



# LAKE MINNETONKA CONSERVATION DISTRICT

5341 MAYWOOD ROAD, SUITE 200 • MOUND, MINNESOTA 55364 • TELEPHONE 952/745-0789 • FAX 952/745-9085

**AGENDA**  
**LAKE MINNETONKA CONSERVATION DISTRICT**  
**Wednesday, May 25, 2022**  
**Wayzata City Hall**  
**600 Rice Street, Wayzata, MN 55391**

## **PUBLIC PARTICIPATION**

Those attending the meeting, please complete the attendance sheet. Those desiring to participate in the meeting should complete the *Public Comment Form* at the meeting if the online [Public Comment Form](#) was not submitted. The Chair may choose to reorder the agenda for a specific agenda item if it would benefit the needs of those in attendance. Please see *Public Comments* Section for more information.

## **WORK SESSION AGENDA**

**6:00 p.m.**

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*The purpose of the Work Session is to allow staff to seek input from the Board and for the Board to discuss matters in greater detail than generally available at the formal Board Session. The Board may give staff direction or express a preference, but does not formally vote on matters during Work Sessions. While all meetings of the Board are open to the public, Work Session discussions are generally limited to the Board, staff, and designated representatives. Work Sessions are not videotaped. The work session may be continued after the formal meeting, time permitting.*

1. Legal Update
2. 2023 Preliminary Budget Discussion

## **FORMAL MEETING AGENDA**

**7:00 p.m.**

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*The purpose of the Formal Session is to allow the Board to conduct public hearings and to consider and take formal action on matters coming before the LMCD.*

- 1) **CALL TO ORDER**
- 2) **PLEDGE OF ALLEGIANCE**
- 3) **ROLL CALL**
- 4) **APPROVAL OF AGENDA**
- 5) **CHAIR ANNOUNCEMENTS**, Chair Gregg Thomas
- 6) **APPROVAL OF MINUTES** (04/27/2022 LMCD Regular Board Meeting)

**7) APPROVAL OF CONSENT AGENDA**

- A) Audit of Vouchers (05/01/2022 – 05/15/2022) and (05/16/2022 - 05/31/2022)
- B) Code Amendment for Quiet Water Area on Buoy Channel at Cedar Point West between Cooks Bay and West Upper Lake
- C) Save the Lake Contributions (03/13/2022 to 05/10/2022)

**8) RECOGNITIONS**

- 9) PUBLIC COMMENTS** – *Provides an opportunity for the public to address the board on items that are not on the agenda. Public comments are limited to 5 minutes and should not be used to make personal attacks or to air personality grievances. Please direct all comments to the Board Chair. The Board generally will not engage in public discussion, respond to or correct statements from the public, or act on items not on the agenda. The Board may ask for clarifications or direct staff to report back on items at future meetings.*

**10) PUBLIC HEARING**

**11) OTHER BUSINESS**

**12) OLD BUSINESS**

**13) NEW BUSINESS**

- A) Letter of Support: U of M SAFL Study Regarding Boat and Wind Wave Impacts on Inland Lakes
- B) 2023 Preliminary Budget Adoption

**14) TREASURER REPORT**

**15) EXECUTIVE DIRECTOR UPDATE**

**16) STANDING LMCD COMMITTEE UPDATE**

- Aquatic Invasive Species
- Communications
- Finance
- Operations
- Save the Lake

**17) ADJOURNMENT**

**Future Items for Review – Tentative**

- Lake Use Vision and Policy Discussion Continuing Series
  - Deicing Eligibility Expansion Review
  - Boat Generated Wake Study Discussion June 8, 2022

# ITEM 6

## LAKE MINNETONKA CONSERVATION DISTRICT BOARD OF DIRECTORS

7:00 P.M., April 27, 2022  
Wayzata City Hall

### 1. CALL TO ORDER

Chair Thomas called the meeting to order at 7:00 p.m.

### 2. PLEDGE OF ALLEGIANCE

### 3. ROLL CALL

**Members present:** Gregg Thomas, Tonka Bay; Rich Anderson, Orono; Ann Hoelscher, Victoria; Bill Cook, Greenwood; Ben Brandt, Mound; Mark Chase, Spring Park; Michael Kirkwood, Minnetrista; Mark Kroll, Excelsior; Denny Newell, Woodland; Nicole Stone, Minnetonka; and, Deborah Zorn, Shorewood. Also present: Jason Hill, LMCD Legal Counsel; Vickie Schleuning, Executive Director; and Thomas Tully, Environmental Administrative Technician.

**Members absent:** Dan Baasen, Wayzata; Dennis Klohs, Minnetonka Beach; and Jake Walesch, Deephaven

**Persons in Audience:** Ashley Bergdoll, Brandon Audette.

### 4. PRESENTATIONS

#### A) Representative Kelly Morrison

Chair Thomas introduced Representative Kelly Morrison, reviewing the area she represents, her career experience, and committee assignments.

Representative Kelly Morrison stated that nine of the ten communities that she represents touch Lake Minnetonka and recognized the importance of that amenity. She stated that clean water has been a big topic of interest for her and there has been a focus on addressing aquatic invasive species and related research. She commented that one of the upsides of the pandemic was that people were excited to get outside and rediscover the natural resources. She commented that the increase in boaters means that there are many new boaters and boater safety is a concern. She noted that many stakeholders have come together to request that boater safety be required. She stated that it is great to see support for the bill from many different stakeholders that often do not agree. She acknowledged that wake surfing and the related impacts are also a concern for the lakes.

Thomas thanked Morrison for her efforts to make these communities great. He commented that many people have spoken to the LMCD about wake surfing, on both sides of the issue, and the Board decided to wait for the Saint Anthony Falls study results. He noted that the LMCD also supports the boater safety legislation and has made the decision to delay the conversation on wakes until the boater safety issue is completed at the legislature. He stated that AIS is also something often discussed by the LMCD. He noted that the LMCD is no longer harvesting and instead focusing its efforts on different ways to prevent the spread of AIS.

Morrison agreed that seemed to be a sensible approach.

Newell asked how the mentioned watercraft fees are assessed.

Morrison replied that boat owners pay a fee every three years.

Newell commented on a previous study that determined most users of the lakes are willing to pay a reasonable fee to maintain water quality. He asked if there have been considerations of how that could be funded.

Morrison commented that the watercraft fee seemed the most logical as boats are the most likely method to spread AIS.

Anderson referenced the hunter's safety certificate process and the different education that is provided. He believed that this would be a great accomplishment as well in terms of boater safety.

Hoelscher thanked Morrison for speaking tonight and welcomed any input or discussion she may have in the future.

**A) Senator Ann Johnson Stewart**

Kirkwood introduced Senator Ann Johnson Stewart reviewing the communities she represents, her career experience, and committee assignments.

