reserve fund and related policies.

Green stated that the capital plan for 2018 ought to be developed early in the second quarter, before the harvesting season begins.

The Board and staff discussed the viability of selling the LMCD's pontoon boat.

Baasen stated that the LMCD might solicit the donation of a used pontoon boat in its newsletters.

Baasen noted that the Save the Lake Committee would discuss the program's performance in late first or early second quarter regarding contributions. He stated that the Committee would report its review to the Board at that time.

Green inquired about the status of the Information Technology project and concerns about email service. Schleuning provided a brief update on the status of the Information Technology plan. She noted that the bandwidth of internet service provided to the LMCD's office building was insufficient for a number of applications and was being reviewed.

Green noted that potential alternatives for internet service should be accomplished in the first quarter of 2018.

Zorn stated that the Board might form a Communications Workgroup to work on developing a comprehensive communications policy for the LMCD.

Thomas concurred. He underscored that some of the strategic initiatives were the responsibility of the Board, not the Executive Director, and noted that the communications policy was one such responsibility of the Board.

Baasen, Cook, Hughes, Thomas, and Zorn volunteered to form the Communications Workgroup.

Schleuning noted that staff have updated a few webpage formats, but noted that more effort would need to be exerted to utilize the LMCD's website as a hub for information relating to lake conservation, activity, etc.

Green noted that website updating should be added to the list of Communications Workgroup topics.

Hoelscher noted that the review of the LMCD's bylaws may have already been done.

Green concurred. He stated that after it is verified that the bylaws have already been reviewed, the initiative ought to be marked as completed.

Schleuning stated that the Board Guidebook would be finalized within a couple weeks.

The Board discussed the utility of the Guidebook: contemplating posting it on the website; distributing it to city managers; adapting excerpts for public relations; and other possible uses.

Zorn suggested that the Communications Workgroup could further brainstorm uses and applications for the Guidebook or its parts.

Green noted that the development of Board Director training standards and process and a self-evaluation process were two items that the Board should take responsibility for developing.

Thomas suggested that the Board officers could work on the training and self-evaluation items.

Green invited interested members of the Board to reach out if they would like to participate in the development of training standards and self-evaluation process.

Green inquired about the Public Safety Committee status and if they should meet to discuss the development of a new public safety plan.

Green noted that the Quiet Water policy was established in the mid-1980s. He suggested that the Public Safety Committee discuss the policy and determine if and how the policy needs to be updated.

Green noted that the LMCD needs a long-term aquatic invasive species (AIS) management and prevention plan.

Green stated that the implementation of secure online licensing portals would likely need to be pushed out, given the LMCD's current technological limitations.

Green asked if the Recodification project was on schedule to be completed in 2018.

Gilchrist confirmed that it would be completed in 2018, around second quarter, when staff review would ensue.

Schleuning noted that staff review of the draft Recodification language would take some time to compare and contrast standards. A copy would be available if board members wished to review at that time as well.

The Work Session adjourned at 7:00 p.m.

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1. CALL TO ORDER

Green called the meeting to order at 7:00 p.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Members present: Jay Green, Mound; Gregg Thomas, Tonka Bay; Ann Hoelscher, Victoria; Dan

Baasen, Wayzata; Bill Cook, Greenwood; Gary Hughes, Spring Park; Dennis Klohs, Minnetonka Beach; Mike Molitor, Minnetrista; Gregg Prest, Excelsior; Chris Rich, Woodland; Sue Shuff, Minnetonka; Jake Walesch, Deephaven; and, Deborah Zorn, Shorewood. Also present: Troy Gilchrist, LMCD Legal Counsel; Vickie Schleuning, Executive Director; and, Matthew Cook, Environmental Administrative Technician.

Members absent: Mark Kroll, Orono.

4. APPROVAL OF AGENDA

MOTION: Thomas moved, Shuff seconded to approve the agenda.

VOTE: Motion carried unanimously.

