



## LAKE MINNETONKA CONSERVATION DISTRICT 2013 BUDGET AND LEVY (ADOPTED)

City	2010 U.S. Census Population Data	2011 Taxable Market Value	2011 Net Tax Capacity	% of Total Net Tax Capacity (Note 1)	Share of Admin. Levy in 2013	Share of AIS Levy in 2013	Share of Total Levy in 2013	Share of Total Levy in 2012	Increase in Total Levy from 2012	% of Increase from 2012
DEEPHAVEN	3,642	970,965,600	10,795,135	4.8%	\$15,659	\$6,033	<b>\$21,692</b>	\$20,422	\$1,270	6.2%
EXCELSIOR	2,188	334,613,700	4,067,384	1.8%	\$5,900	\$2,273	<b>\$8,173</b>	\$7,673	\$500	6.5%
GREENWOOD	688	282,469,600	3,209,693	1.4%	\$4,656	\$1,794	<b>\$6,450</b>	\$6,264	\$186	3.0%
MINNETONKA	49,734	7,675,914,900	93,776,546	41.6%	\$47,731	\$18,390	<b>\$66,121</b>	\$64,442	\$1,679	2.6%
MTKA BEACH	539	273,543,500	3,184,321	1.4%	\$4,619	\$1,780	<b>\$6,399</b>	\$6,078	\$321	5.3%
MINNETRISTA	6,384	1,301,013,000	13,732,806	6.1%	\$19,920	\$7,675	<b>\$27,595</b>	\$27,036	\$559	2.1%
MOUND	9,052	1,083,054,600	10,887,752	4.8%	\$15,793	\$6,085	<b>\$21,878</b>	\$23,104	-\$1,226	-5.3%
ORONO	7,437	2,568,780,900	29,065,900	12.9%	\$42,162	\$16,244	<b>\$58,407</b>	\$57,866	\$541	0.9%
SHOREWOOD	7,307	1,448,576,000	15,761,142	7.0%	\$22,863	\$8,809	<b>\$31,671</b>	\$30,473	\$1,198	3.9%
SPRING PARK	1,669	219,138,600	2,585,423	1.1%	\$3,750	\$1,445	<b>\$5,195</b>	\$5,053	\$142	2.8%
TONKA BAY	1,475	531,023,400	6,010,115	2.7%	\$8,718	\$3,359	<b>\$12,077</b>	\$11,677	\$400	3.4%
VICTORIA	7,345	977,589,100	10,214,588	4.5%	\$14,817	\$5,709	<b>\$20,526</b>	\$20,100	\$426	2.1%
WAYZATA	3,688	1,450,728,900	18,883,189	8.4%	\$27,391	\$10,554	<b>\$37,945</b>	\$35,731	\$2,214	6.2%
WOODLAND	437	275,383,000	3,221,802	1.4%	\$4,673	\$1,801	<b>\$6,474</b>	\$6,288	\$186	3.0%
	101,585	19,392,794,800	225,395,796	100.0%	\$238,654	\$91,950	<b>\$330,604</b>	\$322,207	\$8,397	2.6%

Maximum Levy Per MN statute 103B.635 (Total Taxable Market Value \* .00242%):

\$469,306

(Note 1) Per MN statute 103B.631, no city may pay more than 20% of the total levy. The City of Minnetonka would pay a constant 20% of any amounts to be levied.

Remaining cities factor for determining levy amounts is computed as: (City Net Tax Capacity / ( Total Net Tax Capacity - Minnetonka Net Tax Capacity ) ) \* 80%

Total Net Tax Capacity	225,395,796
less Minnetonka Net Tax Capacity	(93,776,546)
Net Tax Capacity for remaining 13 cities	131,619,250