Senator Ann Johnson Stewart also mentioned the boater safety law and provided an update on that process within the Senate and the information within the proposed bill. She also provided details on work she is doing which would include boat rental insurance under a homeowner's policy. She commented that she believes that a boat driver should be allowed to operate a boat for more than six unrelated people and will be working on that. She welcomed any ideas people may have. She noted that she and Morrison went against each other for the DFL endorsement and Morrison won and will be moving forward. She stated that frees her up to work on some more controversial issues. She commented that she recently met with every public works director recently around the lake communities and provided details on the different sewage used by the communities. She noted that many people around the lakes still use septic systems which is a concern to the lake because of possible failures. She referenced the wake study and noted that erosion is the number one pollutant for lakes. She believed that wake boats should have legislation as the boats tear up the bottom of the lake and are harmful to the lake ecosystem and causes erosion when closer than 400 to 500 feet from the shore. She welcomed feedback from the Board.

Thomas stated that the Board has not taken a stance one way or the other regarding boat wakes and has heard presentations from both sides. He stated that the Board will be hearing input from residents following the action of the legislature related to boater safety. She recognized that there are representatives from 14 communities that may have differing opinions.

Stewart commented that she would be interested in attending the listening sessions to hear the input of people.

Kirkwood commented that many constituents around the lake are forming groups to push their opinion.

Stewart agreed that boater safety is important and believed there would be progress.

Chase referenced the issue of sanitary sewer, noting that his city is concerned and is working to replace that infrastructure street by street. He noted that the city was able to obtain a grant from the state to assist with that replacement. He asked if there is foreseeable grants or funding to aid cities in replacing that infrastructure.

Stewart commented that is a complicated discussion because of the additional funds that the State has. She noted that typically a city can apply and get in line for a low interest loan for drinking water or clean water improvements. She hoped that the State would use some of the federal money to provide grants to cities on that list.

Anderson commented that he did not find the statements related to septic systems in Orono to be accurate. He commented that the only community that he is aware of that has septic systems is Woodland. He stated that he does agree that there is deterioration of lines going from the homes to the system and noted that sewer inspections are required, and that system is required to be brought up to code before the home can be sold.

## 5. APPROVAL OF AGENDA

**MOTION:** Anderson moved; Thomas seconded to approve the agenda as submitted.

**VOTE:** Motion carried unanimously.

## 6. CHAIR ANNOUNCEMENTS

Chair Thomas introduced Jason Hill, who is serving as legal counsel tonight. He reported that the Operations Committee met prior to this meeting, and it was noted that the minutes from the committees have not been included in the Board agenda. He asked that the Chair of each committee send their minutes, once approved, to staff for incorporation into the Board agenda.

Newell asked for information on the process for committee minutes and received clarification from legal counsel.

Schleuning introduced Thomas Tully, the new Environmental Administrative Technician. She noted that LMCD is now at full staff and thanked all the staff members for the work they do.

Thomas stated that at the last Board meeting there were side conversations that went on in length and asked members to avoid that during meetings.

He commented on an instance with a runaway boat and noted that Water Patrol and Gabriel Jabbour helped.

**7. APPROVAL OF MINUTES - 04/13/2022 LMCD Regular Board Meeting**

**MOTION:** Chase moved; Brandt seconded to approve the 04/13/2022 LMCD Regular Board Meeting minutes as submitted.

**VOTE:** Ayes (8), Abstained (3), (Zorn, Cook, Hoelscher). Motion carried.

**VOTE:** Motion carried unanimously.

**8. APPROVAL OF CONSENT AGENDA**

**MOTION:** Zorn moved, Cook, seconded to approve the consent agenda as presented. Items so approved included: **7A)** Audit of Vouchers (04/16/2022 – 04/30/2022); and **7B)** Approval of Joint Variance Applications for 21100 Excelsior Blvd and 5600 Maple Heights Road, Greenwood, MN 55331, St. Albans Bay, Adjusted Dock Use Area (setbacks, length).

**VOTE:** Motion carried unanimously.

**9. PUBLIC COMMENTS - Persons in attendance, subjects not on the agenda (limited to 5 minutes)**

There were no public comments.

**10. PUBLIC HEARING**

**A)** Continued Petition for Quiet Water Area on Buoy Channel at Cedar Point West between Cooks Bay and Upper Lower Lake

Thomas commented on the lengthy discussion the Board had at its last meeting on this topic. He noted that a letter from Gilchrist was included in the agenda with a recommendation.

Schleuning commented that the Board asked what has been done in the past and noted that in her review most of the areas with buoys are quiet water areas (QWA) or within 150 feet of shore. She stated that when and where the buoys are placed by the County will be determined by resources.

Kirkwood stated that he would like to move this forward.

**MOTION:** Kirkwood moved; Newell seconded to direct legal counsel to prepare a code amendment Designating Cedar Point West a Quiet Waters Area Under the Lake Minnetonka Conservation District Code of Ordinances.

Further discussion: Anderson commented that he will be voting against this item. He stated that he would like more information on what the QWA would be and where it would end.

Kroll asked if the QWA would be designated between the buoys.

Kirkwood commented that the LMCD can designate QWA and noted that there are already red and green buoys that designate passage area, and the additional buoys would slow traffic as it does in Cedar Point East.

Kroll commented that seems to be reasonable.

Kirkwood commented that he found it interesting that there is advantage in terms of enforcement if the LMCD controls the QWA.

Brandt commented that the County has agreed to place the slow wake buoys in addition to the navigation and asked if that is a minimal solution to the issue or whether a QWA is the ultimate solution.

Kirkwood commented that he was told the only way to do this was to go through the QWA application and that is what they did. He commented that the buoys were added through the discussions in this process, which is great and the QWA designation is the final step.

Schleuning commented that this action is consistent with what has been done throughout Lake Minnetonka.

Newell commented that with the red and green buoys there are navigation issues which vector the traffic through that area and the slow wake buoys should help to slow that traffic.

**VOTE:** Ayes (9), Nays (2) (Brandt and Anderson). Motion carried).

#### **11. OTHER BUSINESS**

There was no other business.

#### **12. OLD BUSINESS**

There was no old business.

#### **13. NEW BUSINESS**

There was no new business.

#### 14. TREASURER REPORT

Anderson thanked staff for the reply on his question at the last meeting related to insurance coverage for M. Cook. He stated that there are funds within the budget for education and buoys. He stated that the Save the Lake Committee has been working on its solicitation letter which mentions education and buoys which are items within the budget.

#### 15. EXECUTIVE DIRECTOR UPDATE

Schleuning provided the following information:

- CD3 – Both the larger and smaller outposts have been installed at Grays Bay and were used by boaters when staff was completing sign maintenance. The other unit has been ordered that will be located at Carson's Bay.
- Styrofoam beads are still being found in the water.
- Boater Safety Education Class – Drafts will be sent to the Board for review.
- Save the Lake Solicitation Letter – Ready for printing and distribution.
- Residential Dock Structure Handout – Has been updated and is available on the website.
- Summer Signs Installed and Cleanup at Public Launches – Volunteers installed the summer signs and completed cleanup at launches.
- 2022 Watercraft for Hire Liquor License being finalized
- A decal designating an approved watercraft for hire will be provided to show compliance and licensure.
- City Events – Please alert staff to any events in your city that Board members may want to attend on behalf of the LMCD.
- Solar Lights – Buoys are still being installed along with solar lighting.
- Equipment Updates – provided an update on equipment needs that have been ordered.