5. CHAIR ANNOUNCEMENTS

- Administer Oath of Office to Jake Walesch– New LMCD Board Member (City of Deephaven)

Gilchrist administered the Oath of Office to new LMCD Board member Jake Walesch.

Walesch introduced himself and stated he is from the City of Deephaven and works in land development.

6. APPROVAL OF MINUTES- 01/10/18 LMCD Regular Board Meeting

MOTION: Thomas moved, Baasen seconded to approve the 01/10/18 LMCD Regular Board Meeting minutes.

VOTE: Motion carried unanimously.

7. APPROVAL OF CONSENT AGENDA

MOTION: Shuff moved, Zorn seconded to approve the consent agenda as submitted. Items so approved included: **7A)** Audit of Vouchers (01/16/18 – 01/31/18); and, **7B)** Resolution Accepting Save the Lake Contributions (01/01/2018 – 01/15/2018).

VOTE: Motion carried unanimously.

8. PUBLIC COMMENTS- Persons in attendance, subjects not on the agenda (limited to 5 minutes)

There were no public comments.

9. PUBLIC HEARING

- A)** City of Mound, 2018 New Multiple Dock License Application (Lost Lake Transient/Overnight); Mound, MN 55364 (Cooks Bay)

Schleuning directed the Board to the staff memo, dated January 24, 2018, and provided the following information:

- An overview of the action presented to the Board; the application request is due to a change in classification which requires a public hearing and Board approval.
- A summary of the application request:
 - The change affects a portion of the site's BSU's from transient to overnight storage with no changes to dock structures.
 - Current Conditions: 24 BSUs total for transient use.
 - Proposed Conditions: 24 BSUs total – 14 for transient use and 10 for overnight storage.
 - Flexibility for administrative approval to use overnight storage BSUs for transient use if needed in the future.
 - The site is conforming.
- An overview of the existing property lines and proposed site plan.
- An overview of the background and site conditions associated with the site.
 - It was licensed for multiple dock facilities in 2004 and dredged for multiple dock storage.
 - Currently City licenses in Lost Lake area include overnight storage and transient use.
 - 1,500 feet of shoreline; 24 BSUs; 1:63 density.
 - Side setbacks are approximately 25 feet.
 - 26-36 foot BSU length.
- An overview of relevant code sections. These include: Code Section 2.03, subd. 7, requires a new multiple dock license application when any change in slip size, ownership, width, height, or location of a structure or classification. Code Section 2.03, subd. 15, states the transient use of docks or specified portions thereof may be authorized by the Board for commercial docks. Such docks or portions thereof may be used only for transient uses of the commercial establishment and no watercraft shall be permitted to remain overnight. Code Section 2.01, subd. 1 prohibits a person from using any area of the lake outside the authorized dock use area for docking and storage of watercraft. These three sides are further defined by dock length and side setback limitations.
- An overview of the multiple dock criteria.
- The LMCD solicited review and comments from local government agencies. No concerns were received. Comments were also sought from the adjacent properties and general public. Comments were received from the public regarding potential boat traffic and potential environmental concerns.
- Public hearing requirements and legal notifications.
- Other items to consider: transient use is typically considered higher traffic than overnight storage; the environmental impacts; and, standards of reasonableness and degree of impact.
- Staff recommends they prepare Findings of Fact and Order for consideration of approval of the multiple dock license for the February 7, 2018 board meeting. They also recommend allowing staff and legal counsel to review any concerns and finalize the language for the draft findings.

Green inquired if there was any impact on the water quality of the main lake when it was dredged in 2004.

Schleuning responded at the time of the dredging, there was discussion on whether it should be allowed and how it would impact the lake and community. Transient use is generally considered a higher-traffic use. It was approved at that time.

Klohs inquired if staff is recommending they wait until February 7 before they take any action.

Schleuning confirmed this and stated after people make comments during the public hearing, it is good to do some research.

