



LAKE MINNETONKA CONSERVATION DISTRICT

5341 MAYWOOD ROAD, SUITE 200 • MOUND, MINNESOTA 55364 • TELEPHONE 952/745-0789 • FAX 952/745-9085

AGENDA **LAKE MINNETONKA CONSERVATION DISTRICT** **Wednesday, June 14, 2023** **Wayzata City Hall** **600 Rice Street, Wayzata, MN 55391**

PUBLIC PARTICIPATION

Those attending the meeting, please complete the attendance sheet. Those desiring to participate in the meeting should complete the *Public Comment Form* at the meeting if the online [Public Comment Form](#) was not submitted. The Chair may choose to reorder the agenda for a specific agenda item if it would benefit the needs of those in attendance. Please see *Public Comments* Section for more information.

WORK SESSION AGENDA

6:00 p.m.

The purpose of the Work Session is to allow staff to seek input from the Board and for the Board to discuss matters in greater detail than generally available at the formal Board Session. The Board may give staff direction or express a preference but does not formally vote on matters during Work Sessions. While all meetings of the Board are open to the public, Work Session discussions are generally limited to the Board, staff, and designated representatives. Work Sessions are not videotaped. The work session may be continued after the formal meeting, time permitting.

1. No Work Session- Meeting Begins at Formal Meeting

FORMAL MEETING AGENDA

7:00 p.m.

The purpose of the Formal Session is to allow the Board to conduct public hearings and to consider and take formal action on matters coming before the LMCD.

- 1) CALL TO ORDER**
- 2) PLEDGE OF ALLEGIANCE**
- 3) ROLL CALL**
- 4) APPROVAL OF AGENDA**
- 5) CHAIR ANNOUNCEMENTS**
 - A) Raina Arntson Introduction
- 6) APPROVAL OF MINUTES (05/24/2023 LMCD Regular Board Meeting)**
- 7) APPROVAL OF CONSENT AGENDA**

- A) Audit of Vouchers (06/01/2023 – 06/15/2023)
- B) Resolution Disbanding Standing Committees
- C) Renewal of Amendments to Office Lease Agreement

- 8) PUBLIC COMMENTS** – *Provides an opportunity for the public to address the board on items that are not on the agenda. Public comments are limited to 5 minutes and should not be used to make personal attacks or to air personality grievances. Please direct all comments to the Board Chair. The Board generally will not engage in public discussion, respond to or correct statements from the public, or act on items not on the agenda. The Board may ask for clarifications or direct staff to report back on items at future meetings.*

9) PRESENTATIONS

10) PUBLIC HEARING

11) OTHER BUSINESS

12) OLD BUSINESS

- A) Modifications/Update to 9-1.01 – Observer Rule

13) NEW BUSINESS

- A) AIS Treatment Funding Request for Browns Bay, Phelps Bay, and Black Lake

14) TREASURER REPORT

15) EXECUTIVE DIRECTOR UPDATE

- A) Boater Safety Education Program Volunteers
- B) LMCD Boat at City of Tonka Bay Marina
- C) Workshop Protocol

16) ADJOURNMENT

ITEM 6

LAKE MINNETONKA CONSERVATION DISTRICT BOARD OF DIRECTORS

7:00 P.M., May 24, 2023
Wayzata City Hall

1. CALL TO ORDER

Chair Hoelscher called the meeting to order at 7:00 p.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Members present: Ann Hoelscher, Victoria; Jake Walesch, Deephaven; Rich Anderson, Orono; Mike Kirkwood, Minnetrista; Bill Cook, Greenwood; Dan Baasen, Wayzata; Ben Brandt, Mound; Gabriel Jabbour, Spring Park; Dennis Klohs, Minnetonka Beach; Mark Kroll, Excelsior; Denny Newell, Woodland; Nicole Stone, Minnetonka; and Deborah Zorn, Shorewood. Also present: Joe Langel, LMCD Legal Counsel; Thomas Tully, Environmental Administrative Technician; Maisyn Reardan, Administrative Coordinator; and Interim Executive Director Jim Brimeyer.

Members absent: None.

4. APPROVAL OF AGENDA

MOTION: Cook moved; Walesch seconded to approve the agenda as submitted.

VOTE: Motion carried unanimously.

5. CHAIR ANNOUNCEMENTS

Chair Hoelscher asked Jabbour to provide an update on the boater education bill.

Jabbour commented that he is happy to announce that the House and Senate have passed the bill and it is awaiting signature from the Governor. He provided a summary of the bill to the members of the Board.

Kroll thanked Jabbour for his efforts on this matter.

Jabbour noted that credit should also be given to Representative Osmek who made progress last year and to Representative Morrison this year along with Joe Schneider and Jeff Forester. He also mentioned the other stakeholders that had been involved in the previous year.

Hoelscher thanked Jabbour and acknowledged his efforts and the time he has spent on this matter.

6. APPROVAL OF MINUTES- 05/10/2023 LMCD Regular Board Meeting

Anderson noted on page seven, the second paragraph, it should state, "He stated that he ~~did get an inquiry from~~ heard that Minnetrista ~~asking~~ asked why more funds were not being levied."

MOTION: Baasen moved, Walesch seconded to approve the 05/10/2233 LMCD Regular Board Meeting minutes with the noted correction.

VOTE: Ayes (13), Abstained (1), (Zorn) Motion carried.

7. APPROVAL OF CONSENT AGENDA

Anderson removed Item 7A, "Audit of Vouchers" from the consent agenda.

Hoelscher noted that item will be placed under Old Business.

MOTION: Cook moved, Walesch seconded to approve the consent agenda as amended, making the change noted by Anderson above. Motion carried unanimously. Items approved included: **7B)** Agreement with Hennepin County Sheriff's Office for Extra Water Patrol.

VOTE: Motion carried unanimously.

8. PUBLIC COMMENTS- Persons in attendance, subjects not on the agenda (limited to 5 minutes)

Eric Evenson, Lake Minnetonka Association, thanked Jabbour for continuing to serve on the LMCD Board and expressed appreciation that the City of Spring Park asked him to continue. He noted his longstanding relationship with Jabbour and the assistance that Jabbour has provided for matters of the lake. He noted that the previous day Jabbour volunteered his day to assist him in collecting water samples around the lake and also thanked Zorn for allowing them to use her slip. He noted that the assistance of those two Board members saved the taxpayers at least \$2,000 and will provide valuable information. He noted that they waited longer than usual to do curly leaf surveys and some bays will not require treatments. He provided an update on the treatments that have begun in different bays. He commented that the bay captains have been doing an amazing job, acting quickly with the late start to the season. He noted that they will soon begin the milfoil surveys and hope to have those treatments done as well. He stated that the remote AIS monitoring station will be installed once again at Maxwell Bay. He noted that they would be interested in installing a similar device on Grays Bay. He hoped that they could encourage more use of the cleaning stations. He noted an upcoming pollinator workshop that will be held on June 28th.

9. PRESENTATIONS

There were no presentations.

10. PUBLIC HEARING

There were no public hearings.

11. OTHER BUSINESS

A) Open Meeting Law/Conflict of Interest

Langel stated that his memorandum addressed the topics of open meeting law and conflicts of interest. He acknowledged that it is a case-by-case review on conflicts of interest and noted that if any Board member has questions, they can reach out to him.