#### 16. STANDING LMCD COMMITTEE/WORKGROUP

Aquatic Invasive Species: Brandt reported that the group has not met since the last meeting. He noted that he and Newell attended the Hennepin County AIS celebration event, where 1,000 tool uses from CD3 units was celebrated.

Anderson commented on the four AIS grants that have been approved. He noted that the bay captains will be meeting to discuss fundraising strategies to raise the remaining funds. He invited Brandt and Newell to participate in that meeting.

Communications: Thomas thanked Hoelscher for arranging the legislators to attend the meeting as it helps to establish relationships.

Hoelscher commented that she will continue to remind the Lake Minnetonka delegation about the opportunity to attend LMCD board meetings. She stated that the committee met on April 5<sup>th</sup> and will meet again on May 17<sup>th</sup> at the LMCD office. She stated that the group is attempting to work with the LMCC to create videos about the test distance buoys that will be placed in Mound. She noted that they also continue to work with staff on newsletter articles.

Finance: Anderson commented that he would like to see the first quarter P&L before meeting with the committee but noted the need to meet to discuss the 2023 budget. He stated that they will reach out to the committees to gather information in preparation of the budget. He also asked for the salary of the new hire.

Thomas stated that at a previous meeting there was discussion about recouping the costs for a variance request. He asked if the Finance Committee would like to make a written proposal for the Board to review on a future agenda to consider that topic.

Operations: Zorn reported that the Operations Committee has begun to meet prior to the second LMCD Board meeting of the month, so they did meet prior to this meeting. She stated that staff has requested that the group review a data retention project and the committee will look into that. She stated that the group is also working on an internal succession plan.

Save the Lake: Newell thanked Cook for transitioning the solar lights out of Save the Lake and looked forward to the boater safety class. He noted that thank you notes were sent to all donors that donated over \$500 in 2021. He stated that the spring mailing is ready and will hopefully be mailed in the next week.

## 17. ADJOURNMENT

**MOTION:** Cook moved, Hoelscher seconded to adjourn the meeting at 8:30 p.m.

**VOTE:** Motion carried unanimously.

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Gregg Thomas, Chair

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Dan Baasen, Secretary

12:28 PM  
05/04/22

Lake Minnetonka Conservation District  
Check Detail  
May 1 - 15, 2022

ITEM 7A

Date	Num	Name	Memo	Account	Class	Paid Amount
05/12/2022	EFT-22-48	ADP Service Fee		<b>Alerus Checking</b>		
			Payroll 5/1/22 - 5/15/22	4180M10 · Professional Services - Admin.	Admin.	-84.55
TOTAL						-84.55
05/12/2022	EFT-22-49	ADP		<b>Alerus Checking</b>		
			Salaries - Admin	4020M10 · Salaries-002 - Admin	Admin.	-8,950.24
			P.E.R.A.	2020 · Payroll Liabilities -	Admin.	1,247.62
			ER PERA	4022M10 · ER PERA - Admin	Admin.	-668.37
			ER/FICA Medicare - Admin	4021M10 · ER Share of Admin FICA/Me...	Admin.	-681.78
			Long Term Disability	2020-LT · Payroll Liabilities - UNUM	Admin.	81.16
TOTAL						-8,971.61
05/12/2022	EFT-22-50	SelectAccount Group Service Center		<b>Alerus Checking</b>		
			HSA Employer Contribution for May 2022 - Vickie Schleunig	4380M10 · Employee Benefits - Admin.	Admin.	-116.67
			HSA Employer Contribution for May 2022 - Tammy Duncan	4380M10 · Employee Benefits - Admin.	Admin.	-116.67
TOTAL						-233.34
05/12/2022	EFT-22-51	SelectAccount Group Service Center		<b>Alerus Checking</b>		
			HSA Employer Contribution for May 2022 - Thomas Tully	4380M10 · Employee Benefits - Admin.	Admin.	-116.67
TOTAL						-116.67
05/12/2022	EFT-22-52	P.E.R.A		<b>Alerus Checking</b>		
			Payroll 5/1/22 - 5/15/22	2020 · Payroll Liabilities -	Admin.	-1,247.62
TOTAL						-1,247.62
05/12/2022	EFT-22-53	Unum Life Insurance		<b>Alerus Checking</b>		
			Long Term Disability - May 2022	2020-LT · Payroll Liabilities - UNUM	Admin.	-162.33
TOTAL						-162.33
05/12/2022	22118	AIS Advanced Imaging Solutions		<b>Alerus Checking</b>		
05/12/2022	Inv.#471012740		Copier Contract 4/20/22 - 5/20/22	4140M10 · Office Equipment R&M - Ad...	Admin.	-279.52
TOTAL						-279.52

12:28 PM  
05/04/22

**Lake Minnetonka Conservation District**  
**Check Detail**  
May 1 - 15, 2022

Date	Num	Name	Memo	Account	Class	Paid Amount
05/12/2022	22119	CD3 General Benefit Corporation		Alerus Checking		
05/12/2022	Inv.#373893-34...		CD3 Outpost, Kiosk, Tool Kit, Software at Carson's Bay Launch	4151M30 · Equip. Supplies -AIS Prevent...	AIS	-14,105.00
TOTAL						-14,105.00
05/12/2022	22120	Kennedy & Graven		Alerus Checking		
05/12/2022	March 2022		Legal Fees March 2022	4620M10 · Civil Legal Fees - Admin.	Admin.	-1,667.10
TOTAL						-1,667.10
05/12/2022	22121	Kevin Garnett		Alerus Checking		
05/12/2022	Refund		Refund for Duplicate Payment 2022 MDL Renewal	3110M10 · Multiple/Perm. Dock Lic -Ad...	Admin.	-141.62
TOTAL						-141.62
05/12/2022	22122	League of MN Cities Insurance Trust P&C		Alerus Checking		
05/12/2022			Property/Casualty Coverage Premium 5/1/22 - 5/1/23	4340M10 · Insurance - Admin.	Admin.	-4,685.00
TOTAL						-4,685.00
05/12/2022	22123	LMCC		Alerus Checking		
05/12/2022	Inv.#1478		VOD Services for Meeting 4/27/22	4182M10 · Media (Cable/Internet) - Adm...	Admin.	-100.00
TOTAL						-100.00
05/12/2022	22124	NCPERS Group Life Insurance		Alerus Checking		
05/12/2022	May 2022		Life Insurance, May 2022 (Schleuning & Duncan)	4380M10 · Employee Benefits - Admin.	Admin.	-32.00
TOTAL						-32.00
05/12/2022	22125	The Sign Age		Alerus Checking		
05/12/2022	Inv.#44277		Watercraft for Hire Stickers	4220M10 · Office Supplies -Admin.	Admin.	-376.34
TOTAL						-376.34
05/12/2022	22126	TimeSaver Off Site Secretarial, Inc.		Alerus Checking		
05/12/2022	Inv.#M27283		Board Minutes 4/13/22	4230M10 · Meeting Exp. - Admin.	Admin.	-238.63
TOTAL						-238.63