Catherine Pausche, Director of Finance and Administrative Services with the City of Mound, commented after years of evaluating prospective projects for the harbor district, Mound has reconsidered the vertical mixed-use layout in that area. They believe a horizontal mixed-use concept, including a townhome development, would be a better use of the area. It will better preserve the harmony of public and private uses. They have already invested \$8,000,000 in preparing this land for development and it cannot sit for much longer. The City's dock area has other dedicated areas who are given first right of refusal to rent slips and docks in their neighborhoods. The amount charged for the slips is higher than the regular program in order to help with the debt service and create adequate reserves for the eventual re-dredge of the channel and maintenance of structures. The City does not believe this proposal changes the hydrology of the area since all the conditions presently exist and there are many factors contributing to the weed infestation throughout the lake. They believe that transient slips would be less preferable than converting them to overnight slips due to the increased boat traffic with transient slips.

Green inquired about the 36-foot maximum boat lengths.

Ms. Pausche responded their current license for the 37 overnight slips require boats to fully fit. The 10-slips they are requesting are 26-foot slips.

Green opened the public hearing at 7:27 p.m.

Mark Chatterton, 5429 Bartlett Boulevard, Mound, commented he is also speaking on behalf of his neighbors, who are all at the discharge end of the channel. Before the channel was dredged, they hired Lake Specialist Dick Osgood, to study how it would affect their area of the lake. Mr. Osgood reported the most polluted lake was Langdon Lake, which connects through Lost Lake and empties into Cooks Bay. He stated an increase in nutrients and silt influx into Cooks Bay will cause an increase in weed growth. This is done by removing the wetlands, making a wider channel, and increasing boat traffic, which has all been done. They immediately saw the consequences of this in 2000. Prior to that time, they were able to navigate their shore without getting weeds into their propellers, could swim 60 feet from the shore without difficulty, and keep the beach area clean with minor weed cutting. Since these things have been done, they have noticed thick weeds, they cannot swim along the shore, weeds get caught in the propellers, weeds pile up and stink in the summer, the water is black and soupy from the rotting vegetation, bogs land against their shore, and they now must hire freshwater harvesting to keep the shoreline navigable. He expressed concern with the increased boat traffic associated with this application. There is a letter from the City of Mound dated December 19, 2017, that claims boat traffic will increase with overnight dock usage, not decrease. He provided a satellite photo to Board members that he felt showed a plume of weeds coming from the channel and out into the bay. Section 2.03 subd. 3 of the code allows the Board to consider the lake beauty, quality, and ecology in its decision to accept or deny the applicant.

Scott Waterman, 5495 Lost Lake Lane, commented they live in the villas and rent a boat slip. He has a good view of this area from his home, and on weekends there are a lot of boats that come in and out of the transient area. On a nice weekend day, all 10 slips are used. At Lost Lake Harbor, if they rent 10 slips, and

have 14 for transient use, it seems there will be more boats in the harbor than is there now. The dock is nice, the slips are nice, parking is fantastic, and the City should be able to easily rent out the slips. He suggested they not rent out the slips right in front and have some of the other 14 slips be for overnight usage. He would like to see what has been started in the district continue, and suggested they consider a compromise with the docks proposed to have an overnight use and have the transient use stay where it is.

Green closed the public hearing 7:42 p.m.

Schleuning suggested they not act on this application tonight to allow staff to do additional research.

Shuff suggested staff also provide information on whether this application request increases or decreases boat traffic.

Klohs inquired if the reason for the requested change from transient to overnight will serve as a stimulus for a developer to build more townhomes.

Ms. Pausche responded she believes the townhomes will be built regardless. They had originally thought this would be the City's new downtown, but now realize it would be a disservice and the market cannot accommodate it. It has become a public gathering space and they are trying to utilize the space. Being able to rent 10 slips overnight helps them to maintain the reserves to be able to re-dredge and maintain the structures. They have issued a request for proposal from developers and are looking to see their assets be utilized in the best and most harmonious way.

