



MULTIPLE DOCK
NEW LICENSE APPLICATION
LAKE MINNETONKA CONSERVATION DISTRICT

For LMCD Use
Fee Amount: \_\_\_\_\_ Check # \_\_\_\_\_ Date Received: \_\_\_\_\_

1. CONTACT INFORMATION

Applicant: \_\_\_\_\_ Applicant Title (Owner, Authorized Agent, etc.): \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Owner of Site (if different from Applicant): \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

2. SITE INFORMATION

Site Name (Business) & Address/PID: \_\_\_\_\_

Facility Use Classification (Check all that apply)

- a) Commercial Marina d) Transient g) Residential Multiple Dock
b) Club e) Outlot Association
c) Municipal f) Residential Association

Facility Type

- a) Qualified Commercial Marina b) Qualified Yacht Club d) Not Applicable
c) Qualified Sailing School

Site Shoreline Measurement of 929.4 ft OHW: \_\_\_\_\_ feet

Existing Boat Storage Unit Density: \_\_\_\_\_ Requested Boat Storage Unit Density: \_\_\_\_\_

Describe type of dock construction (material, permanent/pilings, floating, etc.) and attach to-scale drawing per site plan instructions: \_\_\_\_\_

Parking and zoning requirements: Check with the city staff in which the site is located.

Facilities & Services

- Restroom facilities Yes/No If yes, number of indoor: \_\_\_\_\_ and/or outdoor portable: \_\_\_\_\_
Head pump-out facilities Yes/No
Fuel offered Yes/No
Fishing bait offered Yes/No
Boat Maintenance Services Yes/No
Public Launch Ramp Yes/No

**Site Square Footage (structures and maneuvering)**

Total square footage of existing dock area and maneuvering space = \_\_\_\_\_ sq. ft.

Total square footage of new or additional dock area and maneuvering space = \_\_\_\_\_ sq. ft.

*Note: An EAW is mandatory when marina size reaches or surpasses 20,000 sq ft, and in 20,000 sq ft increments thereafter. A discretionary EAW may be required if potential for significant adverse environmental impacts could occur or where sensitive or protected aquatics may exist. Voluntary EAWs are supported.*

**Boat Storage Units (BSU) Computation**

**General Facility Applications:** Lakeshore Frontage \_\_\_\_\_ feet divided by 50 = \_\_\_\_\_ BSU's potential under the 1 boat per 50-foot rule. If this number is less than the total BSU's applied for below, an application for a *Special Density License* is required per Code Section 2-4.05.

**Qualified Facility Applications:** Lakeshore Frontage \_\_\_\_\_ feet divided by 10 = \_\_\_\_\_ BSUs potential under the 1 boat per 10-foot rule.

**Other code provisions regarding density may apply.** \_\_\_\_\_ BSUs.

**Number & Type of BSU's Requested**

Number of BSUs in Each Type	
Slips	
Slides	
Lifts	
Tie-ons	
Moorings	
Other	
<b>TOTAL BSU's</b>	

Number of BSUs for Each USE	
Rent or lease	
Service work	
Company use	
Private use	
Transient use	
Other	
<b>TOTAL BSU's</b>	

**Watercraft Storage Units (WSU) Computation**

Enter the number of BSU and WSU in each slip size category. Complete and **provide a slip size chart** as an attachment to this application. Note: This is only for fee calculations and does not entitle the applicant to install the number of BSUs or WSUs.

<u>BSU</u>	<u>SLIP SIZE CATEGORIES</u>	<u>WSU</u>
_____	BSU @ 1 WSU (each slip up to 20' long and /or up to 10' wide)	_____
_____	BSU @ 1.5 WSU (each slip more than 20' up to 24' long and/or up to 11' wide)	_____
_____	BSU @ 2 WSU (each slip more than 24' up to 32' long and/or up to 12' wide)	_____
_____	BSU @ 2.5 WSU (each slip more than 32' up to 40' long and/or up to 14' wide)	_____
_____	BSU @ 3 WSU (each slip more than 40' up to 48' long and/or up to 16' wide)	_____
_____	BSU @ 4 WSU (each slip more than 48' long and/or more than 16' wide)	_____
_____	<b>Total BSUs</b>	<b>Total WSUs</b> _____

3. ATTACHMENTS

Documents listed below are required; check that they are attached:

- Locator map, county plat map
- Certified land survey, legal description
- Slip size report (approved & proposed)
- Proposed facility site plan to scale in accordance with site plan requirements
- Existing facility site plan
- Copies of any additional agency approvals related to project, e.g., shoreland restoration, dredging, etc.
- Names and mailing addresses within 350 or 500 foot radius (See note)

**Names & Mailing Addresses:** The LMCD provides notice of a public hearing, which is published and mailed to owners within 350 feet of the subject property or 500 feet depending on the type of application. The applicant is required to obtain mailing labels from Hennepin County for property owners within the radius of the site. Labels are now available online by visiting <https://gis.hennepin.us/locatenotify/>. Set the buffer distance to 350 feet and print the "mail list," which includes both taxpayer and resident information. If the facility is located in Carver County, contact the LMCD office for assistance.

Visit [www.LMCD.org](http://www.LMCD.org) for **requirements regarding application and site plan submittals**. Several of the required attachments can be combined into a single document. Absence of requested data may result in a processing delay or the application may be deemed incomplete.

4. FEES

<b>Base Fee</b> (Non-refundable)	<u>\$500.00</u>
<b>Plus Number of Watercraft Storage Units (WSU)</b> _____ x \$7.50	\$ _____
<b>Total Fee Enclosed</b>	<b>\$ _____</b>

I certify that I have legal authority to make this application and that the information provided herein and any attachments hereto are true and correct statements to the best of my knowledge. Further, no changes have been or will be made without LMCD approval at this site and that a new license will be obtained from the LMCD before making any change. I understand that any license issued may be revoked for violation of the LMCD code. I agree to reimburse the LMCD for any legal, surveying, engineering, inspection, maintenance, or other expenses required that be incurred by the LMCD in excess of the original fee. I agree to the provisions of the license, if granted; and I consent to permitting officers and agents of the LMCD to investigate at all reasonable times and to determine compliance with all applicable regulations.

I agree to submit a certified as-built survey as required upon completion of the docks.

**Applicant's Signature:**

Name	Title	Date
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**Return to:**

Lake Minnetonka Conservation District, 5341 Maywood Road, Suite 200, Mound, MN 55364