12:28 PM

05/04/22

**Lake Minnetonka Conservation District**  
**Check Detail**  
 May 1 - 15, 2022

Date	Num	Name	Memo	Account	Class	Paid Amount
05/12/2022	22127	Your Computer Hero		Alerus Checking		
05/12/2022	Inv.#6994		Battery Backup, Diagnostics, Replace Hard Drive, Reinstall Window...	4181M10 · Professional Comp. Serv.-Ad...	Admin.	-70.00
TOTAL						-70.00
05/12/2022	22128	Kennedy & Graven	LK110-00004	Alerus Checking		
05/12/2022	March 2022 Bal		Legal Fees Balance Due for March 2022	4620M10 · Civil Legal Fees - Admin.	Admin.	-33.20
TOTAL						-33.20
05/12/2022	22129	League of MN Cities Ins. Trust WC		Alerus Checking		
05/12/2022			Workers Compensation Premium 5/1/22 - 5/1/23	4340M10 · Insurance - Admin.	Admin.	-1,310.00
TOTAL						-1,310.00
05/12/2022	22130	Tallen & Baertschi		Alerus Checking		
05/12/2022	April 2022		Prosecution Cost April 2022	4640M10 · Prosecution Legal Fees - Ad...	Admin.	-1,505.98
TOTAL						-1,505.98

12:57 PM  
05/18/22

Lake Minnetonka Conservation District  
**Check Detail**  
May 16 - 31, 2022

**ITEM 7A**

Date	Num	Name	Memo	Account	Class	Paid Amount
05/31/2022	EFT-22-55	ADP		<b>Alerus Checking</b>		
			Salaries - Admin	4020M10 · Salaries-002 - Admin	Admin.	-8,734.07
			P.E.R.A.	2020 · Payroll Liabilities -	Admin.	1,217.36
			ER PERA	4022M10 · ER PERA - Admin	Admin.	-652.16
			ER/FICA Medicare - Admin	4021M10 · ER Share of Admin FI...	Admin.	-665.23
			Long Term Disability	2020-LT · Payroll Liabilities - UNUM	Admin.	81.16
TOTAL						-8,752.94
05/26/2022	EFT-22-56	P.E.R.A		<b>Alerus Checking</b>		
			Payroll 5/16/22 - 5/31/22	2020 · Payroll Liabilities -	Admin.	-1,217.36
TOTAL						-1,217.36
05/30/2022	EFT-22-57	SW/WC Service Cooperatives		<b>Alerus Checking</b>		
			Health Insurance, January 2022 (Vickie Schleuning)	4380M10 · Employee Benefits - A...	Admin.	-721.50
			Health Insurance, January 2022 (Tammy Duncan)	4380M10 · Employee Benefits - A...	Admin.	-721.50
TOTAL						-1,443.00
05/26/2022	EFT-22-58	Health Partners		<b>Alerus Checking</b>		
			May Dental Insurance (Schleuning)	4380M10 · Employee Benefits - A...	Admin.	-58.83
			May Dental Insurance (Duncan)	4380M10 · Employee Benefits - A...	Admin.	-58.83
			April/May Dental Insurance (Tully)	4380M10 · Employee Benefits - A...	Admin.	-117.66
TOTAL						-235.32
05/27/2022	EFT-22-59	SelectAccount Group Service Fee		<b>Alerus Checking</b>		
			HSA Administrative fee for May 2022	4380M10 · Employee Benefits - A...	Admin.	-2.40
TOTAL						-2.40
05/27/2022	EFT-22-60	ADP Service Fee		<b>Alerus Checking</b>		
			Payroll 5/16/22 - 5/31/22	4180M10 · Professional Services ...	Admin.	-84.55
TOTAL						-84.55

12:57 PM  
05/18/22

**Lake Minnetonka Conservation District**  
**Check Detail**  
**May 16 - 31, 2022**

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Account</u>	<u>Class</u>	<u>Paid Amount</u>
05/26/2022	22131	City of Mound		<b>Alerus Checking</b>		
05/26/2022	June 2022		Rent, June 2022	4320M10 · Office Rent - Admin.	Admin.	-1,691.20
TOTAL						-1,691.20
05/26/2022	22132	FRANCOTYP-POSTALIA, INC.		<b>Alerus Checking</b>		
05/13/2022	Inv.#R11053...		2nd Qtr - Quarterly Rental Fee for Postage Meter	4080 · Postage	Admin.	-86.85
TOTAL						-86.85
05/26/2022	22133	Innovative Office Solutions LLC		<b>Alerus Checking</b>		
05/26/2022	Inv.#IN3780...		Copy Paper, Porfolios, Binders, Calculator	4220M10 · Office Supplies -Admin.	Admin.	-126.74
TOTAL						-126.74
05/26/2022	22134	Premier Materials Technology Inc.		<b>Alerus Checking</b>		
05/26/2022	Inv.#47968		14 ea - SL15 Red Solar Lights, 21 ea - Green, 15 ea. - Ba...	4160M20 · Public Safety - S/L	STL	-6,284.00
TOTAL						-6,284.00
05/26/2022	22135	Your Computer Hero		<b>Alerus Checking</b>		
05/26/2022	Inv.#6996		Laptops 2 ea. Dell Vostro 7510, Ticket work	4181M10 · Professional Comp. S...	Admin.	-3,710.00
TOTAL						-3,710.00
05/26/2022	22136	FRANCOTYP-POSTALIA, INC.		<b>Alerus Checking</b>		
02/13/2022	INV#R11052...		1st Qtr - Quarterly Rental Fee for Postage Meter	4080 · Postage	Admin.	-86.85
TOTAL						-86.85
05/26/2022	22137	Lynette M. Rohde Bookkeeping		<b>Alerus Checking</b>		
04/30/2022	Inv.#2022-035		Bookkeeping Services 4/12/22	4024 · Contract Labor	Gen...	-97.50
TOTAL						-97.50



# ITEM 7B

## LAKE MINNETONKA CONSERVATION DISTRICT

5341 MAYWOOD ROAD, SUITE 200 • MOUND, MINNESOTA 55364 • TELEPHONE 952/745-0789 • FAX 952/745-9085

**DATE:** May 25, 2022 (Prepared May 19, 2022)

**TO:** LMCD Board of Directors

**FROM:** Vickie Schleuning, Executive Director *Vickie Schleuning*

**SUBJECT:** Code Amendment for Quiet Water Area on Buoy Channel at Cedar Point West between Cooks Bay and West Upper Lake

### **ACTION**

Board approval of a Code Amendment for Quiet Waters Area on Buoy Channel at Cedar Point West between Cooks Bay and West Upper Lake.

### **BACKGROUND**

At the April 27, 2022, LMCD Board meeting, after continued discussion, the LMCD Board voted to approve the request and directed staff and legal counsel to draft a Code Amendment for adoption at a future meeting.

The Board reviewed and discussed the petition for a Quite Water Area on the Buoy Channel at Cedar Point West between Cooks Bay and West Upper Lake. The initial Board review was on February 23, 2022. A public hearing was held on April 13, 2022, and continued at the April 27, 2022, LMCD Board meeting.