Klohs stated the question the Board needs to consider is whether they are willing to help the City of Mound remarket their space. He can understand that a developer may decide not to build if there were not any dedicated boat slips.

Ms. Pausche explained there were 37 townhomes contemplated. 11 were built and the rest of the land went back to the bank. The next developer only built out to 27 and there are 10 slips left. Of the original 11 townhomes, they have never rented out more than six slips. This request will generate revenue and make it more sustainable for the future. All the current overnight slips are rented out to either residents of the townhomes, Mound residents, or non-Mound residents.

Prest commented this change is a desire for the City to increase revenue and take care of the previous overbuilding of the infrastructure that had occurred. This is different than trying to stimulate further development. It is not the LMCD's place to dictate the activity but should focus on considering the dock use change they have requested.

Thomas stated Mound owns the land, received approval for the docks, and at the time they were transient. They now have the right to request the change from transient use to overnight use. They need to decide whether they acknowledge the riparian request or not, and they should focus on the lake quality.

Green agreed with Thomas and stated the two issues are the environmental impact and the boat traffic. In general, overnight use generates less traffic because boats are parked most of the time. When they leave, they leave the area and then return to park and go home. He does not know how often the transient slips are currently used, so it is hard to say if there will be less traffic if the slips were changed to overnight use. He

also does not know if a little more or a little less traffic will greatly affect the water quality, which has been an issue for a long time. He suggested they contact the Department of Natural Resources (DNR), the watershed, and Mr. Osgood to see how the area has changed. He inquired if Mound was content with waiting a couple more weeks before they act on this application.

Ms. Pausche confirmed the City can wait a couple more weeks.

Schleuning stated they will make calls and do additional research before the next meeting.

Molitor commented they should also consider which slips will be changed from transient to overnight. He also disagrees with the request to allow the applicant authority outside of the Board to switch the uses around as needed. He expressed concern with the sediment and water quality issues and they need to look at it closely.

At the request of Green, Ms. Pausche clarified that slips 15 through 24 are 26-foot slips. They were chosen for this length because they are closer to the 37-foot overnight complex. They believe the 14 slips around the pier have more variation with boat sizes and are used first. The proposed transient slips provide a direct line to the downtown and invite the public in through the access points. Gates would be included on the overnight slips to deter the public from fishing and they are located away from the commerce. She noted she lives on Cooks Bay and frequents Lost Lake, and they are trying to come up with what the best and highest use for what the area should be, while preserving what has already been invested.

Hughes commented he was surprised to hear that there were transient slips on Lost Lake. He thought the City was renting them out and that no one wanted them.

MOTION: Prest moved, Cook seconded to direct staff to review concerns and finalize language for approval of the multiple dock license for the City of Mound, present it to the Board, and continue the public hearing at the next LMCD Board meeting on February 7, 2018.

Molitor noted he is in favor of further discussion, but not with the assumption of approval.

Prest clarified that the language of his motion is directing staff to provide a recommendation to the Board based on the information they find.

Gilchrist explained the findings will be supportive of approval but will reflect staff's recommendation. It will be up to the Board to decide on whether or not to approve it.

Green agreed with Molitor's previous comment and does not support allowing authority outside of the Board to change dock uses between transient and overnight. The Board agreed.

Ms. Pausche clarified they would not be requesting more overnight slips but would only request the amount of overnight slips be less.

VOTE: Motion carried unanimously

Molitor clarified that the public comment will be left open on this item through the next meeting.