Jabbour stated that comments keep arising about marina owners sitting on the Board and would like some legal opinion. He stated that it is his understanding that there is not a conflict of interest unless the marina owner would disproportionately gain from the action. He stated that it is also his understanding that if there is a conflict of interest, the member should mention it to the Chair prior to discussion of the issue. He stated that every single person could be seen as having a conflict because they live on the lake.

Langel commented that if there is a question of whether something would be a conflict of interest, it should be mentioned as early as possible so that he would have a chance to review the situation and provide his opinion. He stated that in regard to the concept of disproportionality, which is not a concept he has seen in conflict-of-interest cases. He stated that in broad terms there are contractual conflicts and non-contractual conflicts and provided more explanation on each type of conflict. He again noted that there would be a case-by-case analysis on whether there would be a conflict and if there were to be a conflict, someone could simply abstain from the vote and discussion. He stated that in regard to contractual conflicts, abstaining would not be an option and provided more details. He encouraged Board members to reach out to him as soon as possible if they believe they may have a conflict so that he could provide an opinion.

Jabbour commented on the vast amount of knowledge and experience that he brings to the Board as a marina owner and resident and did not want others on the lake to be discouraged in serving on the Board.

Anderson provided an example from the past in which AIS funding was provided to a bay and a member of the Board was a resident and captain of that bay.

Langel commented that the conservative approach could be to abstain in that situation.

Anderson commented that the situation will most likely be repeated as the bay treatments continue.

Jabbour commented that in that type of situation the person abstaining cannot participate in the discussion or vote.

Hoelscher encouraged members of the Board to reach out to Langel, herself and Brimeyer if they believe they will have a conflict.

12. OLD BUSINESS

A) Audit of Vouchers

Anderson referenced a payment to CD3 General Benefit Corporation for the annual software fee. He did not

recall the Board entering into a continual agreement to update the software.

Walesch stated that he did not recall that being disclosed or talked about and was not aware of any ongoing expense for the machine.

Brandt also recalled that the LMCD was contributing to the cost for the equipment and not ongoing costs.

Newell stated that it was his understanding that the LMCD was contributing towards the cost of the equipment and Hennepin County/DNR was going to cover the ongoing costs.

MOTION: Anderson moved, Jabbour seconded to approve the Audit of Vouchers (5/16/23 – 5/31/23) with the exception of the voucher from CD3 General Benefit Corporation.

VOTE: Motion carried unanimously.

13. NEW BUSINESS

A) Update on Docking LMCD Boat at City of Tonka Bay

Brimeyer stated that he spoke with someone in the City of Tonka Bay, and they have begun the approval process for an LMCD slip.

B) Approval of 2024 LMCD Financial Budget

Anderson stated that there have not been changes since the last review with the exception of the addition of the information related to Save the Lake.

Zorn commented that she made inquiries to the office this week that prompted an additional document showing how the levy has fluctuated over the years. She acknowledged that there is a zero percent increase to the levy this year but that will not always be the case and should be mentioned in communications with city councils, as the Board is working to reduce the reserves.

MOTION: Cook moved, Stone seconded to approve the 2024 budget and direct staff to seek input from the member cities.

VOTE: Motion carried unanimously.

14. TREASURER REPORT

A) April Balance Sheet and I and E Reports

Anderson provided an overview of the financial documents and reports.

15. EXECUTIVE DIRECTOR UPDATE

Brimeyer stated that they are moving forward with the City of Mound on extending the lease of the office space. He noted that staff has done some research on variances by reaching out to the lake communities and almost all the cities require an escrow and require recording of the variance.

A) Administrative Fines

Brimeyer stated that using the White Bear Lake Conservation District fine policy as a model, he created a draft policy that is being reviewed by Langel.

B) Document Scanning Update

Brimeyer noted that a quote was received today, and that the process is moving forward.

C) Intern and Seasonal Position Update

Brimeyer stated that they did not get a great response from the advertisement for the intern position, but he did meet up with one candidate. He noted that Tammy will be retiring at the end of July and therefore he would like to proceed with hiring the intern, who is a college graduate, and has similar experience. He stated that he has an internal candidate who is interested in Tammy's position and has been managing some of those duties. He commented that with this method Tammy's position would be filled by the internal candidate and the intern could then fill the position that will become vacant in that transition; therefore, the same number of staff will remain in the office. He noted that he will provide something in writing prior to the next meeting.

Brimeyer noted that he will not attend the June 14th meeting.

Anderson commented that he would like to be involved in the discussions related to compensation.

16. STANDING LMCD COMMITTEE/WORKGROUP

Hoelscher stated that there was a special workshop planning session tonight and the decision was made to abolish the committees and transition to a monthly workshop format. She commented that they will hold the Officers meeting on June 7th prior to the June 14th meeting.

Aquatic Invasive Species: No report.

Communications: No report.

Executive Director Selection: No report.

Finance: Anderson reminded staff to send out the budget to the cities.

Operations: No report.

Save the Lake: Baasen reported that there will be a boater education class on June 19th.

- Save the Lake Contribution Recognitions

Brimeyer commented that he has received notification that June 19th will now be a national holiday. He stated that the class has been moved to June 20th.

Baasen stated that they still need additional help for the class and asked if three members could volunteer.

Hoelscher thanked Kirkwood and Newell who represented the LMCD at Trista Days this past weekend.

Jabbour noted a volunteer that teaches that class and also assisted in buoy placement on the lake.

Kroll noted the Excelsior Art Festival that will be held on June 11th noting that the LMCD will be represented at the event.

17. ADJOURNMENT

MOTION: Walesch moved; Kroll seconded to adjourn the meeting at 8:04 p.m.

VOTE: Motion carried unanimously.

Ann Hoelscher, Chair

Michael Kirkwood, Secretary

10:04 AM
06/08/23

Lake Minnetonka Conservation District
Check Detail
June 1 - 15, 2023

ITEM 7A

Num	Name	Date	Memo	Account	Paid Amount	Class
EFT-23-57	ADP Service Fee	06/15/2023		Alerus Checking		
			Payroll 06/01/2023 to 06/15/2023	4180M10 · Professional Services - Admin.	-89.62	Admin.
TOTAL					-89.62	
EFT-23-59	Unum Life Insurance	06/15/2023		Alerus Checking		
			Long Term Disabilities - June 2023	2020-LT · Payroll Liabilities - UNUM	-98.93	Admin.
TOTAL					-98.93	
EFT-23-60	ADP	06/15/2023		Alerus Checking		
			Salaries - Admin	4020M10 · Salaries-002 - Admin	-6,317.39	Admin.
			P.E.R.A	2020 · Payroll Liabilities -	884.40	Admin.
			ER PERA	4022M10 · ER PERA - Admin	-473.79	Admin.
			ER/FICAMedicare - Admin	4021M10 · ER Share of Admin FICA/Medicare	-483.29	Admin.
			Long Term Disability	2020-LT · Payroll Liabilities - UNUM	27.12	Admin.
			Contract Labor	4024 · Contract Labor	-3,760.00	Admin.
TOTAL					-10,122.95	
EFT-23-61	P.E.R.A	06/08/2023	9236-00	Alerus Checking		
			Payroll 6/1/23 - 6/15/23	2020 · Payroll Liabilities -	-884.40	Admin.
TOTAL					-884.40	
22363	Abdo LLP	06/15/2023	44790	Alerus Checking		
472015		05/17/2023	GASB Implementation & Subscription Fee	4040M10 · Auditing - Admin.	-1,156.00	Admin.
TOTAL					-1,156.00	
22364	AIS Advanced Imaging Solutions	06/15/2023		Alerus Checking		
502617459		06/20/2023	Copier Contract 05/20/2023 - 06/20/2023	4140M10 · Office Equipment R&M - Admin.	-447.95	Admin.
TOTAL					-447.95	
22365	Chuck Struck	06/15/2023		Alerus Checking		
INV0045		05/24/2023	Board Meeting 5/24/2023	4182M10 · Media (Cable/Internet) - Admin.	-90.00	Admin.
TOTAL					-90.00	