### **BUDGET**

N/A

### **STRATEGIC PRIORITIES**

<input type="checkbox"/> Operational Effectiveness	<input type="checkbox"/> Clear & Timely Communications	<input type="checkbox"/> Effective Governance	<input checked="" type="checkbox"/> Lake Protection	<input type="checkbox"/> Other
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### **ATTACHMENT**

- Summary Resolution of Cedar Point West Designation Ordinance
- Ordinance Designation of Cedar Point West Quiet Water Area

**LAKE MINNETONKA CONSERVATION DISTRICT  
STATE OF MINNESOTA**

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE DESIGNATING CEDAR POINT WEST  
A QUIET WATERS AREA UNDER THE LAKE MINNETONKA  
CONSERVATION DISTRICT CODE OF ORDINANCES**

THE BOARD OF DIRECTORS OF THE LAKE MINNETONKA CONSERVATION DISTRICT ORDAINS:

**Article I. Quiet Waters Area.** Article 8, Chapter 2, Section 8-2.05, Subd. 2 of the LMCD Code is hereby amended by adding an additional quiet waters area as follows:

- (m) The portion of the Cedar Point West buoy channel located between Cooks Bay and West Upper Lake that is marked with slow-no wake regulatory buoys.

**Article II. Effective Date.** This Ordinance is effective upon the first day of publication.

**Article III. Incorporation of Amendments.** The LMCD Attorney is authorized to incorporate this amendment into the LMCD Code and is authorized to make such corrective changes as may be needed to correct formatting, maintain internal consistency, renumber sections, and as may otherwise be needed to implement the changes intended by this ordinance.

**Article IV. Declaration.** This enactment is adopted by a majority vote of all the members of the Board, has the effect of an ordinance, and is in effect on the first day of publication after adoption.

Adopted this 25<sup>th</sup> day of May 2022.

**BY THE BOARD OF DIRECTORS**

\_\_\_\_\_  
Gregg Thomas, Chair

ATTEST:

\_\_\_\_\_  
Dan Baasen, Secretary

Date of Publication: \_\_\_\_\_, 2022.

New material is double-underlined and deleted material is ~~stricken~~.

**LAKE MINNETONKA CONSERVATION DISTRICT  
STATE OF MINNESOTA**

**RESOLUTION NO. \_\_\_\_**

**A RESOLUTION APPROVING SUMMARY LANGUAGE  
FOR PUBLICATION OF ORDINANCE NO. \_\_\_\_**

**WHEREAS**, on May 25, 2022, the Board of Directors (“Board”) of the Lake Minnetonka Conservation District (“LMCD”) adopted Ordinance No. \_\_\_\_\_, “An Ordinance Designating Cedar Point West a Quiet Waters Area under the Lake Minnetonka Conservation District Code of Ordinances” (“Ordinance”);

**WHEREAS**, Section 1-1.09, subdivision 8 of the LMCD Code allows the publication of an ordinance by title and summary instead of publishing the full text; and

**WHEREAS**, the Board determines that publishing the full text of the Ordinance is impractical and that publishing a summary of the Ordinance, together with placing it on the LMCD’s website and making it available in the LMCD office for review, is sufficient to inform the public of the Ordinance.

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Directors hereby approves the following summary language for publication:

**AN ORDINANCE DESIGNATING CEDAR POINT WEST  
A QUIET WATERS AREA UNDER THE LAKE MINNETONKA  
CONSERVATION DISTRICT CODE OF ORDINANCES  
ORDINANCE NO. \_\_\_\_**

The Board of Directors of the Lake Minnetonka Conservation District adopted the above referenced ordinance to designate “The portion of the Cedar Point West buoy channel located between Cooks Bay and West Upper Lake that is marked with slow-no wake regulatory buoys” a quiet waters area under the LMCD Code. Watercraft speeds in such areas are limited to 5 m.p.h. The ordinance is effective immediately. A copy of the full ordinance is available on the LMCD website and may be obtained by contacting the LMCD office.

Vickie Schleuning, Executive Director

Adopted on this 25<sup>th</sup> day of May 2022.

**BY THE BOARD OF DIRECTORS**

\_\_\_\_\_  
Gregg Thomas, Chair

Attest: \_\_\_\_\_  
Dan Baasen, Secretary



## RESOLUTION 238

### A RESOLUTION ACCEPTING CONTRIBUTION(S) TO THE LAKE MINNETONKA CONSERVATION DISTRICT (LMCD)

**WHEREAS**, the LMCD is a regional government agency established by Minnesota Statutes Section 103B.605, Subd. 1; and

**WHEREAS**, contributions to the LMCD "Save the Lake" fund are generally tax deductible to individuals under the IRS Code 26 USC Section 170 (b)(1)(a) because contributions to any political subdivision of any state for exclusively public purposes are deductible; and

**WHEREAS**, municipalities are generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of its stakeholders, and is specifically authorized to accept gifts; and

**WHEREAS**, LMCD wishes to follow similar requirements as established for municipalities for accepting donations; and

**WHEREAS**, the attached listed person(s) and entity(ies) have offered to contribute the cash amount(s) set forth with any terms or conditions as outlined in Attachment I to the LMCD; and

**WHEREAS**, such contribution(s) have been contributed to the LMCD for the benefit of the public, as allowed by law; and

**WHEREAS**, the LMCD Board of Directors finds that it is appropriate to accept the contribution(s) offered.

**NOW THEREFORE**, BE IT RESOLVED BY THE LMCD BOARD, STATE OF MINNESOTA AS FOLLOWS:

1. The contribution(s) described with Attachment I is/are accepted and shall be used to establish and/or operate services either alone or in cooperation with others, as allowed by law.

RESOLUTION #238

Page 2

2. The executive director is hereby directed to issue receipt(s) acknowledging the LMCD's receipt of the contributor's contribution(s).

Adopted by the Board this 25th day of May, 2022.

ATTEST:

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Gregg Thomas, Chair

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Dan Baasen, Secretary

DRAFT

**Lake Minnetonka Conservation District**  
**Transaction Detail By Account**  
 March 17 through May 13, 2022

**Resolution #238 Attachment 1 - Save the Lake Contributions**

<b>Date</b>	<b>Num</b>	<b>Name</b>	<b>Memo</b>	<b>Amount</b>
<b>Contributions</b>				
<b>3001M20 - Donations (General) - S/L</b>				
04/06/2022	397431	Jerald A. Young	STL Donation (General)	500.00
04/21/2022	17082	Donald & Deborah Bierbaum	STL Donation (General)	100.00
05/02/2022	PayPal	Mark Klukow	Transfer from PayPal (100.00)	96.62
05/10/2022	10878	John Packard	STL Donation (General)	50.00
05/10/2022	2833	Baycliffe Property Owners Assoc.	STL Donation (General)	200.00
05/13/2022	0002147187	Mithun Family Foundation	STL Donation (in Memory of George Carisch)	5,000.00
<b>Total 3001M20 - Donations (General) - S/L</b>				<b>5,946.62</b>



LAKE MINNETONKA CONSERVATION DISTRICT

5341 MAYWOOD ROAD, SUITE 200 • MOUND, MINNESOTA 55364 • TELEPHONE 952/745-0789 • FAX 952/745-9085

DATE: May 25, 2022 (Prepared May 20. 2022)
TO: LMCD Board of Directors
FROM: Maisyn Prueter, Administrative Coordinator
THROUGH: Vickie Schleuning, Executive Director
SUBJECT: Letter of Support for 2022 SAFL LCCMR Proposal: Boat and wind wave impacts to inland lakes.