B) 500NNL, LLC, 2018 New Multiple Dock License, Special Density License, and Variance Applications; 687 Excelsior Boulevard, Excelsior, MN 55331 (Excelsior Bay)

Schleuning directed the Board to the staff memo, dated January 24, 2018, and provided the following information:

- An overview of the action presented to the Board.
- An overview of the two phases of the application request:
 - Phase 1 (2018): Change in classification to all overnight storage. Currently there are (30) transient and (7) overnight BSUs; current variances will be maintained; no structural changes requested.
 - Phase 2 (2019): No substantial dimension change to main principal structures; reconfiguration of dock secondary structures within dock use area; relocate 3 BSUs from north side principal dock to center dock (Museum); add perpendicular slips off of center principal dock; replace dolphin poles with walkways; reduce certain existing BSUs length on south principal dock structure to bring side setbacks into compliance; relocate BSUs on southern principal dock toward lake; upgrade dock and utilities.
- An overview of the existing property and proposed site plan. Applicant and Museum representatives stated there is adequate space for the Museum with the extension of boat slip fingers.
- An overview on the background and recent activity for the site:
 - Predominant Historical License: previously licensed from 2002 to 2017 as a multiple dock facility as part of Bayview Event Center
 - Bayview closed and obtained a Commercial Dock license for storage of two watercraft on June 14, 2017. Museum of Lake Minnetonka (Museum) obtained Commercial Dock and Special Density licenses on May 10, 2017.
 - New property owner, 500NNL as of June 27, 2017. Maintained historical dockage of overnight (7) and transient (30) classifications. Agreement with Maynards for transient dock use in 2017.
- An overview of the current application for 500NNL LLC
 - 370 feet of shoreline
 - Special Density: 1:10 density (37 BSUs)
 - Classification: 37 overnight storage, change from transient (30) and overnight storage (7)
 - Variance continued for length of dock with Museum
 - Variance continued for adjusted dock use are for south side site line (adjacent to Maynards Restaurant (30-degree deflection)
 - Variance continued for adjusted dock use are for north side site line (adjacent to Tonka Bay Sales Site 1)
 - Other dock length pre-existing beyond 100 feet.
 - Museum license conditions (Commercial Dock and Special Density) and special amenities (21 points) applicable to overall site.
- Significant chronological Board actions included:
 - March 22, 1995: Variance and Special Density license. This allowed for 420 feet of shoreline, 42 BSUs (40 transient/2 overnight), and a dock width of 8 feet.
 - March 13, 1996: Variance for length and sides. This allowed for a permanent dock (storing BSUs T28, T29, T30, and O37), 8-foot-wide dock for handicap accessibility, and a 60-foot extension for 100-foot pier with 16-foot by 18-foot platform to accommodate the Museum.

- 2002: Special Density license. This minor change reduced BSU density from 40 to 37, reference grandfathered dock exceeding 100 feet, included amenities, and reflected a transfer of 50 feet of shoreline to Tonka Bay Sales Site 1.
- December 10, 2003: Special Density license. This allowed for expansion of BSUs 1-8, which did not exceed beyond 100 feet.
- June 25, 2003: Variance for dock use area. This adjusted the dock use area for the southern extended side site line with 30-degree deflection, and the approved site plan indicates the dock use area with north border angled to dolphin poles.
- May 17, 2017: Museum License Approvals. This included a 2017 commercial dock and special density license (1:20 feet).
- An overview of the relevant code sections. These include: Code Section 2.03, subd. 7, requires a new multiple dock license application when any change in slip size, ownership, width height or location of a structure, or change in classification under this section; Code Section 2.01, subd. 1, prohibits a person from using any area of the lake outside the authorized dock use area for docking and storage of watercraft. These three sides are further defined by dock length and side setback limitations; Code Section 2.05, subd. 2, requires special density license for multiple dock facilities with watercraft storage density greater than one watercraft per 50 feet of shoreline. LMCD Code allows applications for docking of watercraft up to one for each 10 feet of continuous shoreline, provided increased density above 1:50 General Rule provides public benefit. Public amenities must be provided.
- An overview of the proposed amenities for special density license.
- Code requires a minimum of 20 amenity points, and the Applicant if proposing the following 26 points:
 - Group B – Environmental Protection (5 points). Rip Rap provided for shoreline protection.
 - Group A – Public Access (10 points). Museum provides unique authentic historic access to Lake Minnetonka.
 - Group B – Environmental Protection (5 points). AIS prevention and management literature distribution.
 - Group C – Public Service (3 points). Boater safety literature distribution.
 - Group C – Public Service (3 points each). Low cost services for access to lake excursions.
- The applicant license and variance requests meet conditions of the Code for a multiple dock license (Section 2.03, subd. 3), special density (Section 2.05, subd. 4), and variance (Section 1.07).
- An overview of the Multiple Dock and Special Density license review criteria.
- The LMCD solicited review and comments from local government agencies. Comment received from the City of Excelsior indicates parking is sufficient. Comment received from the public expressed general support of project.
- Public hearing requirements and legal notifications.
- Other items to consider: perception of high boat traffic in Excelsior Bay; general transient slip opportunities available in proximity with Maynard and City of Excelsior; site uniformity and upgrades.
- Staff recommends that based on the public hearing comments received, it is recommended to consider for approval the Findings of Fact and Order to approve the multiple dock license for overnight storage; special density license; and variance for dock length, north side site line, and south side site line. It is also recommended that a condition is added that all boats are contained within the BSU for the BSUs located on the southern dock structure to meet the setback requirement for navigation.