10:04 AM
06/08/23

Lake Minnetonka Conservation District
Check Detail
June 1 - 15, 2023

Num	Name	Date	Memo	Account	Paid Amount	Class
22366	ECM Publishers, Inc.	06/15/2023		Alerus Checking		
947424		05/14/2023	Intern Advertisement 2023 Boater Safety Education Program Adve...	4183M10 · Prof/ Serv. - Communications 4160M20 · Public Health/Safety- SL	-96.90 -303.45	Admin. Admin.
TOTAL					-400.35	
22367	Innovative Office Solutions LLC	06/15/2023		Alerus Checking		
IN4198450		05/16/2023	Envelopes	4220M10 · Office Supplies -Admin.	-694.95	Admin.
TOTAL					-694.95	
22368	LMCC	06/15/2023		Alerus Checking		
1547		05/25/2023	VOD Service for 05/24/2023 Board Meeting	4182M10 · Media (Cable/Internet) - Admin.	-200.00	Admin.
TOTAL					-200.00	
22369	NCBERS Group Life Insurance	06/15/2023		Alerus Checking		
923600062023		05/01/2023	Life Insurance Coverage 06/01/2023 - 06/30/...	4380M10 · Employee Benefits - Admin.	-32.00	Admin.
TOTAL					-32.00	
22370	Ratwik, Roszak & Maloney, P.A.	06/15/2023		Alerus Checking		
73815		05/01/2023	Civil Legal Fees, April 2023	4620M10 · Civil Legal Fees - Admin.	-4,864.96	Admin.
TOTAL					-4,864.96	
22371	Shred Right	06/15/2023		Alerus Checking		
599512		05/04/2023	Document Shredding Bins Document Shredding Bins	4220M10 · Office Supplies -Admin. 4220M10 · Office Supplies -Admin.	-106.38 -17.73	Admin. Admin.
TOTAL					-124.11	
22372	Southwest News Media	06/15/2023		Alerus Checking		
2182836		05/04/2023	Intern Advertisement	4110M10 · Public Info Legal Fees- Admin.	-292.00	Admin.
TOTAL					-292.00	
22373	Steven M. Tallen Attorney At Law	06/15/2023		Alerus Checking		
052023		06/01/2023	Prosecution Costs May 2023	4640M10 · Prosecution Legal Fees - Admin.	-2,093.56	Admin.
TOTAL					-2,093.56	

10:04 AM

06/08/23

Lake Minnetonka Conservation District
Check Detail
June 1 - 15, 2023

<u>Num</u>	<u>Name</u>	<u>Date</u>	<u>Memo</u>	<u>Account</u>	<u>Paid Amount</u>	<u>Class</u>
22374	TimeSaver Off Site Secretarial, Inc.	06/15/2023		Alerus Checking		
M28268		05/31/2023	Board Meeting 5/24/23	4230M10 · Meeting Exp. - Admin.	-159.00	Admin.
TOTAL					-159.00	
22375	Your Computer Hero	06/15/2023		Alerus Checking		
7818		05/27/2023	Computer Maintenance 5/6/23 - 5/27/23	4181M10 · Professional Comp. Serv.-Admin.	-510.00	Admin.
TOTAL					-510.00	



ITEM 7B

LAKE MINNETONKA CONSERVATION DISTRICT

5341 MAYWOOD ROAD, SUITE 200 • MOUND, MINNESOTA 55364 • TELEPHONE 952/745-0789 • FAX 952/745-9085

DATE: June 14, 2023 (Prepared June 6, 2023)
TO: LMCD Board of Directors
FROM: *James L. Brimeyer*
Jim Brimeyer, Interim Executive Director
SUBJECT: Resolution Disbanding Committees

ACTION

Board approval of a resolution authorizing the disbanding of committees.

Approval:

I make a motion to approve the disbanding of committees.

Denial:

I make a motion to deny the disbanding of committees.

BACKGROUND

As of June 14th, all current committees will be disbanded. All committee activity will take place in workshop format on the 2nd and 4th Wednesday of each month.

ATTACHMENT

- Resolution 252



RESOLUTION 252

A RESOLUTION AUTHORIZING THE DISBANDING OF COMMITTEES

BE IT RESOLVED, BY THE LMCD BOARD, STATE OF MINNESOTA, THAT THE FOLLOWING COMMITTEES ARE NOW DISBANDED:

Save the Lake Committee

Communications Committee

AIS Committee

Operations Committee

Nominating Committee (22/23)

Finance Committee

Adopted this 14th day of June 2023, upon a majority vote of all members.

ATTEST:

Ann Hoelscher, Board Chair

Mike Kirkwood, Secretary



ITEM 7C

LAKE MINNETONKA CONSERVATION DISTRICT

5341 MAYWOOD ROAD, SUITE 200 • MOUND, MINNESOTA 55364 • TELEPHONE 952/745-0789 • FAX 952/745-9085

DATE: June 14, 2023 (Prepared June 5, 2023)

TO: LMCD Board of Directors

FROM: Jim Brimeyer, *James J. Brimeyer* Interim Executive Director

SUBJECT: Renewal Amendment to Office Lease Agreement with the City of Mound

ACTION

Board approval of the second Amendment to the Office Lease Agreement with the City of Mound for 2024 to 2028.

Approval

I make a motion to approve the second Renewal Amendment to the Office Lease Agreement with the City of Mound for 2024 to 2028.

Denial

I make a motion to deny the second Renewal Amendment to the Office Lease Agreement with the City of Mound for the following reasons...

BACKGROUND

The LMCD staff have operated office functions for the organization out of Suite 200 of the Centennial Building (5341 Maywood Road, Mound, MN 55364) since 2013.

The current five-year lease will expire on September 30, 2023. The attached renewal agreement would extend the LMCD's rental term another five years, from October 1, 2023 to September 30, 2028. The proposal provides for a 5% inflationary increase for year one, and 3.5% years two through five to better reflect inflation moving forward. No other changes are requested or proposed.

RECOMMENDATION

The LMCD staff recommend that the Board of Directors authorize LMCD staff and legal counsel to finalize and execute the attached renewal agreement with the City of Mound.

CONSIDERATIONS

- Does the Board believe the amenities are adequate for the organization's needs?
- Is the lease price competitive and acceptable?