ACTION

Board review and consideration of the 2022 St. Anthony Falls Laboratory (SAFL) Legislative - Citizen Commission on Minnesota Resources (LCCMR) Proposal: Boat and wind wave impacts to inland lakes, and authorization of LMCD letter in support of the study.

BACKGROUND

St. Anthony Falls Laboratory seeks to develop new understanding for how recreational boating is linked to lake water quality and riparian health. It is seeking funding from the LCCMR for a three-year study. Recreational boating in Minnesota is growing both in number of boats and in weight and power of boats. Recent research has shown that changes in boat types and recreational activities represent major shifts in wave energy and vertical mixing in our lakes. While the project scope and details may change, a general summary is provided below.

In response to the hundreds of communications received by stakeholders in the past two years, SAFL is proposing a field-based research project to investigate the impacts of common recreational boats (non-wakesurf and wakesurf boats) for both shallow and near-shore zones and deep-water zones. SAFL intends to investigate both the boat generated waves and propeller wash produced by a variety of boats under a range, recreational activities, and distances from shore.

Data will be collected to review wakes and the interaction they have with the lake bottom, aquatic vegetation, and resuspension of solids. Boat generated wakes and wind generated wakes will be studied and wave activity will be carefully documented at various shorelines.

BUDGET

STRATEGIC PRIORITIES

Operational Effectiveness [ ] Clear & Timely Communications [ ] Effective Governance [ ] Lake Protection [X] Other [ ]

ATTACHMENT

- Draft Letter of Support Language



# LAKE MINNETONKA CONSERVATION DISTRICT

5341 MAYWOOD ROAD, SUITE 200 • MOUND, MINNESOTA 55364 • TELEPHONE 952/745-0789 • FAX 952/745-9085

May 25, 2022

Jeffrey Marr, MS PE  
Associate Director of Engineering and Facilities  
St. Anthony Falls Laboratory, University of Minnesota  
2 Third Ave SE  
Minneapolis, MN 55414

RE: Letter of support for 2022 LCCMR Proposal: *Boat and wind wave impacts on inland lakes*

Dear Jeffrey Marr,

The Lake Minnetonka Conservation District (LMCD) is pleased to provide this letter of support for your proposed project examining the impacts of large boat waves and propeller wash on Minnesota lakes and shorelines.

The LMCD Board is aware of this important topic, and we support efforts to generate robust data on how large waves and propeller wash are impacting our lakes. Information developed in such a study will be invaluable for our continuing effort to manage Lake Minnetonka.

If funded, we would be happy to explore ways to support your project, through in-kind contributions or helping communicate updates and findings of the work to our stakeholders. We wish you the best with your proposal

Please contact me if you have questions or I can be of assistance at 952.745.0789.

Respectfully,

Gregg Thomas  
Board Chair

Vickie Schleuning  
Executive Director

## **AIS COMMITTEE MINUTES**

LAKE MINNETONKA CONSERVATION DISTRICT (LMCD)

8:30 a.m., January 3, 2022

Virtual

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### **1. CALL TO ORDER**

The meeting called to order at 8:30 a.m.

### **2. ROLL CALL**

Members Present: Denny Newell, Jake Walesch, Ben Brandt, and Rich Anderson

Members Absent: Bill Cook and Deborah Zorn

### **3. CHAIR ANNOUNCEMENTS**

### **4. APPROVAL OF MINUTES – (12/03/2021 LMCD AIS Committee Meeting Minutes)**

Approved.

### **5. TOPICS**

#### **A) CD3 Unit Carson's Bay**

- a. The "outpost unit" and pricing were discussed.
- b. Jake proposed funding at \$5,000 (35% of the project cost) with LMCD seeking a grant from HC for the balance of program costs.
- c. Jake, Denny, Rich and Ben agreed

#### **B) Watercraft Inspections:**

- a. Vickie discussed previous inspection programs, funding and results.
- b. Jake suggested all work should be by outside "contracted" services to avoid additional workload by LMCD staff
- c. Ben suggested that we should focus only on high-traffic days (Sat., Sundays, holidays), to get the best "bang for the buck". Also, eastern bays were suggested for inspections to prevent contamination from Medicine Lake. Ben mentioned that Tony had suggested that early and late season were better times for inspections.
- d. Jake proposed \$9,000 LMCD participation (35% of a projected 2022 inspection program cost of \$25,000) with LMCD seeking a \$16,000 grant from HC for the balance of program costs.
- e. Jake, Denny, Ben and Rich approved.

#### **C) Request for LMCD Funding for AIS Management**

- a. Harrison's Bay, AIS treatment proposal was reviewed. All agreed it was well presented and in compliance with the format we had established earlier this year.
- b. All agreed that LMCD should get copies of all surveys and reports.
- c. All agreed that LMCD payments would be made only after copies of paid bills were received by LMCD.
- d. All agreed that it may take multiple years to complete treatments and that we could parse out payments as new sections of the bay were treated .
- e. Committee agreed to fund 35% of inspection costs (projected at \$2,500) and 25% of

bay treatments (projected at \$26,580). This would require LMCD to fund: \$875 + \$6,645 = \$7,520

f. VOTE: Denny, Jake, Rich and Ben approved.

D) Carp Research/Management Proposal

a. All agreed that carp management would require partners.

b. Jake commented that we can't (and should not) fund 100% of this.

c. To get a better prospect on carp management, it was suggested that Vickie invite Dr. Przemek Bajer from the University of Minnesota to address the AIS committee

**6. OTHER BUSINESS**

A) Next meeting scheduled Friday, Feb 11, 8:30am

B) Possible guests: Przemek Bajer / Eric Evenson

**7. ADJOURNMENT**

The meeting was adjourned at 10:30 a.m.

Respectfully Submitted,

Denny Newell

LMCD AIS Committee Secretary

## **COMMUNICATIONS COMMITTEE MINUTES**

LAKE MINNETONKA CONSERVATION DISTRICT (LMCD)

NOVEMBER 18, 2021

9 AM, Virtual meeting

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### **1. CALL TO ORDER**

The meeting called to order at 9:00 AM

### **2. ROLL CALL**

Members Present: Ann Hoelscher, Mike Kirkwood, Dan Baasen, Gary Hughes, Vickie Schleuning

Members Absent: Dennis Klohs

### **3. CHAIR ANNOUNCEMENTS**

Committee members should be ready to report in January on the committee's progress toward our strategic initiatives.

### **4. APPROVAL OF MINUTES**

Kirkwood moved, Hoelscher second, unanimous.

### **5. TOPICS**

A) Identify and utilize most effective outlets to convey public information about safety, rules and best practices

1) LMCD Fact sheet is on website; can be printed as needed by staff.

2) Website: Staff still looking at improving search function; unsure if site developer would do that as part of current contract or requires new contract

3) Article/Video: Publicity explaining and informing about the distance buoys [and what buoys mean in general] to be placed at Surfside launch and on website by May. Baasen still working with Minnetonka HS Vantage group about making the Buoy initiative a video project for them.