**2013 BUDGET DETAIL (Adopted)**

	2010 Actual	2011 Budget	2011 Actual	2012 Budget	2012 Actual Projected	2013 Budget	Footnote # See Appendix A
<b>REVENUES</b>							
<b>1. Administration</b>							
a) LMCD Communities Levy	265,651	250,228	250,231	231,875	231,875	238,654	
b) Use from Administration Reserve	0	10,000	0	20,000	45,000	19,655	1
c) Court Fines	86,825	47,000	71,783	54,000	54,000	55,000	
d) Licenses	115,922	115,000	116,859	115,000	115,000	115,000	
e) Other Public Agencies	696	0	696	0	0	0	
f) Interest	1,458	2,000	1,012	1,500	1,500	1,000	
g) Prepaid Mgmt Plan Expenses	0	0	0	0	0	0	
h) Other Income	7,031	2,000	2,243	2,000	2,000	2,000	
<b>SUB-TOTAL ADMINISTRATION</b>	<b>477,583</b>	<b>426,228</b>	<b>442,824</b>	<b>424,375</b>	<b>449,375</b>	<b>431,309</b>	
<b>2. Aquatic Invasive Species</b>							
a) LMCD Communities Levy	65,000	80,421	80,419	90,333	90,333	91,950	
b) Other Public Agencies	32,800	32,800	54,238	32,800	48,000	32,800	2
c) Use from AIS Reserve	35,562	6,500	0	0	16,273	0	
e) Interest	408	1,500	207	500	250	250	
<b>SUB-TOTAL AQUATIC INVASIVE SPECIES</b>	<b>133,770</b>	<b>121,221</b>	<b>134,864</b>	<b>123,633</b>	<b>154,856</b>	<b>125,000</b>	
<b>3. Equipment Replacement</b>							
a) Transfers from Administration and AIS Reserves				0	45,856	25,000	3
b) Receipt from LMCIT				0	32,500	0	3
c) Use from Equipment Replacement Reserve				0	97,947	0	3
<b>SUB-TOTAL EQUIPMENT REPLACEMENT</b>				<b>0</b>	<b>176,303</b>	<b>25,000</b>	
<b>TOTAL REVENUES</b>	<b>611,353</b>	<b>547,449</b>	<b>577,688</b>	<b>548,008</b>	<b>780,534</b>	<b>581,309</b>	
<b>Total Levy</b>	<b>330,651</b>	<b>330,649</b>	<b>330,650</b>	<b>322,208</b>	<b>322,208</b>	<b>330,604</b>	
<b>DISBURSEMENTS</b>							
<b>ADMINISTRATION</b>							
<b>1. Personnel Services:</b>							
a) Salaries- excludes EWM Project Management time	183,176	188,782	184,767	192,537	199,015	196,401	4
b) FICA & Medicare			14,118	14,729	15,225	15,025	5
c) Employer Benefit Contributions	40,974	43,653	28,730	29,855	30,789	32,015	6
<b>SUB-TOTAL PERSONNEL SERVICES</b>	<b>224,150</b>	<b>232,435</b>	<b>227,615</b>	<b>237,121</b>	<b>245,029</b>	<b>243,441</b>	
<b>2. Contractual Services:</b>							
a) Office Lease & Storage	42,733	43,392	43,005	44,054	44,047	45,112	7
b) Professional Services	15,281	12,500	18,862	3,500	2,500	2,700	8
<b>SUB-TOTAL CONTRACTUAL SERVICES</b>	<b>58,014</b>	<b>55,892</b>	<b>61,867</b>	<b>47,554</b>	<b>46,547</b>	<b>47,812</b>	
<b>3. Office &amp; Administration:</b>							
a) Office, General Supplies	4,269	5,750	3,165	5,000	4,500	4,500	
b) Telephone	1,954	2,500	2,062	2,500	2,500	2,500	9
c) Postage	3,625	5,000	4,863	5,000	5,000	5,000	
d) Printing, Publications, Advertising	10,476	10,000	8,453	11,000	9,000	10,000	10
e) Maintenance, Office Equipment	1,078	500	1,021	1,200	1,200	1,200	
f) Subscriptions, Memberships	1,637	1,750	1,488	1,000	1,000	1,000	
g) Insurance, Bonds	6,300	6,000	7,156	6,500	6,500	7,000	11
h) Public Information, Legal Notices	849	1,500	1,781	1,500	1,500	1,500	
i) Meeting Expenses	3,643	3,100	3,473	3,500	3,700	4,000	
j) Mileage	1,810	1,500	1,504	2,000	2,000	2,000	
k) Employee Training	12	400	0	400	400	400	
<b>SUB-TOTAL OFFICE &amp; ADMINISTRATION</b>	<b>35,653</b>	<b>38,000</b>	<b>34,966</b>	<b>39,600</b>	<b>37,300</b>	<b>39,100</b>	