ATTACHMENT

- 2023-2028 Lease Renewal Agreement

SECOND AMENDMENT TO LEASE AGREEMENT

This Second Amendment to Lease Agreement (“First Amendment”) is made this ____ day of June, 2023 by and between the Lake Minnetonka Conservation District, a Minnesota political subdivision (hereinafter “Lessee”), and the City of Mound, a Minnesota municipal corporation (hereinafter “Lessor”).

WITNESSETH:

- A. Lessee and Lessor entered into a certain lease dated July, 2013 and a First Amendment to the Lease Agreement effective the 23rd day of June 2023, relating to certain portions of the Centennial Building located at 5341 Maywood Road, Mound, MN 55364 (the “Lease”).
- B. The Lease expires on September 30, 2023. The parties desire to extend the term to September 30, 2028, and to provide for lease payments.

NOW, THEREFORE, in consideration of the foregoing, the parties agree as follow:

1. **Term of Lease and Share of Expenses Payable:** This Second Amendment shall terminate on September 30, 2028 unless extended by the mutual consent of the parties. The monthly share of expenses payment represents Lessee’s reasonable contribution to the sharing operating costs of the Centennial Building with an annual increase of 5% in year one and 3.5% in years two through five. If the Lease, as amended by this Second Amendment, is terminated at any time, the monthly share of expenses payment shall be prorated. Lessee shall remit its monthly share of expenses payment on the first day of each month in the amount set forth on the following schedule:

Lease Year	Monthly Share of Expenses for Leased Premises	Annual Share of Expenses (for reference only)
Year 1: October 1, 2023 - September 30, 2024	\$1,820.16	\$21,841.90
Year 2: October 1, 2024 - September 30, 2025	\$1,883.86	\$22,606.37
Year 3: October 1, 2025 - September 30, 2026	\$1,949.80	\$23,397.59
Year 4: October 1, 2026 - September 30, 2027	\$2,018.04	\$24,216.51
Year 5: October 1, 2027 - September 30, 2028	\$2,088.67	\$25,064.08

Each rent payment shall be remitted to:

Name: Finance Director
City of Mound
Address: 2415 Wilshire Boulevard
City/State/Zip: Mound, MN 55364

2. **Full Forth and Effect:** Except as provided in this Second Amendment, the Lease remains unchanged and in full force and effect.

IN WITNESS WHEREOF, the Lessor and the Lessee have caused this Second Amendment to the Lease Agreement to be executed in duplicate in the form and manner sufficient to bind them at law, as of the day and year first above written.

Dated: _____, 2023.

CITY OF MOUND

By: _____
Its Mayor

By: _____
Its City Manager

Dated: _____, 2023.

**LAKE MINNETONKA CONSERVATION
DISTRICT**

By: _____
Its Board Chair

By: _____
Its Interim Executive Director



ITEM 12A

LAKE MINNETONKA CONSERVATION DISTRICT

5341 MAYWOOD ROAD, SUITE 200 • MOUND, MINNESOTA 55364 • TELEPHONE 952/745-0789 • FAX 952/745-9085

DATE: June 14, 2023 (Prepared June 8, 2023)

TO: LMCD Board of Directors

FROM: Jim Brimeyer, Interim Executive Director

SUBJECT: Modification to 9-1.01 Observer Rule

ACTION: _____

Modify Water Ski 9-1.01 Observer Rule

BACKGROUND: _____

This topic has been discussed at the board level on several occasions. The current code reads as follows:

Subd. 1. Observers Required. Watercraft may not be operated to tow a person on water skis, an aquaplane, surfboard, saucer, or similar device, unless there is in such watercraft another person in addition to the operator in a position to continually observe the person being towed. The operator of such watercraft shall be at least 12 years of age and must watch where the watercraft is being driven at all times. The second person on board shall act as observer of the person being towed, shall be at least 12 years of age and shall watch the person, or persons, being towed at all times.

Subd. 2. Hours. No person shall be towed, or shall operate a watercraft towing a person, on any such device on the Lake at any time from one-half hour after sunset to sunrise of the day following.

CONSIDERATIONS: _____

Proposed Changes to the Lake Minnetonka Water Skier Observer Rule:

The Saturday before Memorial Day through Labor Day Observer required:

Saturdays, Sundays and Holidays from 10 am to 30 minutes after sunset
Monday thru Friday from Noon to 30 minutes after sunset

Prior to the Saturday before Memorial Day and after Labor Day Observer required:

Saturdays, Sunday and Holidays from Noon - 30 minutes after sunset
Monday thru Friday from 2pm to 30 minutes after sunset

Modification to 9-1.01 Observer Rule

LMCD Board Meeting

June 14, 2023

At all other times a tow boat equipped with a wide-angle mirror which will allow peripheral observation of the skier will suffice in lieu of an observer in the watercraft.

BUDGET_____

N/A

STRATEGIC PRIORITIES_____

☐

Operational
Effectiveness

☐

Clear & Timely
Communications

☒

Effective
Governance

☐

Lake
Protection

☐

Other

ATTACHMENT_____

N/A



ITEM 13A

LAKE MINNETONKA CONSERVATION DISTRICT

5341 MAYWOOD ROAD, SUITE 200 • MOUND, MINNESOTA 55364 • TELEPHONE 952/745-0789 • FAX 952/745-9085

DATE: June 14, 2023 (Prepared June 6, 2023)

TO: LMCD Board of Directors

FROM: Ben Brandt, Director City of Mound

SUBJECT: AIS Funding Request for Eurasian Water Milfoil Treatment in Black Lake, Browns Bay, and Phelps Bay

ACTION

Board consideration of a funding request from Lake Minnetonka Association (LMA) to support the treatment of Eurasian Water Milfoil (EWM) and Curly Leaf Pondweed (CLP) in Black Lake, Browns Bay, and Phelps Bay.

The following motions are offered depending on whether the Board wishes to approve or deny the request.

Approval

I make a motion to authorize funding for the treatment of EWM and CLP in Black Lake, Browns Bay, and Phelps Bay and authorize LMCD Staff to make payment upon verification and completion of the project.

Denial

I make a motion to deny the funding request for the treatment of EWM and CLP in Black Lake, Browns Bay, and Phelps Bay for the following reasons...

BACKGROUND

The AIS Committee has recently received an application from the Lake Minnetonka Association. This application was submitted as a request for funds to treat EWM and CLP in Black Lake, Browns Bay, and Phelps Bay. Delineation surveys and treatments have already been completed prior to June 1, 2023. Post treatment surveys will be completed prior to October 30, 2023. The total cost of the project and the AIS Committee's recommended LMCD contributions are summarized in the table below:

ACTIVITY	TOTAL COST	TOTAL LMCD GRANT
EWM & CLP Treatment in Black Lake	\$11,687.50	\$ 2,921.88
EWM & CLP Treatment in Browns	\$37,444.80	\$ 9361.20
CLP Treatment in Phelps	\$8,160	\$ 2,040
GRAND TOTAL COST	\$ 57,292.30	\$ 14,323.08

CONSIDERATIONS

- Will funding these AIS prevention and management activities help protect the ecology of Lake Minnetonka and other lakes?
- Will additional AIS management projects help foster a safer and more enjoyable experience for those who use the lake?
- Does funding these initial projects have the potential of advancing bay-level organization and action for AIS prevention and management?