4) Consider adding a page in website introducing the Executive Director, and individual directors. Suggestion was made of having recognition page on the website.

5) Board directors urged to look for opportunities to post LMCD brochures/info sheets on public information racks at our respective city halls

B) Continue to develop relationships with and regularly update cities, legislators, agencies and others regarding LMCD initiatives

1) Gabe Jabbour will be at next Board Meeting

2) Reflect on other lake influencers/supporters to attend future meetings; e.g., the electric shock drowning speaker, and legislators.

3) AIS committee giving grants to bays for AIS eradication: Can we work with AIS committee to assist in their communication on bay treatments? Hoelscher to explore with Walesch serving as liaison.

4) Boater education being discussed in next legislative session: Schleuning to monitor what

such a bill would contain; LMCD may wish to communicate support or concerns

5) Jeff Mars reported to Schleuning that update of Wake Boat study is still on track for end of year

C) Continue to refine feedback mechanisms for stakeholder and partner initiatives.

1. Discussed some sort of social event recognizing board members and other key players in LMCD world to be held this summer. Image: simple, fun, useful networking and relationship building with some key lake players: no fundraising. Hoelscher to follow up with Richie Anderson about initiative he suggested for that.

## **2. ADJOURNMENT**

The meeting was adjourned at 9:45. Next meeting 9AM January 20, 2022

Respectfully Submitted,

Mike Kirkwood

LMCD Communications Committee Secretary

## COMMUNICATIONS COMMITTEE MINUTES

LAKE MINNETONKA CONSERVATION DISTRICT (LMCD)

January 27, 2022

9 AM, Virtual meeting

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### 1. CALL TO ORDER

The meeting called to order at 9:07 AM

### 2. ROLL CALL

Members Present: Ann Hoelscher, Mike Kirkwood, Dan Baasen, Dennis Klohs, Vickie Schluening

Members Absent: None

### 3. CHAIR ANNOUNCEMENTS

Regarding the “boating education” letter to DNR Commissioner Sarah Strommen from various lake organizations: Hoelscher drafted this response, for our review, and to direct our comments to Vickie Schluening, with comments to go in board packet for next full board meeting:

*Dear Commissioner Strommen,*

*The LMCD prioritizes boater safety and supports a mandatory recreational boating safety program. We echo the beliefs of the organizations and leaders of the lake and recreational boating communities as outlined in their January 14 letter (attached) and welcome any opportunities that will improve boater safety on Lake Minnetonka and across Minnesota.*

*LMCD Chair*

### 4. APPROVAL OF MINUTES

Minutes from November 18, 2021 meeting will be combined with this meeting minutes for approval at February 17<sup>th</sup> meeting.

### 5. TOPICS

A. The “Vantage” connection at Minnetonka High School has been unresponsive to our initiatives. Suggestion made to investigate other alternatives, e.g., LMCC in Spring Park as possible producer of video segments we could post on our website?

B. Communication topics to consider for development and review at February committee meeting:

- Distance buoys project upcoming for Surfside public launch site
- Spiny Waterflea threat; coordinate comments with AIS committee
- General boating safety
- Beach safety, e.g.:
  - Preventing illness
  - Noting hazard markers
  - Electric shock risk factors and awareness of

C. Production of Quarterly Newsletters?

- What would be the “template” for quarterly newsletter? Print? Online?

- 5-10 items each quarter

- i.e.: introducing new board members, new LMCD staff, current safety topics, awareness of current issues [like unlicensed charter boats] , any Water Patrol statistics?

D. We wish to continue to extend invitations to legislators around the lake.

- Spotlight which potential legislative issues are important to LMCD

- AIS

- Boater safety and education

- U of M wake boat study and impact on regulation

E. Strategic Plan accomplishment update:

- Website upgrade

- Two Save the Lake mailings resulting in increased donations

- Summer/Winter rules brochures/updated

- Board meeting visits from two legislators

- Many Directors made city council presentations with Director Schluening

F. Communications Committee budget for 2022- \$25K

- What priorities do we have for 2022 to help guide budgeting

## **6, ADJOURNMENT**

The meeting was adjourned at 10:00 by Bassen, second by Klohs

Next meeting 9AM February 17<sup>th</sup>, 2022

Respectfully Submitted,

Mike Kirkwood

LMCD Communications Committee Secretary

## COMMUNICATIONS COMMITTEE MINUTES

LAKE MINNETONKA CONSERVATION DISTRICT (LMCD)

9 a.m., March 1<sup>st</sup>, 2022

Virtual

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### 1. CALL TO ORDER

The meeting called to order at 9:05 a.m.

### 2. ROLL CALL

Members Present: Ann Hoelscher, Mike Kirkwood, Dan Baasen, Mark Chase.

Members Absent: Dennis Klohs

### 3. CHAIR ANNOUNCEMENTS

A) Chair election for 2022: Ann Hoelscher.

B) Secretary for 2022: Rotating (use template)

C) Strategic Plan review and configuration: The LMCD has identifies “clear and timely communications” as a key strategic priority.

D) Welcome Mark Chase to Communications Committee, Director of Spring Park.

### 4. APPROVAL OF MINUTES

A) Minutes for 11/18/2021 and 1/27/2022 approved unanimously as submitted.

### 5. TOPICS

A) Committee Strategic Initiatives:

1. Website: Ann inquired about a more searchable “key word search”.

2. Quarterly newsletter: Mike expressed concerns about more paper, higher postage expense. Mark Chase had inquiry about website and the possibility of including Lake water temp on our cover page. discussion followed.

3. Articles and Videos

a. Vickie updated us on potential of the target video for website being discussed with LMCC and its potential use

4. City and Lake Service Providers communication by Staff and Directors to their City leadership about current issues for Lake Minnetonka. Vickie indicated it was helpful to stay on top of this.

B) Boater Licensing Legislation Update: Vickie

C) Next Meeting 4/05/2022 9 a.m. either virtual or in-person.

### 6. ADJOURNMENT

The meeting was adjourned at ??? a.m.

Respectfully Submitted,

Dan Baasen

LMCD Communications Committee Secretary

## COMMUNICATIONS COMMITTEE MINUTES

LAKE MINNETONKA CONSERVATION DISTRICT (LMCD)

9am, April 5, 2022

Location: LMCD office, Mound, MN

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### 1. CALL TO ORDER

The meeting called to order at 9am by Ann Hoelscher

### 2. ROLL CALL

Members Present: Ann Hoelscher, Mark Chase, Dennis Klohs

Members Absent: Dan Baasen, Mike Kirkwood

### 3. CHAIR ANNOUNCEMENTS

- 8:30am start time for all future meetings
- Will try for 1<sup>st</sup> Tuesday of each month for future meetings
- Location for future meetings: LMCD office in Mound, MN
- Next meeting will be May 17<sup>th</sup>, 2022 at 8:30 (pushed back due to members' schedules)

### 4. APPROVAL OF MINUTES

- Minutes for 3/1/22 approved (Chase moved to approved, Hoelscher seconded, Klohs abstained)

### 5. TOPICS

#### A) LMCC video filming/planning

- Discussed platforms for sharing the video – website, social media, etc.
- Discussed when to bring video idea to the board, and how far the committee should take the video planning/production before bringing to board. Decided to not bring to board for April meeting.
- Communications committee members to review script draft from Mike Kirkwood, and email Kirkwood directly with feedback by Friday, April 8<sup>th</sup>.