Molitor inquired if Phases 1 and 2 are being requested for approval and if they are requesting to add BSUs. Schleuning confirmed both Phases 1 and 2 are included in this application. They are not requesting to add BSUs but are relocating them within the dock use area.

Green inquired if the requests in Phase 2 would affect the variances.

Schleuning stated they would not and the variance connotation for the 8-foot-wide dock is in compliance with today's standards.

Green inquired if this was a qualified commercial marina.

Schleuning clarified it is a commercial marina.

Shuff inquired if there is an admission fee for the Museum. She noted Part A of the amenity points indicate they provide access to the lake. She suggested they encourage them to provide access at a minimal fee.

Schleuning noted there is a fee as well as low-cost programs.

Cook noted with some celebrations, it is \$5.00.

Baasen stated there is a regular trip from Excelsior to Wayzata, with side trips for a fare.

Klohs stated the fee is \$15.00 for adults, \$5.00 for children, and 3 and under are free.

Thomas noted during special events, they run all day for \$5.00 per ticket.

Green inquired about the ownership and input about the dock where the Museum is docked and concerns in the past with property owners.

Schleuning explained the new site plan has been reviewed and they are okay with it.

Cook inquired if the Museum received notification that this application was having a public hearing and if there is some documentation that they are okay with this new plan.

Schleuning confirmed the Museum did receive notification of the public hearing and staff can request documentation of their approval of this plan. All known parties from previous actions were also contacted in addition to the official public hearing notification and comments were received as presented.

Bob Sarna, Operating Officer of 500 NNL, clarified they are presenting Phases 1 and 2 because they could not get anyone to tear out the docks this winter because they were too busy. They will do the work next winter and also get new water and electrical to the docks. He met with the owners of the Museum, and they were excited about the new plan because there would be less traffic.

Green opened the public hearing at 8:38 p.m.

Green closed the public hearing at 8:39 p.m.

Molitor stated it is disappointing to see this does not include any additional transient slips and the City of Excelsior is removing some as well.

MOTION: Thomas moved, Klohs seconded to direct staff to prepare Findings of Fact and Order, approving 500NNL LLC, 2018 multiple dock license, special density license, and variance applications (length, northern side site line, southern side site line), including those associated with The Museum of Lake Minnetonka (Museum) commercial dock license, for the property located at 687 Excelsior Boulevard in Excelsior as the draft conditions presented and present to the Board on February 7, 2018 for approval with the following conditions: 1) all boats contained in the southern dock structure fit within the BSUs; and, 2) documentation that the Museum of Lake Minnetonka approves the proposed site plan.