BUDGET

- Total LMCD Cost: \$14,323.08

STRATEGIC PRIORITIES

<input type="checkbox"/> Operational Effectiveness	<input type="checkbox"/> Clear & Timely Communications	<input type="checkbox"/> Effective Governance	<input checked="" type="checkbox"/> Lake Protection	<input type="checkbox"/> Other
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ATTACHMENT

- AIS Treatment Funding Request Application – Browns Bay
- AIS Treatment Funding Request Application – Phelps Bay
- AIS Treatment Grant Proposal – Black Lake
- AIS Treatment Grant Proposal – Browns Bay
- AIS Treatment Grant Proposal – Phelps Bay
- Delineation Survey Results – Black Lake
- Flumoxizen Estimate – Black Lake
- Flumoxizen Estimate – Phelps Bay
- Cost Estimate – Browns Bay



LMCD Aquative Invasive Species (AIS) Project Funding Application

For LMCD Use: Date Received _____

1. Applications can be any of the following:

- ☐ Initial Baywide Chemical Application for AIS Treatment
- ☐ Initial Baywide Surveys required to obtain DNR liscence or permits
- ☐ Others to be determined as program is further developed by LMCD

The purpose of this application is to provide the LMCD's AIS Committee relevant information about the AIS initiative being requested for funding. The application will be reviewed by the AIS Committee for approval. Full LMCD Board of Directors approval is required for successful funding.

2. Project Title:

3. Contact Information of Applicant

Name:		Title or Position:	
Address:			
Phone:			
Email:			

4. Project Location: description and attach a map of the lake area

Browns Bay in the Lower Lake on Lake Minnetonka, extending from the southernmost tip of Bracket's Point to the southernmost tip of Lookout Point (Browns Bay). A EWM delineation survey completed in August 2021 that showed the approximate area to be treated for EWM was 29 acres. In 2022, the LMCD approved a grant to Browns Bay homeowners for both curlyleaf pondweed (CLP) and EWM treatments. The CLP treatment was done; however, in 2022, not enough EWM was found to warrant treatment. This was likely due to growing conditions and/or synergistic effect of the CLP treatment. While the request for a EWM treatment grant was approved by the LMCD, EMW did not require treatment and no grant funds were used.

5. Project Narrative: proposed project description, desired project timeline, other project partners (contractors, agencies, associations, stakeholders, professional service recommendations, etc.). Add additional information as appropriate.

6. Cost Estimate for project

I certify that the information provided herein and any attachments hereto are true and correct statements to the best of my knowledge. I agree to the conditions of the funding, if granted; and I consent to permitting officers and agents of the District to investigate at all reasonable times and to determine compliance with conditions of the funding.

Submitted by:	
Date:	

The purpose of this program is to encourage others to invest in AIS research, identification and removal activities directly associated with Lake Minnetonka. This program is intended to help initiate, promote and support AIS prevention and removal in Lake Minnetonka. This project support is intended to help incubate new projects around the Lake. Additional pages may be necessary.

RETURN TO: LMCD 5341 Maywood Rd Ste 200, Mound MN 55364 | p: 952-745-0789 e: lmcd@lmcd.org form 11232021



LMCD Aquative Invasive Species (AIS) Project Funding Application

For LMCD Use: Date Received _____

1. Applications can be any of the following:

- ☐ Initial Baywide Chemical Application for AIS Treatment
- ☐ Initial Baywide Surveys required to obtain DNR licence or permits
- ☐ Others to be determined as program is further developed by LMCD

The purpose of this application is to provide the LMCD's AIS Committee relevant information about the AIS initiative being requested for funding. The application will be reviewed by the AIS Committee for approval. Full LMCD Board of Directors approval is required for successful funding.

2. Project Title:

3. Contact Information of Applicant

Name:		Title or Position:	
Address:			
Phone:			
Email:			

4. Project Location: description and attach a map of the lake area

Phelps Bay (map attached). It is proposed to treat 17.91 acres of Phelps Bay as a pilot to determine the effectiveness of applying Flumi for the control of curlyleaf pondweed

5. Project Narrative: proposed project description, desired project timeline, other project partners (contractors, agencies, associations, stakeholders, professional service recommendations, etc.). Add additional information as appropriate.

Curlyleaf pondweed has been successfully managed in Phelps for several years by Diquat treatments. A post-treatment vegetation survey completed in the fall of 2022 showed potential negative impact to native plant density and diversity. While results from a single survey are not alarming, after consulting with the MnDNR and lake scientists, it was recommended a pilot be implemented using Flumi be used as an alternative to Diquat. Over time, invasive plant populations may become resistant to a specific herbicide. If the Flumi pilot is successful, it can be used alternatively with Diquat elsewhere and will prevent the likelihood curlyleaf pondweed from developing herbicide resistance. Flumi is also known to be "gentler" on native plants. Surveys will be completed by Freshwater Scientific Services and treatments will be done by PLM Lake and Land Management. The MnDNR will test water samples to determine herbicide dispersion rates. The LMA will be the project manager and fiscal agent. Delineation surveys and treatments will be completed prior to June 1, 2023. Post treatment surveys will be completed prior to October 30, 2023. Treatments will be scheduled to maximize their effectiveness. Copies of surveys and treatment reports will be provided to the MnDNR, LMCD, and the Minnesota AIS Research Center.

6. Cost Estimate for project

Curly Leaf Pondweed Treatment – Flumi: \$ 8,160.

I certify that the information provided herein and any attachments hereto are true and correct statements to the best of my knowledge. I agree to the conditions of the funding, if granted; and I consent to permitting officers and agents of the District to investigate at all reasonable times and to determine compliance with conditions of the funding.

Submitted by:	
Date:	

The purpose of this program is to encourage others to invest in AIS research, identification and removal activities directly associated with Lake Minnetonka. This program is intended to help initiate, promote and support AIS prevention and removal in Lake Minnetonka. This project support is intended to help incubate new projects around the Lake. Additional pages may be necessary.

RETURN TO: LMCD 5341 Maywood Rd Ste 200, Mound MN 55364 | p: 952-745-0789 e: lmcd@lmcd.org form 11232021

Project Title:

Lake-wide treatment of Eurasian watermilfoil and curlyleaf pondweed in Black Lake

4. Project Location: description and attach a map of the lake area

Black Lake. Black Lake is an approximately 93 acre, shallow lake located between Spring Park Bay and Seaton Lake in Lake Minnetonka (map attached). All except for a very small part of the bay is considered a littoral zone and EWM and CLP are found lake-wide. The LMCD provided a grant in 2022 for Phase 1 of the project - to treat a small area of the lake and to complete a Lake Vegetation Management Plan so a whole lake treatment could be done in the future. In 2023, it is proposed a whole lake treatment be completed.