#### B) Newsletter

- Hoelscher following up with Vickie on timing of next newsletter
- Klohs emphasized that newsletter is number 1 communication tool for LMCD and should always be prioritized. Suggestion to make hard schedule for newsletter.
- Suggestion from Hoelscher to make template for the newsletter, allowing Vicke to pull portions of the newsletter for other news outlets.

#### C) Website

- Think about website and if we want changes/updates (request from Hoelscher). Examples given: upgraded function, document access, water temp, etc.
- Klohs thinks newsletter should be prioritized over website. Comment that website is the best it's ever been.

#### D) Legislation updates

- Invite went out to legislators – Anne Johnson, Rep Morris potentially coming to April meeting to discuss issues concerning Lake Minnetonka

Communications Committee Minutes

April 5, 2022

Page 2

- Hoelscher to follow up with Victoria, MN reps to see if they would attend.
- E) Gathering for LMCD board members
  - Klohs suggested touring St Anthony Falls Lab – possibly making this part of a gathering. Klohs to follow up with Vickie.
- F) Secretary
  - Chase volunteered to be secretary for May meeting.

**6. ADJOURNMENT**

Klohs moved to adjourn meeting, Hoelscher seconds. Meeting adjourned at 9:52am.

Respectfully Submitted,

Mark Chase  
LMCD Communications Committee Secretary

## **OPERATIONS COMMITTEE MINUTES**

LAKE MINNETONKA CONSERVATION DISTRICT (LMCD)

10am, March 15, 2022

Via Zoom

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### **1. CALL TO ORDER**

Temporary Chair Thomas called the meeting to order at 10:17 a.m.

### **2. ROLL CALL**

Members Present: Hoelscher, Anderson, Thomas,

Also Present: n/a

Members Absent: Mark Chase, Zorn

### **3. CHAIR ANNOUNCEMENTS**

Committee did not elect a 2022 Chair

Committee unanimously elected 2022 Secretary – Ann Hoelscher

### **4. APPROVAL OF MINUTES**

Committee approved minutes from 03/01/2022

### **5. AGENDA**

Committee discussed Environmental Administrative Technician Position. Schleuning, Thomas and Zorn will interview initial candidates next week.

Committee discussed status of 2021 strategic plan update. Thomas will discuss with Zorn

Committee discussed succession planning. Could include a draft of job position and salary range, suggestion that board appoint a search committee (possibly officers), and/or hiring interim director. Thomas will discuss with Zorn

### **6. OTHER BUSINESS**

None

### **7. ADJOURNMENT**

The meeting was adjourned at 10:50 a.m.

Respectfully Submitted,

Ann Hoelscher

LMCD Operations Committee Secretary

## **SAVE THE LAKE COMMITTEE MINUTES**

### **LAKE MINNETONKA CONSERVATION DISTRICT**

5 p.m., April 12, 2022

In-person meeting

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#### **1. CALL TO ORDER**

The meeting was called to order at 5:05 p.m.

#### **2. ROLL CALL**

- Members Present: Jay Soule, Denny Newell, Bill Cook, Mark Kroll, Mike Kirkwood, Gregg Thomas, and Dan Baasen (by phone)
- Members Absent: Rich Anderson

#### **3. CHAIR ANNOUNCEMENTS - none**

#### **4. APPROVAL OF MINUTES – (03/08/2022 STL Meeting Minutes) approved.**

#### **5. TOPICS**

##### **A) Review 2021 Donor Letters Sent**

- a. 2021 donor "Thank You" list is still incomplete and all agreed to clean up the list and get the letters out by end-of-April.
- b. Denny agreed to contact Rich to get his data / edit the list for "orphans " / distribute the remaining for shared clean-up.
- c. Greg suggested and all agreed, that 2022 donor "Thank You" \$ cut-off should be reduced to \$480 so that PayPal and other fees don't adversely impact the net on a \$500 donation.

##### **B) Jay's Draft Letter for Mailing in Late April/Early May**

- a. All agreed the the format was great and thanked Jay for his input
- b. Jay suggested that we add (under the photo) a tag line: "Boater Safety Training, Monday June 13, 2011"

##### **C) Review 2022 Spring Solicitation Mailing List**

- a. Bill mentioned that we currently have 2 lists;
  - i. STL donors (approx 400)
  - ii. LMCD lakeshore mailing list (approx 4100)
- b. Committee agreed to use the larger LMCD mailing list (approx 4100) and get the spring appeal out early May.
- c. All agreed that we should not wait to pair this mailing with the LMCD spring mailing.
- d. Jay suggested that Vickie contact an outside mailing company and get bids on their services as this could greatly reduce LMCD staff and committee time.

##### **D) Solar Lights Replacement and Bracket**

- a. Bill indicated that the order for new lights had not yet been made.
- b. Denny agreed to call Vickie and authorize the purchase, as \$5,000 had been

previously approved for this project.

E) Boater Education Training and Publications

- a. Jay mentioned that the MN State Boater Education bill was moving slowly, and that outcome was unsure.
- b. Jay further mentioned that he was set to conduct the LMCD education program on Monday, June 13.

**6. OTHER BUSINESS**

- A) Committee reviewed the grant request from HCSO for \$84,000
- B) There was unanimous approval

**7. ADJOURNMENT**

- The meeting was adjourned at 5:45 p.m.

Respectfully Submitted,  
Denny Newell  
STL Secretary

DRAFT

----- Forwarded message -----

From: <[chris@lmcc-tv.org](mailto:chris@lmcc-tv.org)>

Date: Mon, May 9, 2022 at 1:33 PM

Subject: RE: Concept script for LMCD video

To: Michael Kirkwood <[consultativeskills@gmail.com](mailto:consultativeskills@gmail.com)>

Hello Michael-

Your script looks pretty straightforward. We can keep costs down by filming primarily at one location (Surfside). If you want to get this filmed this month, I have openings on Wednesday, May 25 and Thursday, May 26 currently. We only need one day to film, but the backup date is good just in case of inclement weather. My plan would be to have the video completed by mid-June.

Regarding filming logistics: I'm assuming you will have some people (At least one Boater and one PWC/Jet skier) available to help during the demonstrations? Also, I'll need a High-Res version of the LMCD logo for the video and any other graphics/logos that might be useful.

### LMCC Production Services Cost estimate:

\$150.00	*On-location filming at Surfside Launch
\$150.00	*B-roll footage of boats, swimmers, paddleboarders, etc.
\$200.00	*Editing
\$100.00	*Online streaming & video storage
<b>= \$600.00</b>	

Feel free to give me a call as well...

Thanks,

Chris Vogt  
Productions Manager  
Lake Minnetonka Communications Commission  
[952-471-7125](tel:952-471-7125) (ext. 103)  
[www.lmcc-tv.org](http://www.lmcc-tv.org)