Gilchrist commented if there is no urgency, he would prefer to make the changes and bring the final draft back for Board approval.

Green agreed with Gilchrist.

Mr. Sarna stated the application indicates there can only be a 28-foot boat within the 28-foot slip. The only outstanding item on this approval is documentation from the Museum that they approve of the proposed site plan.

VOTE: 12 Ayes, 1 Nay (Molitor)

10. OTHER BUSINESS

Thomas commented the City of Tonka Bay invited the LMCD to be part of the Celebrate Wekota Park event on April 12, 2018 from 1:00 p.m. to 4:00 p.m.

Baasen noted they need to make sure to have a worthwhile exhibit highlighting the 50th Anniversary of the LMCD.

Green agreed and stated it should not impact staff time.

Thomas stated it is a low-key event and a booth structure would not be necessary for this event. The City provides them with a table, and in the past, he and Shuff have been present to discuss the LMCD with people. It would be helpful to have a pamphlet describing what the LMCD does.

Zorn suggested Thomas and Shuff provide a list of what they would like to display to be reviewed by the Board. Thomas agreed to do this.

11. UPDATE FROM STANDING LMCD COMMITTEES

Aquatic Invasive Species Committee/Taskforce: Green reported they met on Friday and Dr. Mike McCartney from the Aquatic Invasive Species Center shared with them his proposal with the United States Geological

Survey to conduct a project in July that expands upon the EarthTec veligers study in St. Albans Bay. Some concerns with the project are related to the impact on traffic in the bay and permitting with and having the appropriate lighting and buoys. They may consider a one-week no wake zone in the bay during the study.

Green announced the third annual AIS Summit will be held at the Earl Brown Center on February 28 and March 1. He cannot attend, and he would like approval to send either Schleuning or Cook (staff).

Board Director Cook stated he would also like to attend as a member of the Board and he will pay his own entrance fee.

Green noted the LMCD can pay his entrance fee.

Budget Workgroup: None.

Nominating Committee: Baasen reported they interviewed four candidates for officers for 2018 and still have two more to interview. They will provide the list of potential officers in the Board packet for the February 7 meeting. The Board also has the right to nominate someone from the floor, but they cannot nominate themselves.

Zorn noted they will be meeting tomorrow morning at 8:30 a.m.

Recodification Workgroup: Gilchrist reported work continues and the code is now altogether. There are more pages than what was previous there, but each chapter is easier to read and follow. There are things that will need to be worked on for clarification. He confirmed that when Schleuning receives her draft at the end of the month, Board members will also receive a copy to review.

Save the Lake Committee: Baasen noted they have scheduled a boater safety class on March 17 for ages 12 to 17, and they encourage mentors to attend as well. Adults are also encouraged to attend.

Strategic Plan Subcommittee: None.

12. EXECUTIVE DIRECTOR UPDATE

Schleuning reported the updated public meeting calendar is included in the meeting packet. De-icing operation inspections are taking place and anyone with deficiencies will be notified. She will be posting updated items on the website in the next few weeks.

13. OLD BUSINESS

None.

14. NEW BUSINESS

None.

15. CLOSED SESSION TO CONDUCT PERFORMANCE EVALUATION OF THE EXECUTIVE DIRECTOR PURSUANT TO MINN. STAT. § 13D.05, SUBD. 3(a)

MOTION: Green moved, Zorn seconded to go into a closed session to evaluation the Executive Director Pursuant to Minnesota Statute § 13D.05, subd. 3(a).

VOTE: Motion carried unanimously

The Board recessed at 9:02 p.m. and went into a closed session.

MOTION: A motion was made and seconded to reconvene the LMCD Regular Board meeting.

VOTE: Motion carried unanimously

The Board reconvened at 9:40 p.m.

16. ADJOURNMENT

There being no further business, the meeting was adjourned at 9:45 p.m.

James Jay Green, Chair

Ann Hoelscher, Secretary