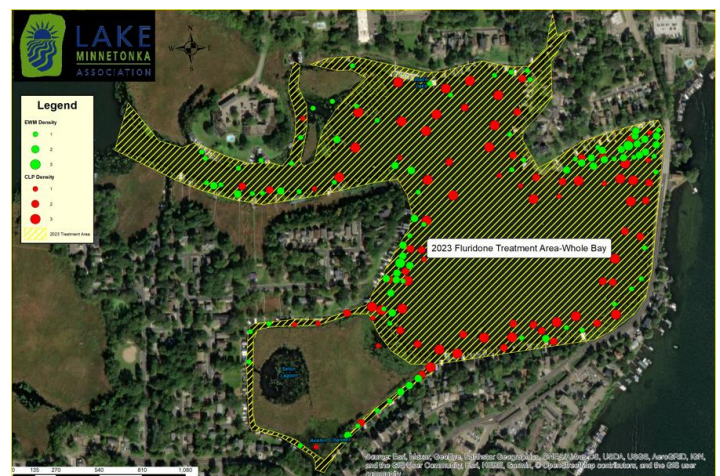
5. Project Narrative: proposed project description, desired project timeline, other project partners (contractors, agencies, associations, stakeholders, professional service recommendations, etc.). Add additional information as appropriate.

In 2022, the LMCD approved a grant to treat no more than 15% of Black Lake for EWM and CLP (Phase 1). 12.8 acres of CLP was treated in 2022, but similar to other bays on Lake Minnetonka, EWM was not found at levels to justify treatment. In anticipation of a whole lake treatment (Phase 2) the LMCD provided a cost-share grant for a Lake Vegetation Management Plan for Black Lake. This plan was approved by the MnDNR. No pre-treatment survey is required for whole lake treatments. A post treatment survey will be completed by Freshwater Scientific Services and treatments will be done by PLM Lake and Land Management. The LMA will be the project manager and fiscal agent. Delineation surveys and treatments will be completed prior to August 31, 2023. Post treatment surveys will be completed prior to October 30, 2023. Treatments will be scheduled to maximize their effectiveness. The Bay will be treated with Fluridone (Sonar A.S.). Copies of surveys and treatment reports will be provided to the MnDNR, LMCD, and the Minnesota AIS Research Center. Results from other bays treated with similar products and techniques have successfully controlled 100's of acres nuisance invasive weeds from Lake Minnetonka and have increased the number and diversity of native plants in the bays treated. For example, in 2022 North Arm Bay was treated with Sonar and only spot treatments will be needed in 2023.

6. Cost Estimate for project*

Fluridone Treatment (including concentration monitoring): \$11,687.50

**Estimate from PLM attached.*



Project Title:

Browns Bay treatment of Eurasian water milfoil (EWM)

4. Project Location: description and attach a map of the lake area

Browns Bay in the Lower Lake on Lake Minnetonka, extending from the southernmost tip of Bracket's Point to the southernmost tip of Lookout Point (Browns Bay). A EWM delineation survey completed in August, 2021 that showed the approximate area to be treated for EWM was 29 acres. In 2022, the LMCD approved a grant to Browns Bay homeowners for both curlyleaf pondweed (CLP) and EWM treatments. The CLP treatment was done; however, in 2022, not enough EWM was found to warrant treatment. This was likely due to growing conditions and/or synergistic effect of the CLP treatment. While the request for a EWM treatment grant was approved by the LMCD, EWM did not require treatment and no grant funds were used.

5. Project Narrative: proposed project description, desired project timeline, other project partners (contractors, agencies, associations, stakeholders, professional service recommendations, etc.). Add additional information as appropriate.

Since EWM has not yet been treated in Browns Bay, this request is only for EWM. Pre-treatment surveys will be done in May/June 2023, to determine the treatment area. It is currently estimated about 29 acres of EWM will be treated. Since the treatment area is well below 15% of the littoral area, a variance from the MnDNR is not needed. Surveys will be completed by Freshwater Scientific Services and treatments will be done by PLM Lake and Land Management. The LMA will be the project manager and fiscal agent. Delineation surveys and treatments will be completed prior to August 31, 2023. Post treatment surveys will be completed prior to October 30, 2023. Treatments will be scheduled to maximize their effectiveness. EWM will be treated with a Diquat/ProcellaCOR combination. Copies of surveys and treatment reports will be provided to the MnDNR, LMCD, and the Minnesota AIS Research Center. Results from other bays treated with similar products and techniques have removed hundreds of acres nuisance invasive weeds from Lake Minnetonka and have increased the number and diversity of native plants in the bays treated.

6. Cost Estimate for project*

EWM Treatment (diquat/procellacor)	29 acres -	\$37,444.80
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**Estimate from PLM attached.*



Project Title:

Flumioxazin (Flumi) Pilot to Control Curlyleaf pondweed in Phelps Bay

4. Project Location: description and attach a map of the lake area

Phelps Bay (map attached). It is proposed to treat 17.91 acres of Phelps Bay as a pilot to determine the effectiveness of applying Flumi for the control of curlyleaf pondweed

5. Project Narrative: proposed project description, desired project timeline, other project partners (contractors, agencies, associations, stakeholders, professional service recommendations, etc.). Add additional information as appropriate.

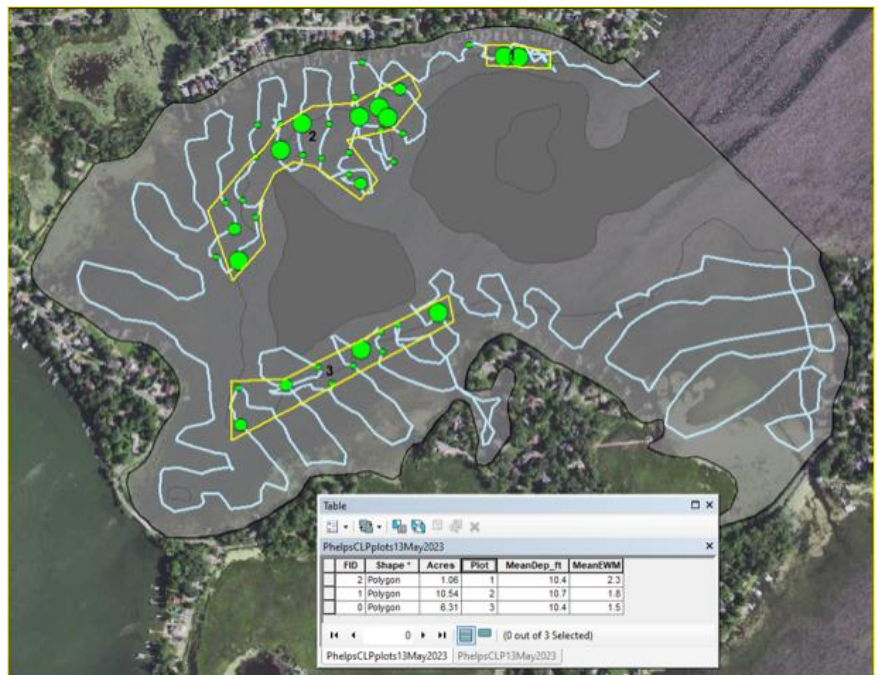
Curlyleaf pondweed has been successfully managed in Phelps for several years by Diquat treatments. A post-treatment vegetation survey completed in the fall of 2022 showed potential negative impact to native plant density and diversity. While results from a single survey are not alarming, after consulting with the MnDNR and lake scientists, it was recommended a pilot be implemented using Flumi be used as an alternative to Diquat. Over time, invasive plant populations may become resistant to a specific herbicide. If the Flumi pilot is successful, it can be used alternatively with Diquat elsewhere and will prevent the likelihood curlyleaf pondweed from developing herbicide resistance. Flumi is also known to be “gentler” on native plants. Surveys will be completed by Freshwater Scientific Services and treatments will be done by PLM Lake and Land Management. The MnDNR will test water samples to determine herbicide dispersion rates. The LMA will be the project manager and fiscal agent. Delineation surveys and treatments will be completed prior to June 1, 2023. Post treatment surveys will be completed prior to October 30, 2023. Treatments will be scheduled to maximize their effectiveness. Copies of surveys and treatment reports will be provided to the MnDNR, LMCD, and the Minnesota AIS Research Center.