	2010 Actual	2011 Budget	2011 Actual	2012 Budget	2012 Actual Projected	2013 Budget	Footnote # See Appendix A
<b>4. Capital Outlay:</b>							
a) Furniture & Equipment	823	1,500	743	1,500	1,500	1,500	
b) Computer Software & Hardware	1,231	2,000	483	2,000	2,000	2,000	12
<b>SUB-TOTAL CAPITAL OUTLAY</b>	<b>2,054</b>	<b>3,500</b>	<b>1,226</b>	<b>3,500</b>	<b>3,500</b>	<b>3,500</b>	
<b>5. Legal:</b>							
a) Legal Services	30,121	37,000	30,771	37,000	32,399	35,000	13
b) Prosecution Services	45,233	47,000	25,585	47,000	47,000	45,000	14
c) Hennepin County Room & Board	0	750	1,104	750	750	1,000	
<b>SUB-TOTAL LEGAL</b>	<b>75,354</b>	<b>84,750</b>	<b>57,460</b>	<b>84,750</b>	<b>80,149</b>	<b>81,000</b>	
<b>6. Contract Services/Studies:</b>							
a) Boat Count & User Attitude Surveys	0	0	0	0	0	0	
b) Audit	6,440	6,651	6,651	6,850	6,850	7,056	
c) Access/Channel Signage	0	0	0	0	0	0	
<b>SUB-TOTAL CONTRACT SERVICES/STUDIES</b>	<b>6,440</b>	<b>6,651</b>	<b>6,651</b>	<b>6,850</b>	<b>6,850</b>	<b>7,056</b>	
<b>7. Administration Reserve Fund</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>8. Equipment Replacement Fund</b>				<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>15</b>
<b>9. Contingency</b>	<b>4,625</b>	<b>5,000</b>	<b>5,247</b>	<b>5,000</b>	<b>5,000</b>	<b>9,400</b>	
<b><u>TOTAL ADMINISTRATION</u></b>	<b><u>406,290</u></b>	<b><u>426,228</u></b>	<b><u>395,032</u></b>	<b><u>449,375</u></b>	<b><u>449,375</u></b>	<b><u>456,309</u></b>	
<b>AQUATIC INVASIVE SPECIES (AIS)</b>							
<b>1. Eurasian Watermilfoil (EWM) Harvesting Program</b>	<b>102,157</b>	<b>91,221</b>	<b>79,761</b>	<b>93,633</b>	<b>93,633</b>	<b>95,000</b>	<b>16</b>
<b>2. Equipment Replacement Fund</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>20,856</b>	<b>0</b>	<b>17</b>
<b>3. AIS Reserve Fund</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>4. Herbicide Treatment Program</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>5. AIS Prevention &amp; Management Programs</b>	<b>31,693</b>	<b>30,000</b>	<b>34,247</b>	<b>30,000</b>	<b>40,367</b>	<b>30,000</b>	<b>18</b>
<b>EQUIPMENT REPLACEMENT FUND</b>							
<b>1. Purchase of New Mechanical Harvester</b>				<b>0</b>	<b>176,303</b>	<b>0</b>	<b>19</b>
<b><u>TOTAL AQUATIC INVASIVE SPECIES</u></b>	<b><u>133,850</u></b>	<b><u>121,221</u></b>	<b><u>114,008</u></b>	<b><u>123,633</u></b>	<b><u>331,159</u></b>	<b><u>125,000</u></b>	
<b><u>TOTAL DISBURSEMENTS</u></b>	<b><u>540,140</u></b>	<b><u>547,449</u></b>	<b><u>509,040</u></b>	<b><u>573,008</u></b>	<b><u>780,534</u></b>	<b><u>581,309</u></b>	

**Lake Minnetonka Conservation District (LMCD)  
Adopted 2013 LMCD Budget  
Appendix A**

**Use from Administration Reserve Fund (Footnote #1)**

A \$19,655 reserve fund transfer has been budgeted for 2013. Further analysis of this reserve fund balance is detailed on page 3.

**Other Public Agencies (Footnote #2)**

It is anticipated that the MN DNR will fund the LMCD with a grant of \$32,800 for the 2013 EWM Harvesting Program.

**Use from Equipment Replacement Reserve Fund (Footnote #3)**

A \$176,303 reserve fund transfer is planned in 2012 for the purchase of a new mechanical harvester to replace the harvester that capsized in 2011.

**Salaries (Footnote #4)**

**2013 estimated actual**

Executive Director	\$77,845.28 (*)
Administrative Technician (also serves as EWM Project Manager)	\$54,600.00 (*)
Less 1 pay period for EWM Project Manager	-\$2,275.00
Administrative Assistant/Code Enforcement	\$47,507.20 (*)
Administrative Clerk (part-time)	\$16,723.20
Seasonal Code Enforcement (part-time)	\$2,000.00
	<b>\$196,400.68 (**)</b>

(\*) Salaries will be grossed up to pay for long-term disability insurance for full-time LMCD employees

(\*\*) Salary adjustments (including F.I.C.A., medicare, & P.E.R.A.) are included in Contingency (line-item 9)