6. Cost Estimate for project*

Curly Leaf Pondweed Treatment – Flumi: \$ 8,160.

**Estimate from PLM attached.*

Note: the LMCD AIS Grant request is only for piloting the use of Flumi for CLP control. The EWM treatment will be paid for by contributing homeowners.



Summary of Inputs & Results

Lake Black Lake
Date Surveyed 8/3/22
Surveyor JA Johnson



WHOLE BASIN

Basin Area	77.2	acres
Total Points Sampled	123	points
% Points Vegetated	66.7	%
Max Depth of Growth (Observed)	16.1	ft
Max Depth of Growth (95%)	10.2	ft
# Points shallower than MaxDOG95	78	points
Area Vegetated	50.7	acres
% Basin Area Vegetated	65.7	%
% Points Surface-Matted	26.8	%
Area Surface-Matted	19.1	acres
% Basin Area Surface-Matted	24.8	%

LITTORAL ZONE

Littoral Zone Boundary Depth	15	ft
Littoral Area	56.5	acres
% Littoral	73.2	%
Littoral Points Sampled	91	points
% Littoral Points Vegetated	89.0	%
Littoral Area Vegetated (Thiessen)	50.1	acres
% Littoral Area Vegetated (Thiessen)	88.7	%
% Littoral Points w/ Native Submersed	89%	%
Mean Vegetation Density Score	2.75	
Littoral Mean Depth	3.9	ft
Littoral Volume	218.8	acre-ft
Mean Littoral Plant Height	2.0	ft
Littoral Plant Biovolume	98.0	acre-ft
Littoral % Biovolume	44.8	%

COMMUNITY METRICS

Total Number of Taxa	22
• Submersed Taxa	15
• Floating Taxa	5
• Emergent Taxa	2
Number of Invasive Taxa	2
Number of Native Taxa	20
• Native Submersed Taxa	13
• Native Floating Taxa	5
• Native Emergent Taxa	2
Mean Native Taxa per Point	2.68
Mean Native Submersed Taxa per Point	1.76
Number of Sensitive Taxa (for AMCI)	4
Simpson Diversity	84.3
FQI	21.3
Mean Coeff of Conservatism	4.5
Aq Macrophyte Community Index (AMCI)	44.0

			Litt	Litt
			%Occ	MeanDensity
Taxon	Common			
Cdem	Ceratophyllum demersum	Coontail	88	2.3
Mspi	Myriophyllum spicatum	Eurasian watermilfoil	36	0.5
Pzos	Potamogeton zosteriformis	Flat-stem pondweed	36	0.4
Pamp	Potamogeton amplifolius	Large-leaf pondweed	18	0.4
Pric	Potamogeton richardsonii	Clasping-leaf pondweed	8	0.1
Vame	Vallisneria americana	Wild celery	7	0.1
Pcri	Potamogeton crispus	Curly-leaf pondweed	5	0.1
Spec	Stuckenia pectinata	Sago pondweed	4	0.0
Uvul	Utricularia macrorhiza	Common bladderwort	4	0.0
Pfol	Potamogeton foliosus	Leafy pondweed	3	0.0
Chara	Chara sp.	Muskgrass	2	0.0
Nfle	Najas flexilis	Slender naiad	2	0.0
Moss	Aquatic Moss	Aquatic moss	1	0.0
Hdub	Heteranthera dubia	Water stargrass	1	0.0
Pfri	Potamogeton friesii	Fries' pondweed	1	0.0
Ltri	Lemna trisulca	Star duckweed	59	0.6
Nodo	Nymphaea odorata	White waterlily	24	0.2
Lmin	Lemna minor	Small duckweed	3	0.0
Wcol	Wolffia columbiana	Common watermeal	3	0.0
Nvar	Nuphar variegata	Bull-head pond-lily	0	0.0
Sagitt	Sagittaria sp.	Arrowhead	2	0.0
Typha	Typha sp.	Cattail	0	0.0

PLM Lake and Land Management Corp.

Midwest Division
Tel. 1-866-687-5253
Office. 1-218-270-3338



2023 Estimated Expenses

Lake Name:	Browns Bay, Lake Minnetonka
Program	Aquatic Invasive Species (EWM)

Description	Acres	Depth	Product	Cost/unit	Units	Total
CLP Treatment	52.3	7.5	Diquat	\$99.00	104.6	\$ 10,355.40
EWM Treatment (diquat/procellacor)*	29	7.5	Diquat	\$99.00	36.25	\$ 3,588.75
EWM Treatment (diquat/procellacor)*	29	7.5	Procellacor	\$77.83	435	\$ 33,856.05
Total						\$ 47,800.20

Sincerely,

Patrick Selter
Midwest Divisaion
PLM Lake and Land Management Corp.
Midwest Division – Shakopee, MN

PLM Lake and Land Management Corp.

Midwest Division
Tel. 1-866-687-5253
Office. 1-218-270-3338



2023 Estimated Expenses

Lake Name:	Black Lake
Program	Aquatic Invasive Species (CLP and EWM)

Description	Area (Acres)	Depth (ft)	Product	Cost per Unit/Service	Units	Total For Service
Fluridone Treatment (including concentration monitoring)	77.2	8.75	Sonar A.S.	\$ 2,750.00	4.25	\$ 11,687.50
TOTAL:						\$11,687.50

Sincerely,

Patrick Selter
Midwest Divisaion
PLM Lake and Land Management Corp.
Midwest Division – Shakopee, MN

PLM Lake and Land Management Corp.

Midwest Division
Tel. 1-866-687-5253
Office. 1-218-270-3338



CLP Treatment Estimate

Lake Name:	Phelps Bay 2023 CLP
Target Species:	Curlyleaf Pondweed
Product:	Semera (Flumi)

Site	Area (Acres)	Depth (ft)	Rate	Price/lb	Units (lb)	Site Estimate
1	1.06	10.4	150	\$80.00	9	\$720.00
2	10.54	10.7	100	\$80.00	59	\$4,720.00
3	6.31	10.4	100	\$80.00	34	\$2,720.00

17.91 Acres	TOTAL:	102	\$8,160.00
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Signature:	Date:
-------------------	--------------

Sincerely,

Patrick Selter
Vice President
PLM Lake and Land Management Corp.
Midwest Division – Shakopee, MN

For PLM Use Only

Permit Number:		
Treatment Date:		
Notified For Treatment (Yes/No):		
Date Notified:		
Product Container Size		Free: No
Signs:	Buoys:	
Fuel Surcharge		
Depth:	10.5	

Notes:



ITEM 15B

LAKE MINNETONKA CONSERVATION DISTRICT

5341 MAYWOOD ROAD, SUITE 200 • MOUND, MINNESOTA 55364 • TELEPHONE 952/745-0789 • FAX 952/745-9085

DATE: June 14, 2023 (Prepared June 8, 2023)

TO: LMCD Board of Directors

FROM: *James L. Brimeyer*
Jim Brimeyer, Interim Executive Director

SUBJECT: LMCD Boat at City of Tonka Bay Marina

ACTION

Board consideration of an agreement to dock the LMCD boat at the City of Tonka Bay Marina.

BACKGROUND

Since the last board meeting, Staff has met with the City of Tonka Bay and negotiated an agreement to dock the LMCD boat at the city marina.

According to LMCD code:

Subd. 5. Government Service Watercraft. Government service watercraft are not counted for restricted watercraft density purposes at the site at which they are stored, license fees for the boat storage units at which they are stored are waived, and application fees for a dock plan amendment being made solely to accommodate such boat storage units are waived, provided:

- (a) The government service watercraft is stored at a designated boat storage unit on a dock plan and within the dock use area of the site. Boat storage units for government service watercraft may be approved by the Executive Director upon receipt of such information as the Executive Director may require for such approval, and
- (b) The boat storage unit is provided by the owner as a public service for no compensation

Attached to this memo is a sketch of the proposal to add an additional slip to the City of Tonka Bays Municipal Multiple Dock. This Slip would not count against the current Multiple Dock License, nor would they be charged to have this BSU within the Dock Use Area. It would not encroach upon any neighbor. Short term this dock would be a seasonal dock structure so as to use it this 2023 Boating Season. Long term plan is having the additional dock structure become permanent, so as to match the current dock structure there. As Per LMCD Code, we have asked for The City of Tonka Bay's approval at the next council meeting.

Staff proposal is to install the seasonal dock for 2023 season and eventually get prices for a permanent dock installation. During our "pretend moving day" several weeks ago, we found the components of a seasonal dock in the garage storage area. We plan to get quotes from dock installers to install the dock at Tonka Bay.

LMCD Boat at City of Tonka Bay Marina

LMCD Board Meeting

June 14, 2023

CONSIDERATIONS_____

N/A

BUDGET_____

N/A

STRATEGIC PRIORITIES_____

☐

Operational
Effectiveness

☐

Clear & Timely
Communications

☐

Effective
Governance

☒

Lake
Protection

☐

Other

ATTACHMENT_____

- LMCD and City of Tonka Bay Dock Proposal

LMCD/ GOVERNMENT WATERCRAFT PERMINANT DOCK STRUCTURE PROPOSAL

wsb

WSB PROJECT NO:
016719-000

SCALE: AS SHOWN
PLAN BY: JWG
DESIGN BY: JAF
CHECK BY: JAF

REVISIONS

NO	DATE	REVISION

I HEREBY CERTIFY THAT THIS PLAN SPECIFICATION OR REPORT WAS PREPARED BY ME OR UNDER MY CLOSE PERSONAL SUPERVISION AND THAT I AM A LICENSED LANDSCAPE ARCHITECT UNDER THE LAWS OF THE STATE OF MINNESOTA

J. A. F.
JANET A. FLETCHER, RLA

DATE: 11/08/2021 LIC. NO. 42978

2021 MUNICIPAL DOCK EXPANSION
PROJECT
CITY OF TONKA BAY

OVERALL DOCK
LAYOUT PLAN

SHEET
L2.1

EXISTING DOCKS

PROPOSED DOCK EXPANSION

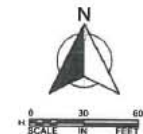


KE MINNE TONKA -
GIDEON BAY



APPROVED
02/01/2022

LEGEND:
--- CONSTRUCTION LIMITS



1
L2.1
OVERALL DOCK LAYOUT PLAN



ITEM 15C

LAKE MINNETONKA CONSERVATION DISTRICT

5341 MAYWOOD ROAD, SUITE 200 • MOUND, MINNESOTA 55364 • TELEPHONE 952/745-0789 • FAX 952/745-9085

DATE: June 14, 2023 (Prepared June 8, 2023)

TO: LMCD Board of Directors

FROM: *James L. Brimeyer*
Jim Brimeyer, Interim Executive Director

SUBJECT: Workshop Protocol

ACTION

Board consideration of a regular workshop session schedule that would be used in replace of regularly scheduled committee meetings.

BACKGROUND

WORKSHOP PROTOCOL: At the last board retreat meeting, a discussion on the use of committees vs a regular workshop schedule was held. It was determined that the board should explore this option.

Timing

The workshops will be held the second and fourth Wednesday of each month beginning at 6:00 PM. The meetings could start at an earlier time, if needed. The workshops are held prior to the regular board meeting.

Initially workshop sessions would be held at the last meeting of each month of the board. In this case on June 28th.

Topics

Items to be discussed could be very specific, for example:

On June 28th a discussion will take place on the “revised” strategic plan (to be included with the June 28th agenda.

Other items for possible future discussion:

- fees for variances (including the base fee, escrow amount, refund of escrow – not base fee - recording fees;
- administrative fees and fines;
- budget preparation and adjustments;
- procedures for new dock requests;
- scanning of LMCD documents,
- communications of board actions, etc..
- Or, items to discuss for longer term impacts, for example,
- wakeboarding in shallow waters;
- criteria for special events on/around the lake;

Workshop Protocol
LMCD Board Meeting
June 14, 2023

- more use of technology in LMCD operations;
- potential for contracting some LMCD tasks/services;
- use of LMCD truck, trailer and boat;
- electronic signs usage at all, or selected, public launches;
- Anything else any board member, or staff, would like to have a discussion, Just to “test the waters”.
- Any items that a member feels should be discussed will be reviewed by the Chair and the Director. The request to be placed on the agenda should have a 3-4 sentence description stating the reason for having the item on the agenda and how it will benefit the LMCD.

Attendees

All board members, LMCD staff, contractors, partners (patrol, DNR, lake cities, etc..). It is an open meeting, would be noticed and the public would be able to attend, but would not participate in the discussion, unless invited by the board to make observations or otherwise contribute.

Minutes and Action Taken

Minutes would be taken, either by staff or contract, and would be a short summary of the discussion. No formal vote would be taken on any item. Any motion/action would be done at the regular meeting of the board.

Venue

The workshop meetings would be held at Wayzata city hall using the same seating arrangement used for the recent board retreats. The group would then move to the formal dais for the regular meeting, which would continue to be televised and detail minutes taken to record the discussion and any formal actions recorded.

Future

An evaluation to assess the effectiveness of the workshop approach will be discussed, at least quarterly, to determine whether to either continue with this process or consider some other options.

CONSIDERATIONS _____
N/A

BUDGET _____
N/A

STRATEGIC PRIORITIES _____

<input checked="" type="checkbox"/> Operational Effectiveness	<input type="checkbox"/> Clear & Timely Communications	<input checked="" type="checkbox"/> Effective Governance	<input type="checkbox"/> Lake Protection	<input type="checkbox"/> Other
---	--	--	--	--------------------------------

ATTACHMENT _____
N/A