**F.I.C.A. & Medicare (Footnote #5)**

Total Salaries- including EWM Project Management (7.65%)	\$15,198.69
Less 1 pay period for EWM Project Manager	\$174.04
	<b>\$15,024.65</b>

**Employer Benefit**

**Contributions (Footnote #6)**

P.E.R.A. (7.50%)	\$14,750.68
NCPERS Life Insurance	\$576.00
Medical & Dental Insurance	\$16,687.94
	<b>\$32,014.62</b>

**Office Lease & Storage (Footnote #7)**

Monthly Rate	Months	
\$3,732.21	8	\$29,857.68
\$3,813.52	4	\$15,254.08
		<b>\$45,111.76</b>

**Professional Services (Footnote #8)**

Contracted Payroll & Taxes	\$1,700.00
Contracted Bookkeeping Consulting	\$1,000.00
	<hr/>
	<b>\$2,700.00</b>

**Telephone (Footnote #9)**

Qwest	\$1,980.00
Cell Phone	\$520.00
	<hr/>
	<b>\$2,500.00</b>

**Printing, Publications, & Advertising (Footnote #10)**

\$10,000 has been budgeted for two LMCD Newsletters, the re-printing of the Summer and Winter Rules brochures, and other LMCD literature.

**Insurance, Bonds (Footnote #11)**

\$7,000 has been budgeted with the League of Minnesota Cities for insurance for the LMCD.

**Computer Software & Hardware (Footnote #12)**

\$2,000 has been budgeted for information technology, hardware, and software updates.

**Legal Services (Footnote #13)**

\$35,000 has been budgeted for legal services, which will be partially off-set by charging expenses back to applicants.

**Prosecution Services (Footnote #14).**

\$45,000 has been budgeted for prosecution services. These expenses will be offset by projected \$55,000 of court fines.

**Equipment Replacement Fund Footnote #15)**

\$25,000 has been budgeted for replacement of depreciated EWM Harvesting Equipment.

**EWM Harvesting Program (Footnote #16)**

A 10-week mechanical harvesting program is planned from mid June through mid August to manage EWM on Lake Minnetonka. Harvesting priorities will be based on impediments to public navigation to the open water due to EWM growth (in particular matted areas). All areas that dictate the need for harvesting will be done at least once, with high growth areas being harvested twice (time permitting). More details on the proposed project (including a more detailed budget) will be provided in the spring of 2013.

**Equipment Replacement Fund (Footnote #17)**

At its March 14, 2012 Regular Board Meeting, LMCD Resolution 127 was adopted that transferred \$20,856 from the AIS Fund to the Equipment Replacement Fund for depreciated EWM Harvesting Equipment.

**AIS Prevention & Management Programs (Footnote #18)**

\$30,000 has been budgeted for unspecified AIS management and prevention programs. Potential programs include: 1) watercraft inspections, 2) herbicide treatments, and 3) biological (weevil) research. Similar to past years, the LMCD will seek partnerships for the implementation of these projects, in particular funding partners.

**Purchase of New Mechanical Harvester (Footnote #19)**

\$176,303 is planned for the purchase of a new mechanical harvester from Aquarius Systems.

**RESERVE FUND ANALYSIS:**

	<b>Administration</b>	<b>AIS</b>	<b>EWM Equipment Replacement</b>
<b>2012</b>			
12/31/11 Balance	\$269,405	\$67,597	\$112,649
Reserve Fund Contribution	\$0	\$0	\$0
Transfer from Reserve Fund	(\$20,000)	\$0	\$0
Transfer to Equip. Repl. Fund	(\$25,000)	(\$20,856)	\$45,856
LMCIT Settlement	\$0	\$0	\$32,500
New Harvester Purchase	\$0	\$0	(\$176,303)
Projected 12/31/12 Balance	<b>\$224,405</b>	<b>\$46,741</b>	<b>\$14,702</b>
<b>2013</b>			
Projected 12/31/12 Balance	\$224,405	\$46,741	\$14,702
Designated Expense- Mgmt Plan	\$0	\$0	\$0
Reserve Fund Contribution	\$0	\$0	\$0
Transfer from Reserve Fund	(\$19,655)	\$0	\$0
Transfer to Equip. Repl. Fund	(\$25,000)	\$0	\$25,000
Projected 12/31/13 Balance	<b>\$179,750</b>	<b>\$46,741</b>	<b>\$39,702</b>
<b>Projected % of 2012 Annual Budget</b>	<b>40.0%</b>	<b>37.8%</b>	